

Millersville University

DIVISION OF FINANCE AND ADMINISTRATION

Mission Statement

The mission of the Division of Finance and Administration is the development and management of programs and services that complement and support the institution's goals. The Division shall focus on the needs of its primary clients—students, faculty, staff, and visitors—in the prudent and efficient management of each department and unit within the Division.

Vision Statement

The Division and its employees will be recognized as partners in the educational process through the continuous pursuit of the following philosophies:

- ✓ Strive for excellence in everything we do.
- ✓ Foster collaborative management within the Division and throughout the University.
- ✓ Emphasize the value of our employees through employee growth and development.
- ✓ Provide services which address and meet the needs of our clients.
- ✓ Promote management principles that embrace diversity, initiative, creativity, and innovation.

Goals

1. Accounting, Budget and Purchasing: To provide leadership in managing the University's financial resources through collaboration with the campus community.
2. Facilities Management: To provide the support services necessary to conduct teaching and service activities through professional management of the design, construction, and maintenance of the buildings, grounds, and infrastructure; to promote the integration of health, safety, and environmental stewardship; and to provide technical and programmatic support to faculty, staff, and students to help plan, implement, and promote University sustainability projects.
3. Human Resources: To develop sound policies and procedures which promote a climate that values diversity and supports the professional growth and development of all employees.
4. Student Accounts: To work collaboratively with all students to ensure financial and billing assistance regardless of their economic resources, while also maintaining the fiscal and regulatory integrity of its financial aid programs.
5. Visual and Performing Arts: Millersville University's Ware Center and Winter Center serve the technical and production needs for the departments of music and theatre, student, and University events. It also serves as cultural centers for the campus, Lancaster City and the region by presenting a wide variety of events and exhibitions ranging from student and faculty works to internationally acclaimed ensembles.
6. University Police: To create a productive and safe environment for everyone to learn and grow.