

MINUTES

FACULTY SENATE MEETING

20 SEPTEMBER 1994

Chairperson D. Eidam called the meeting to order at 4:12 p.m. in Chryst Hall, Room 210. All departments except Administrative Faculty, Art, Counseling and Human Development, and Political Science were present. Jeanne Ferullo, Acting Student Senate President, Ed Kobeski, and Terri Cauley attended for the Student Senate. Brian Weaver attended for the Snapper.

Minutes

Senate approved the 6 September 1994 meeting minutes without changes.

Reports

Chairperson's Report

Chairperson D. Eidam distributed his announcements to senators by mail (see Attachment A). He received a request for the Snapper to tape record senate meetings. After putting the issue to the senate, a senator objected. The chairperson ruled that the Snapper representative could not record senate meetings.

Student Senate

Acting Student President J. Ferullo announced that she would be taking over J. Haugh's duties this semester. She asked that senators call the student senate office to ascertain who is their student representative on their senate committees.

Administrative Officers

Vice-President for Academic Affairs

Provost F. McNairy reported that Millersville University was ranked among the top fifteen for regional universities in the North in a recent *U.S. News and World Report* article. She also discussed the state System's still evolving planning process. The Vice Chancellor intends to use a round table method to develop a new strategic plan; she plans to use a group of about fifty representatives from the fourteen campuses. She is still developing the representative selection process. she and her staff will visit Millersville to meet with SPARC to discuss Millersville University's planning process and what we consider to be major issues. She will visit all fourteen campuses hopefully by mid-October.

Vice-President for Student Affairs

Vice President for Student Affairs G. Reighard said that this Saturday Millersville will have an open house to recruit students for the coming year. He asked that faculty participate in the open house. He anticipates that 1500-1800 people will attend. The following Saturday, Millersville will sponsor a family weekend. Millersville schedules the family weekend during the fifth or sixth weekend of the fall semester every year. Millersville tries to get parents here to meet with their sons and daughters because it knows that if freshmen survive the first six weeks, they will most likely stay until graduation.

Committee Reports

Academic Policies Committee

Chairperson B. Nakhai announced the first meeting of the committee will be September 28. On the agenda are issues concerning financial aid, study abroad and the transferring of degrees.

Faculty Emeritus

Senator M. Houlahan recommended three retired faculty members for emeritus status, Dorothy P. Beam, Associate Professor of Music (see Attachment B), Carol J. Myers, Associate Professor of Music (see Attachment C), and Jean M. Romig, Associate Professor of Music (see Attachment D). Senator S. Suziedelis recommended Reynold S. Koppel, Professor of History, for faculty emeritus status (see Attachment E). Senate unanimously passed all recommendations.

Proposed Courses

No new courses were proposed. Under the three-meeting rule, senate approved COMM 206: Communication and Media Law, a new three-credit non-General Education course to be first offered Fall 1994. It also approved ENGL335: Journalism through Women's Perspectives, a new three-credit Perspectives (P) course to be first offered Fall 1994.

Business

Renumbering of Communications Courses

A B. Dorman/S. Peters motion to change the course numbering for COMM 302: Business and Professional Speech to COMM 305 carried (see Attachment F).

Faculty Senate Elections

The Senate continued its elections from the previous meeting. For the vacant academic policies committee position for non-School, Senaotr M. Warmkessel nominated S. Anderson from the Library. Senate elected him by acclamation.

For the vacant general education review committee position for Science and Mathematics representative, B. Zimmerman was nominated. Senate elected her by acclamation.

There were no nominees for the vacant position in the undergraduate course and program review committee from social sciences. The position will be advertised for one more meeting. If there is no nominee, the position will remain vacant for the semester. Two candidates, J. Mone and S. Turchi, were nominated for a second committee vacancy in the School of Science and Mathematics. On the first ballot, senate elected S. Turchi.

Senator M. Warmkessel nominated C. Glass for the non-School position on the Commencement Speaker Committee. Senate elected her by acclamation.

Department of Elementary and Early Childhood Education's Proposal to Accept Honors Thesis for Advanced Composition Requirement

Senator C. McLeod's motion that the three-hour thesis written as a requirement for Departmental Honors in the Department of Elementary and Early Childhood Education be counted as fulfilling the University Advanced Composition requirement carried.

