UCAPC Agenda for Tuesday, November 18, 2025

DATE: November 14, 2025
TO: Members and stakeholders of UCAPC
FROM: Aileen Hower, Chairperson
SUBJECT: UCAPC Meeting, Tuesday, 11/18/2025 4:30-5:45 PM, Stayer MPR

I.   Welcome and introduction of representatives, and other guests

II.   Minutes from UCAPC meeting on Tuesday, November 4 attached for review; any changes
           should be sent to **Dr. Antonia Cardwell** prior to our next meeting on Tuesday, November 18
           2025.

III.   Report of the UCAPC President
   - Open Committee Seats
   - Reconfiguration of Committee Rosters
   - <u>IN-PERSON: UCAPC Meeting Dates 2025-2026 *(1st and 3rd Tuesday)*</u>
     - ~~September 2nd, 16th~~
     - ~~October 7th, 21st~~
     - ~~November 4th,~~ 18th
     - December 2nd
     - January 20th
     - February 3rd, 17th
     - March 3rd, 17th
     - April 7th, 21st
   - Straightforward/minimal course change proposals must be **approved by the proposer's department** by:
     - **end of September** for Fall courses (next calendar year)
     - **end of March** for Winter courses (next calendar year)
     - **end of May** for Spring courses (next calendar year)
     - **end of November** for Summer courses (the next calendar year)

New courses or labels:

Courses ready to run in	Due on Dean initial schedules	Final submission deadline after department approval	Time for Full approval
Fall 2026	Early December, 2025	Mid September, 2025	By mid November 2025
Spring 2027	Mid August, 2026	End of January, 2026	By early May 2026
Fall 2027	Early December, 2026	Mid September, 2026	By mid November 2026

Catalog Timeline 2026-2027
Academic Year Catalog
Key Dates (2026)
• February 16 – Call to departments for updates to front-facing content.
• March 1 – Deadline for curriculum to be entered into CAP (via CourseDog) and policies to come to
GCPRC/APC for 2026-2027 catalog inclusion.
• April 6 – Deadline for departmental content updates.
• April 21 – Last UCAPC meeting for curriculum of policy approval.

• April to May – Content and curriculum updates entered.
• June 1 – Final due date for all content updates. • June 15 – Deadline for review and quality control checks.
• June 22 – Catalog (2026-2027) locked and prepared for launch.
• July 1 – Catalog (2026-2027) launch and PDF generated.
All substantive curriculum and policy approvals must be completed by April 21, 2026 (last UCAPC meeting).

IV. General Education update
- Updated Assessment form

V. Proposed Curricular Frameworks for endorsement: None

VI. Proposed Courses and Programs
Please review all proposals within the CAP system prior to our meeting. The following courses are consent agenda items and are for your final review. Unless there is an objection, these items are approved (without the need to formally vote) and are included in the UCAPC Minutes as approved.

- Undergraduate Course Proposals (Chairpersons: Dr. Susannah Boyle, Professor Krista Higham)
  - INTL201
  - WRIT311
  - GOVT100
  - Information Technology, B.S. - Cybersecurity
  - Chemistry, B.S. - Nanotechnology Option
  - LIST223
  - BIOL391
  - Technology & Engineering Education (K-12), B.S.Ed.
  - Technology & Engineering Education, B.S.Ed. - Engineering Design Education Concentration
  - JOUR313
  - EHEM316
  - EHEM305
  - EHEM201
  - SOSC203H
  - PHIL100
  - PHIL120
  - DESN493
  - HIST230
  - ART490
  - HIST242
  - AENG351
  - HIST340
  - PHYS205
  - HIST241
  - ESCI202
  - PSYC227
  - PSYC228
  - HIST342
  - ANTH235

- ANTH123
- THEA130
- CMSC162
- ESSC261
- ESSC104
- ESSC120
- ECON100
- ANTH121
- COMM326
- CMSC152
- HIST222
- PHYS103
- PHIL211
- CMSC420
- WSSD482
- EDSE471
- LAAS201
- MUSI206
- SOWK205
- SOWK208
- COMM217

- Non-consent Agenda Proposal(s): n/a

- Graduate Course Proposals (Chairperson: Dr. A. Nicole Pfannenstiel): n/a

VII. APSCUF Updates
VIII. Report of the Student Government Association
IX. Report of the Graduate Student Association
X. Report of the Administrative Officers
XI. Announcement of new courses, programs, or changes to existing courses/program
XII. Reports of the Faculty Senate Standing Committees

Please note that committee chairs wishing to report or share documents and be added to the agenda at a meeting should email me the UCAPC Chairperson (aileen.hower@millersville.edu) the Wednesday prior to a meeting.

- Academic Policies (APC) Chairperson: Richard Behun, PSYC
  1) 2025-03-20 Awarding Posthumous Degree-Diplomas-Certificates (first read)
  2) 2025-09-18 Academic Policy Graduation (UCAPC) (second read)
  3) 2025-11-06 academic-policy-ud-university-honors-college UCAPC (first read)
  4) 2025-11-06 academic-program-ud-honors-programs UCAPC (first read)
- Academic Standards Chairperson: Maja Klosinska, BIOL
- College Curriculum Committees (CCC)
  1) Caleb Corkery (Fall), ENWL, AHSS
  2) Abdulsalami Ibrahim, EDFN, EDHS
  3) Brian Trout, ACFN, LCOB
  4) Ethan Frost, GEOG, SCTV
  5) Kristen Lawson, ESSD, UC
- Bylaws Chairperson: Antonia Cardwell, MATH

- Cooperative Education Chairperson: Ankur Nandedkar, MGMK
- Multidisciplinary Programs Curriculum Committee Chairperson: TBD
- University Honors College Committee Chairperson: Aileen Hower, EMEE

UCAPC Website: https://www.millersville.edu/fsenate/index.php
UCAPC Committees: https://www.millersville.edu/fsenate/committee-rosters.php

XIV.   New Business

XV.   Adjournment

#END of AGENDA – November 18, 2025#