# 2022-2023 CHANGE OF ENROLLMENT

## Instructions

Your assumed enrollment is based off how you were admitted to the university: full-time (12+ credits), three-quarter-time (9-11c credits), half-time (6-8 credits) or less than half time (1-5 credits). Please note full-time for graduate, doctoral, and post-baccalaureate certification students is 9+ credits. Financial aid is processed based on your assumed enrollment and displayed in your Max Account under the Financial Aid Tab.

If your actual enrollment will be different than your assumed enrollment, complete this form prior to the start of the semester so that your account can be reviewed and adjusted if necessary.

## Student Program Level

Check your current student grade level below:

- [ ] UNDERGRADUATE
- [ ] GRADUATE
- [ ] POST-BACC CERTIFICATION

## Anticipated Enrollment

Check your current student grade level below:

- **Summer 2022**
  - [ ] 12+ credits
  - [ ] 9-11 credits
  - [ ] 6-8 credits
  - [ ] 3-5 credits
  - [x] Not Enrolled

- **Fall 2022**
  - [ ] 12+ credits
  - [ ] 9-11 credits
  - [ ] 6-8 credits
  - [ ] 3-5 credits
  - [x] Not Enrolled

- **Spring 2023**
  - [ ] 12+ credits
  - [ ] 9-11 credits
  - [ ] 6-8 credits
  - [ ] 3-5 credits
  - [x] Not Enrolled

**Required:** If you have updated your status to “Not Enrolled” for either the Fall and/or Spring semesters, check the applicable status below and indicate the reason you will not be enrolled on the lines below.

- [ ] LEAVE OF ABSENCE
- [ ] COMPLETE WITHDRAW
- [ ] GRADUATING

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## Signature & Acknowledgements

By signing below, I confirm that all the information provided is accurate and complete to the best of my knowledge.

STUDENT SIGNATURE: ____________________________ DATE: __________

**Office Use Only:** Information taken over the phone by ___________________________ on __________