Academic Outcomes Assessment Plan

Senator E. Ottinger said the motion was first introduced last semester and is now being introduced a third time (see 7 September 1994 Agenda). He asked that senators study the Academic Outcomes Assessment Statement of Principles and Guidelines that is given in the proposal. On the Requests for Proposals involving grants, he referred senate to Acting Assistant Provost for Academic Affairs K. Gregoire.

Acting Assistant Provost for Academic Affairs K. Gregoire said that in designing the proposal, the Academic Outcomes Assessment Committee had looked at various models around the country. She said the committee tried to propose an assessment plan that would work at Millersville. The theme is to give plan ownership to the faculty. She said that MU would monitor the first year experience to see how the \$11,500 total budget works.

After a long discussion of the issues, senate approved the committee's motion with the exception of a change of date for submitting proposals from May 25, 1994 to an unspecified date in the future.

Motion to Amend Governance Manual, p. 18, #2a, Section 2b

A B. Dorman/J. McCade motion to approve Function 2b (*GM*, p. 18) of the Academic Outcomes Assessment Committee carried (see Attachment C of the 7 September 1994 Agenda). The motion eliminates an overlap between the AOAC and the General Education Review Committee.

Incomplete Grades

Senate considered an Academic Policies Committee recommendation concerning incomplete grades (see the 7 September 1994 Agenda Attachment D. The 14 June 1994 senate minutes,

Attachment G, page 3627, contain a reference to the current University policy on incomplete grades). former policies committee chairperson, R. Clark, moved to change the current policy with the intention of reducing the number of incomplete grades awarded. Senator M. Gray-Schlegel seconded the motion.

After a long discussion, senator C. Stameshkin moved to amend the motion to graft various parts of the original language in the governance document back into the motion (for example "...a student can remove an incomplete by...rescheduling the course..."). A long discussion followed before a senator could second the Stameshkin motion to amend. A C. McLeod/J. Piperberg motion to amend restated the Stameshkin amendment to say that the following wording be added to the last sentence of the original motion: "...that is, unless an extension has been granted." Since the hour was late, a F. Erickson/S. Thompson motion to postpone action until the next meeting carried.

Motions Concerning Admission to- Retention in- and Completion of the Major

Senate returned the item to the agenda by adjourning.

Senate adjourned at 5:45 p.m.

Senate's next meeting will be Tuesday, October 4, 1994, from 4:05 - 5:45 p.m. in Chryst 210.

Respectfully submitted,

Marvin Margolis, Secretary
Faculty Senate

Action Summary

20 September 1994

1. The Chairperson ruled against the Snapper's request to record senate meetings based on a senator's objection.
2. Faculty Emeritus Status
The senate recommended faculty emeritus status for Professors Dorothy P. Beam, Carol J. Myers and Jean M. Romig, all from the Music Department. It also recommended Professor Reynold Koppel of the History Department for emeritus status.
3. Approved Courses
Senate approved COMM 206: Communication and Media Law, a new three-credit non-General Education course to be first offered Fall 1994. It also approved ENGL 335: Journalism through Women's Perspectives, a new three-credit Perspectives (P) course to be first offered Fall 1994.
4. Renumbering of Communications Courses
Senate approved a change in course numbering for COMM 302: Business and Professional Speech to COMM 305.
5. Faculty Elections
For the position in the academic policies committee for non-School, senate elected S. Anderson from the Library.

For the position in the general education review committee for Science and Mathematics representative, senate elected B. Zimmerman.

For the position in the undergraduate course and program review committee from Science and Mathematics, the senate elected S. Turchi.

For the position in the Commencement speaker committee for the non-School position the senate approved C. Glass.
6. Department of Elementary and Early Childhood Education's Proposal to Accept Honors Thesis for Advanced Composition Requirement
Senate approved that the three-hour thesis written as a requirement for Departmental Honors in the Department of Elementary and Early Childhood Education be counted as fulfilling the University Advanced Composition requirement.
7. Academic Outcomes Assessment Plan
Senate approved the Academic Outcomes Assessment Committee's motion with the exception of a change of date for submitting proposals from May 25, 1994 to an unspecified date in the future.
8. Motion to Amend *Governance Manual*, p. 18, #21, Section 2b.
Senate deleted Function 2b (*GM*, p. 18) of the Academic Outcomes Assessment Committee. The motion eliminated an overlap between the Academic Outcome Assessment Committee and the General Education Review Committee.