

ASN-RN/BSN Concurrent Enrollment Form**STUDENT INFORMATION**

STUDENT NAME

STUDENT ID

PREFERRED EMAIL

PHONE NUMBER

GENERAL INFORMATION

This form establishes a formal agreement between Millersville University (MU) and Harrisburg Area Community College (HACC), confirming your participation in the ASN-RN/BSN Concurrent Enrollment Program for financial aid purposes. By submitting this form, you authorize the sharing of your educational information between both institutions and consent to collaboration between the Registrar and Financial Aid Offices to support the processing of your financial aid at Millersville.

This form confirms that Millersville University (MU) is the student's home institution, where they are expected to complete their degree. Any credits outlined in the academic advising plan provided by your Millersville faculty advisor and completed at HACC will be transferred back to Millersville after the semester ends. This form, in its entirety must be returned to Millersville's Office of Financial Aid for processing and aid consideration.

ENROLLMENT INFORMATION TO BE COMPLETED BY THE STUDENT

INSTITUTION NAME

HACC STUDENT ID

Will you be taking credits at Millersville during the semester you plan to be enrolled at HACC?

 YES NO

Select the semester you plan to take classes at HACC. A separate form is required for each semester.

 SUMMER 2026 FALL 2026 SPRING 2027**STUDENT TERMS & CONDITIONS**

Review and initial each item below to confirm your understanding and agreement with the terms of aid processing.

I understand that to have financial aid processed, I must **provide Millersville's Office of Financial Aid** a copy of:
1) A signed copy of this form; **2)** My semester bill from HACC; **3)** My class schedule from HACC.

I understand that all courses I take at Millersville and HACC **must be part of my approved Curriculum Overview** or Course Program of Study (CPOS) to be eligible for financial aid.

I understand it is my responsibility to ensure all financial aid **applications and requirements are complete** so that aid may be processed on my behalf.

I understand I am **responsible for securing additional funding or setting up payment arrangements** with HACC if my financial aid does not fully cover my charges.

I understand financial aid at Millersville will not pay to my account until after the add/drop period each semester. If I receive a refund from Millersville, I am responsible for using those funds to pay any remaining balance at HACC.

I understand that I must notify Millersville's Office of Financial Aid if there is a change to my enrollment or if I withdraw from any course at my host institution as it may affect my aid eligibility.

STUDENT RESPONSIBILITIES & FINANCIAL AID GUIDE

Once you begin at MU, there are certain financial aid responsibilities and processes you must follow. While not specific to the ASN-RN/BSN program, they are required and help ensure a smooth transition between institutions. Following these steps ensures your aid is processed correctly.

Please review and acknowledge your responsibilities for receiving financial aid:

- Complete the FAFSA:** Ensure you complete the Free Application for Federal Student Aid (FAFSA) and include Millersville University's school code (003325).
- Maintain Satisfactory Academic Progress (SAP):** SAP is a measurement put in place to ensure you are making progress toward your degree. Go to millersville.edu/fa-sap to learn more.
- Meet Enrollment Requirements for Course Program of Study (CPOS):** Aid can only be applied to courses required for your program of study. Go to millersville.edu/fa-maintain to learn more.
- Meet Enrollment Requirements for Federal Direct Student Loans (if applicable):** You must be enrolled at least half-time in eligible courses to receive financial aid. If your combined enrollment at MU and HACC meets the half-time requirement, but your MU credits alone do not, you can submit an in-school deferment form to Millersville's Financial Aid to keep your loans in deferment.
- Notify of Enrollment Changes:** Changes to your enrollment at either MU or HACC must be reported to both schools' Financial Aid Offices to avoid delays, aid adjustments, or possible repayment. Go to millersville.edu/fa-withdraw to learn more.
- Secure Additional Funding:** If necessary, secure additional funding beyond offered financial aid to cover remaining educational costs through payment plans, federal PLUS loans, or private loans.
- Apply MU Refund to HACC Balances:** If you receive a refund from MU, you're responsible for using it to pay any balance at HACC.

REQUIRED SIGNATURES

By signing below, I confirm that I've read and understand the terms and responsibilities related to financial aid and the MU/HACC Concurrent Enrollment Program. I agree to these terms and authorize Millersville University to share my educational and financial aid information with HACC as needed.

STUDENT SIGNATURE

DATE

FORM SUBMISSION & COMMUNICATIONS

Return this form and any additional documentation to:

Email: fa.mail@millersville.edu

Subject: HACC & MU Concurrent Enrollment Program

Questions? Contact us at fa.mail@millersville.edu or schedule an appointment at millersville.edu/fameeting. Virtual and in-person options are available Monday–Friday. Be sure to mention you're part of the MU/HACC Concurrent Enrollment Program for the most accurate support.

OFFICE OF FINANCIAL AID USE ONLY:

Date Form Received by MU: _____

Date HACC Bill Received: _____

Date Course Schedule Received: _____