

# 2023 - 2024 LOAN CHANGE FORM

Please complete the following information indicating the type of loan you would like to accept, decline or make changes to.

**Before completing this form, please read carefully below:**

- 1) If you are enrolled fall/spring, the total amount you have been awarded is for the entire academic year and split 50/50. If you are requesting to move funds from one semester to another, you understand that requesting this will leave you with fewer funds in the other semester.
- 2) All Federal Direct Loans have origination fees deducted prior to funds disbursing to the school. If you are requesting to receive a specific amount of money, please indicate the exact (net) amount you want to receive after fees to ensure that your awards are calculated correctly.

STUDENT NAME \_\_\_\_\_

MILLERSVILLE ID NUMBER \_\_\_\_\_

CONTACT PHONE NUMBER \_\_\_\_\_

## FEDERAL DIRECT LOANS

- Adjustments to Direct Subsidized and Unsubsidized Loans must be made by the **STUDENT** borrower.
- Adjustments to Federal Direct Parent PLUS Loans must be made by the **PARENT** borrower. **NOTE:** Endorsed PLUS loans cannot be increased.

### SUBSIDIZED LOAN:

Accept       Decline       Reduce (circle one) to / by \_\_\_\_\_       Increase (circle one) to / by \_\_\_\_\_

**SELECT TERM:**       Fall/Spring       Fall Only       Spring Only  
                                  Summer 1       Summer 2       Summer 3

### UNSUBSIDIZED LOAN:

Accept       Decline       Reduce (circle one) to / by \_\_\_\_\_       Increase (circle one) to / by \_\_\_\_\_

**SELECT TERM:**       Fall/Spring       Fall Only       Spring Only  
                                  Summer 1       Summer 2       Summer 3

### PLUS LOAN:

Accept       Decline       Reduce (circle one) to / by \_\_\_\_\_       Increase (circle one) to / by \_\_\_\_\_

**SELECT TERM:**       Fall/Spring       Fall Only       Spring Only  
                                  Summer 1       Summer 2       Summer 3

## PRIVATE ALTERNATIVE LOANS

Adjustments to Private Alternative Loans must be made by the **STUDENT** borrower. To increase your loan, contact your lender. To decrease or cancel your loan, fill out the information below.

**LENDER NAME:** \_\_\_\_\_  Decline       Reduce (circle one) to / by \_\_\_\_\_

**SELECT TERM:**       Fall/Spring       Fall Only       Spring Only  
                                  Summer 1       Summer 2       Summer 3

## SPECIAL NOTES

Notes: \_\_\_\_\_

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> I want just enough money to cover my bill | <input type="checkbox"/> Requesting Grade Level Increase | <input type="checkbox"/> Returning Refund |
| <input type="checkbox"/> Request Loan to be processed in one term  | <input type="checkbox"/> Withdraw/Leave of Absence       | <input type="checkbox"/> Transfer         |

PHONE REQUESTS: (Print name of Student or Parent based on request) \_\_\_\_\_

STAFF NAME: (Who took request OR collected form) \_\_\_\_\_

IN OFFICE REQUESTS: (Signature of Student or Parent based on request) \_\_\_\_\_

DATE: \_\_\_\_\_