

## UCAPC Agenda for Tuesday, **November 19, 2024**

DATE: November 15, 2024  
TO: Members and stakeholders of UCAPC  
FROM: Aileen Hower, Chairperson  
SUBJECT: UCAPC Meeting, Tuesday, 11/19/2024, 4:05-5:45 pm, Osburn Hall, room 200/201

- I. Welcome and introduction of representatives, and other guests
- II. Minutes from UCAPC meeting on Tuesday, November 5, 2024, attached for review, any changes should be sent to **Dr. Antonia Cardwell** prior to our next meeting on Tuesday, November 19, 2024.
- III. Report of the UCAPC Chairperson
  - DL CourseDog descriptor recommendation
  - Proposal Coversheet
  - IN-PERSON: UCAPC Meeting Dates 2024/25 (1<sup>st</sup> and 3<sup>rd</sup> Tuesday)
    - ~~September 3rd, 17th~~
    - ~~October 1st~~
    - ~~November 5th, 19<sup>th</sup>~~
    - December 3rd
    - February 4th, 18th
    - March 4th, 18th
    - April 1st, 15<sup>th</sup>
  - Straightforward/minimal course change proposals must be **approved by the proposer's department** by:
    - **end of September** for Fall courses (next calendar year)
    - **end of March** for Winter courses (next calendar year)
    - **end of May** for Spring courses (next calendar year)
    - **end of November** for Summer courses (the next calendar year)

### New courses or labels:

Courses ready to run in	Due on Dean initial schedules	Final submission deadline after department approval	Time for Full approval
Fall 2026	Early December, 2025	Mid September, 2025	By mid November 2025
Spring 2027	Mid August, 2026	End of January, 2026	By early May 2026

- IV. General Education update
- V. Proposed Curricular Frameworks for endorsement: None
- VI. Proposed Courses and Programs

Please review all proposals within the CAP system prior to our meeting. The following courses are consent agenda items and are for your final review. Unless there is an objection, these items are approved (without the need to formally vote) and are included in the UCAPC Minutes as approved.

  - Undergraduate Course Proposals (Chairperson: Dr. Susannah Boyle)
    - [ENGL220](#)
    - [Information Technology, B.S.](#)
    - [WSSD 395](#)
    - [WELL 175](#)

- Graduate Course Proposals (Chairperson: Dr. A. Nicole Pfannenstiel) - n/a

**VII.** APSCUF Updates

**VIII.** Report of the Student Government Association

**IX.** Report of the Graduate Student Association

**X.** Report of the Administrative Officers

**XI.** Announcement of new courses, programs, or changes to existing courses/program

**XII.** Reports of the Faculty Senate Standing Committees

Please note that committee chairs wishing to report or share documents and be added to the agenda at a meeting should email me the UCAPC Chairperson (aileen.hower@millersville.edu) the Wednesday prior to a meeting.

- Academic Outcomes and Assessment (AOAC) Chairperson: Betty-Jo Bowers, AEST
  - 1) Assessment Template Instructions
- Academic Policies (APC) Chairperson: Richard Behun, PSYC
  - 1) C. 2024-09-05 Curriculum Approval Policy Courses and Programs (second reading)
- Academic Standards Chairperson: Maja Klosinska, BIOL
- College Curriculum Committees (CCC)
  - 1) Caleb Corkery, ENGL, AHSS
  - 2) Abdulsalami Ibrahim, EDFN, EDHS
  - 3) Brian Trout, ACFN, LCOB
  - 4) Talor Walsh, ESCI, SCTV
  - 5) Kristen Lawson, ESSD, UC
- Bylaws Chairperson: Antonia Cardwell, MATH
- Cooperative Education Chairperson: Ankur Nandedkar, MGMK
- Financial Aid (appointed Chairperson): Emi Alvarez
- General Education Review Committee (GERC) Chairperson: Krista Higham, LIBR
  - 1) Review feedback for Capstone definitions and SLOs (first reading)
  - 2) Certificates definitions and SLOs (first reading)
  - 3) W Course response to UCAPC
- Joint Senate Conference Committee appointed Chairperson: Shaun Cook, PSYC
- Multidisciplinary Programs Curriculum Committee Chairperson: Duane Hagelgans, ESCI
- Noonan Fund Appointed Chairperson: Jeffry Porter
- University Honors College Committee Chairperson: Sam Earman, ESCI

UCAPC Website: <https://www.millersville.edu/fsenate/index.php>

UCAPC Committees: <https://www.millersville.edu/fsenate/committee-rosters.php>

**XIV.** New Business

**XV.** Adjournment

# END of AGENDA – November 19, 2024#