INSTRUCTIONS TO SIGN UP FOR AN INTERNSHIP REGISTRATION SESSION

• Log into Career Connection with your Millersville Credentials: Student Log in

• If this is the first time you are accessing Career Connection, you will need to update your profile, which only takes about 10 minutes.

• Once on your main page, which is your “Dashboard”, click on the “Register for a Workshop” box.

• A listing of available dates and times for Internship Registrations will populate. Click on either “Internship Registration Session” or the binoculars.
• The next screen, you will click on “sign Up”. A pop-up block will reflect that “Your Request was successfully processed”.

• You will receive a confirmation email and zoom link from Careers@millersville.edu.

To cancel your appointment, please email careers@millersville.edu.

Any questions or issues with scheduling a registration session, please call (717) 871-7655 or email careers@millersville.edu.