Experiential Learning & Career Management offers TWO award opportunities to undergraduate students registered to complete unpaid credit-bearing internships during the summer term. These awards are one-time, non-renewable stipends.

The Starbrad Excellence in Science Award assists student interns who are majoring in one of the natural sciences, preferably Chemistry.

The Susquehanna Bank Award supports student interns in any major who choose to provide service to the community in the form of an internship in a nonprofit or government agency.

Please indicate to which Award you are applying:

____ Starbrad Excellence in Science Award
____ Susquehanna Bank Award

Eligibility Requirements:

• Must have completed 60 credits and be currently enrolled as an undergraduate student at Millersville University
• Must have a GPA of 2.5 or higher at the time of application
• Must have a confirmed, summer, credit-bearing internship where the student will complete the sponsoring academic department’s minimum requirement for internship hours and demonstrate financial need (Starbrad)
• Must have a confirmed, unpaid credit-bearing internship at a nonprofit or government agency where the student will complete the sponsoring academic department’s minimum requirement for internship hours (Susquehanna Bank)
• Evidence that the student has registered the internship for academic credit with Experiential Learning & Career Management

Deadline:
Completed application must be submitted to Experiential Learning and Career Management electronically by **MONDAY, April 29, 2019 by 9:00 a.m.** For Summer Starbrad and Susquehanna Bank Awards. Rolling application process for Susquehanna Bank Award for Fall and Spring semesters

Application Requirements:
Please follow the directions below and email your completed Internship Award Application packet to Experiential Learning & Career Management by the deadline to Michele Boté, Assistant Director for Experiential Learning, at michele.bote@millersville.edu.

1. Undergraduate Internship Award Application
2. A letter of recommendation from a faculty member in your department (sent directly to Michele Boté at michele.bote@millersville.edu).
3. Confirmation the internship is registered for academic credit for the summer (ELCM will confirm)

Selection Process:
Applications will be reviewed by a selection committee and evaluated by how well a student has matched the eligibility requirements. Students will receive notification via email as soon as a decision has been reached. Please note both awards are one-time, non-renewable awards.

Check List:

___ 1. Completed Internship Award Application Form

___ 2. Faculty Letter of Recommendation sent to Michele Boté

___ 3. Confirmation the internship is registered for academic credit (ELCM will confirm)

___ ONE Copy of the Above (if submitting via paper form)

One copy of the above must be submitted to Experiential Learning & Career Management electronically by MONDAY, April 29, 2019 by 9:00 a.m. For Summer Starbrad and Susquehanna Bank Awards. Rolling application process for Susquehanna Bank Award for Fall and Spring semesters

Proofread the application carefully. To be competitive, an application should be at a professional level, with correct grammar and spelling.
Contact Information
Full Name & M-ID#: _________________________________________________________________
MU Address:      Home Address:
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
Local Phone:      Mobile Phone:
______________________________________________________________________________
Most used Email: __________________________________________________________________

Academic Information
Credits earned as of Fall 2018: ______ Credits in-progress SP19: _______ Overall GPA: _______
Faculty Advisor: __________________________________________________________________
Major: __________________________________________________________________________

Internship Information
Internship Site: ___________________________________________________________________
Internship Site Address:    Internship Site Website:
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
Internship On-Site, Employer, Supervisor Name/Title: _____________________________________
Supervisor’s E-mail: _______________________________________________________________
Supervisor’s Phone: _______________________________________________________________
Hours per Week: ______________________________

Deadline: Completed application must be submitted to Experiential Learning & Career Management electronically by MONDAY, April 29, 2019 by 9:00 a.m. For Summer Starbrad and Susquehanna Bank Awards. Rolling application process for Susquehanna Bank Award for Fall and Spring semesters
1. Describe the internship and how it relates to the employer’s organization’s mission.

2. How does the internship relate to your academic/career goals?

3. How do you hope to contribute to the organization?

4. How will you benefit from the Internship Award?