

POSITION ANNOUNCEMENT

06/01/2021

WEATHER CENTER DIRECTOR Earth Sciences Permanent, Full-time

Hours: 7:00 AM - 3:00 PM, Monday - Friday. Occasional weekends may be required.

Salary: Starting annual salary at \$53,768.00.

Description: The Director of the Millersville University Weather Information Center (MUWIC) is responsible for the direction and management of all aspects of daily operation of the MUWIC including twice daily weather updates; supervision and mentorship of students working in the MUWIC for the Campus Weather Service; outreach to the community; expert weather information service to the public, agencies and media outlets on behalf of the meteorology program, department, and university; and expert weather guidance for university decision support and hazards response. The director of the MUWIC works closely and frequently as a member of a team that includes the department chair, meteorology faculty, and computer systems specialist. This position will also work closely with other department faculty to help promote their programs through development and maintenance of their web presence and through social media. The director of the MUWIC will produce an annual report summarizing the achievements and challenges of the WIC and this will be discussed as part of the annual evaluation process. This is a professional level position and as such, there is an expectation of a substantial level leadership in the development of goals and objectives for the WIC, and value add to the day-to-day operations.

Required: Bachelor's degree in meteorology or atmospheric science(s) or related field; 2 years of recent experience working as a weather forecaster in the public or private sector; ability to supervise groups of undergraduate students in the weather forecast process; experience with meteorological data management; comfortable providing interviews to the media and disseminating information using social media outlets; comfortable speaking before groups of students, teachers, and parents, all from varied social, educational, and economic backgrounds; detail oriented with strong written and verbal communication skills; ability to work constructively with minimal supervision, make decisions, and have good judgment; ability to function in a high-energy, fast-paced, ever-changing environment while maintaining a professional appearance and demeanor; ability to work evenings and weekends during high peak times and special events; excellent oral, written, interpersonal communication skills; proficiency in Microsoft Office including Word, Excel, PowerPoint, Outlook; evidence of a commitment to diversity, equity, and inclusion; fluent in web design languages and platforms (e.g., html, cascade), or be willing to be trained to develop a high level of fluency; demonstrated strong organizational, communication, analytical, and excellent problem-solving skills; independent judgement, personal responsibility, and anticipatory thinking; comfort with dynamic, fast-paced work environments; a sense of urgency and attention to deadlines and details; ability to work with students of diverse cultures, racial and ethnic groups; ability to work independently and in coordination with others; successful interview; successful completion of three background checks.

Preferred: Master's degree in meteorology or atmospheric science(s) or related field; experience with state-of-the-art meteorological graphics systems, such as AWIPS II; experience working with federal and state grant programs; college teaching experience at the general education in science level or higher.

To Apply: For full description of duties, qualifications and to apply, go to <https://jobs.millersville.edu/postings/8625> and create a staff application. A cover letter and resume will be required.

Application Submission: All applications must be received by **07/05/2021**.

www.millersville.edu

Millersville University, highly regarded for its instructional quality and strong commitment to diversity, is a student-centered institution and one of 14 institutions of the PA State System of Higher Education. The campus is located in historic Lancaster County within convenient traveling distance to Baltimore, Philadelphia, New York and the Atlantic Ocean beaches. Millersville enrolls approximately 8,700 undergraduate and graduate students and has over 900 full-time employees. Served by approximately 350 full-time faculty, the University offers associate, bachelor and master degrees in a wide range of majors in the arts and sciences, education and other professional fields.

Millersville University does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, age, or disability in admission or access to, or treatment or employment in, its programs and activities. This includes Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and the Americans with Disabilities Act of 1990. Coordinators: Services for Students with Physical Disabilities-Dr. Sherlynn Bessick, Director of Learning Services, Lyle Hall 717-871-5554; Title VI and Title IX Coordinator, Office of the VP for Student Affairs/Enrollment Management, Student Memorial Center, 717-871-4100; ADA Coordinator, Office of Human Resources, Dilworth Building, (717) 871-4950.