

Minutes

Faculty Senate Meeting

7 October 1997

Chairperson D. Eidam called the meeting to order at 4:05 p.m. in Chryst Hall, Room 210. All departments were represented except Business Administration. Melissa Dinofia, Emily Brennan, and Ryan Kunkle represented Student Senate.

MINUTES

The minutes of the of 16 September meeting were approved as distributed.

REPORTS

Chairperson

D. Eidam welcomed two new senators: Saulius Suziedelis (History) and Joe Sciarretta (Developmental Studies). Discussion of the Academic Proposal form is being deferred to a future meeting pending changes by the Academic Policies Committee. The Commencement Committee voted to support the single commencement option. The Administrative Computing Committee is considering the installation of groupware for use by administrative offices. According to the Development Committee, employee gifts are only 57% of what they were last year at this time.

Sally Vanderslice and Darlene Woody, two long-term members of the Council of Trustees, will be leaving the Council at the end of this term. D. Eidam has senate mailing labels available for anyone who would like to send snail mail to all senators. The best way to communicate with senators is through the e-mail reflector.

There is a vacancy on the General Education Review Committee for a social sciences representative whose term will expire in 1999.

Student Senate

M. Dinofia reported that she is preparing for a trip to IUP for a 3-day conference this weekend. In November, the SSHE will host delegates from each institution at the Dixon University Center. Next Monday Student Senate will be hosting an open forum.

Administrative Officers

President

President McNairy reported that Dr. Caputo sends his good wishes. She mentioned that a family weekend was held two weekends ago and that comments were very complimentary about the University. Four different Elderhostel sessions have been held on campus this year: three in the summer and one in the fall. Participants were very happy with Millersville and fell in love with the students.

The University has hired the consulting firm H2L2 to help in developing a master facilities plan. School Council representatives will be meeting with H2L2. There is also a steering committee comprised of

various constituencies, including students and members of the community. Senate will be asked to convene one or two focus groups to meet with H2L2. All faculty will also be sent a survey and there will be a series of open meetings.

Provost

Provost Stager reported that PAC is discussing the report of the Technology Vision Task Force and will ask the task force to meet with them for further discussion. Following that meeting the report will be distributed widely.

An RFP was sent to all faculty for proposals for grants to help start up distance education courses. Applications are to be sent to Diane Umble, Chair of the Teaching, Learning, and Technology Roundtable.

The first Open House of the year will be held on Saturday 11 October.

Associate Provost

Associate Provost Casselberry indicated that questions have come up regarding catalog revisions as necessitated by changes in the General Education requirements. We no longer have a QARC designation; courses previously listed as CQ should now be designated as either C or Q.

On 9 and 10 October Dr. Jim Nichols will be here for the next phase of the Outcomes Assessment process. Departments that did not meet with him last spring will meet with him on Thursday; departments that met with him last spring will be having short follow-up sessions on Thursday or Friday. It is important that each department have more than one representative at these meetings.

Committees

Undergraduate Course and Program Review Committee

Chairperson R. Wismer asked for approval of several courses and program changes at today's meeting so that the changes can be reflected in the new catalog. Senate first addressed changes to the Earth Sciences curriculum, including four new general-education courses, change in contact hours for ESCI 321 and ESCI 427, and changes to the B.S. in Geology. The courses are:

ESCI 227--Mineralogy

ESCI 328--Petrography/Igneous and Metamorphic Petrology

ESCI 428--Planetary Geology

ESCI 329--Aqueous Geochemistry

A Wismer/Soong motion was made to approve these courses and all program changes. Discussion focused on the rationale for restructuring the geology curriculum. These changes attempt to streamline the course offerings. The motion carried.

A Wismer/Sykes motion was made to change the credit hour options for CHEM 205. Discussion brought out the fact that there have been requests to separate the lab from the course. The motion carried.

A Wismer/McCade motion was made to approve ITEC 448 (Machine Tool Design). A question arose as to whether this course requires an "Academic Proposal" form. This issue, separate from this course

proposal, must be discussed further. R. Wismer asked if the "Academic Proposal" form could be blended with the "Undergraduate Course Proposal" form. After further discussion, the motion carried.

A Wismer/McCade motion was made to approve the Journalism Minor revision. The question arose as to whether this proposal requires an "Academic Proposal" form. Discussion brought out the fact that this revision reflects what has actually been in existence. Questions arose as to whether all affected departments had been consulted. It was determined that the approval would be contingent upon the English Department providing D. Eidam with the "Academic Proposal" form. The motion carried.

Graduate Course and Program Review Committee

Chairperson R. Kerper presented two courses under the one-meeting rule:

EDFN 587--Topics in the Social Foundation of Education

EDFN 606--Childhood and Youth in America: Historical and Contemporary Perspectives

The Committee has discussed issues relative to plus/minus grading. They would like all issues affecting graduate programs to be sent to the Graduate Course and Program Review Committee simultaneously with their being sent to the Academic Policies Committee. The question arose as to whether an "Academic Proposal" form must be attached to graduate course proposals. General discussion followed on the role of the Academic Policies Committee on matters relating to graduate programs. The Governance Manual specifically states that the Academic Policies Committee deals with undergraduate policies. K. Bookmiller mentioned that there are currently no graduate faculty on the Academic Policies Committee. Further discussion focused on the application of plus/minus grading for graduate courses.

University Honors Program Committee

Chairperson M. Warmkessel reported that the University Honors Program Committee reviewed those sections of the Governance Manual needing changes as a result of the plus/minus grading system. There are passages regarding a minimum grade of B as requirements for the University Honors Program. The Committee agreed to change these references from B to B-.

Academic Policies Committee

Chairperson K. Bookmiller announced that the Committee meets the 1st and 3rd Monday of each month from 3-5 p.m. They held their first meeting of the year yesterday and will not meet again until November.

She reviewed several issues currently under discussion. Page 76 of the Governance Manual relates to grade minima for departmental honors projects. The Academic Policies Committee would like to change the minimum to a B- only if it is clear that departments could petition to have a higher minimum grade for departmental honors projects. General discussion followed. The Committee is also discussing possible discrepancies in the way QPAs are determined for the major.

International Studies Curriculum Committee

Chairperson A. Borger-Reese reported that the committee is sending out a call for applications for a new director of International Affairs.

SECA Appeal

S. Luek, this year's SECA Appeal Chair, mentioned that everyone should have received information in the mail about the SECA Appeal. Recently, faculty contributions have been rather low. Only 25% of faculty

contributed last year. The SECA Appeal supports over 2500 agencies, about 42 are specifically related to Lancaster County. This year's goal is to increase the percentage of faculty giving. The overall goal is \$26,000 which is conservative.

Faculty Emeritus

A Darmiento/Wismer motion to recommend Professor Leona Frances Woskowiak for faculty emeritus status passed unanimously. (see Attachment 1)

A Darmiento/Piperberg motion to recommend Associate Professor Walter Blackburn for faculty emeritus status passed unanimously. (see Attachment 2)

Proposed Course

BIOL 624 (Mycology) was approved under the one-meeting rule.

Business

Elections

The following positions on faculty senate committees were declared officially vacant:

Non-School Faculty representative to General Education Review Committee

Social Sciences representative to the Undergraduate Course and Program Review Committee

The meeting adjourned at 5:45 p.m. The next meeting of the Senate is 4 November at 4:05 p.m. in Chryst Hall, Room 210.

Respectfully submitted,

Marjorie M. Warmkessel
Acting Secretary

Action Summary
7 October 1997

1. Course and Program Approvals

Course Approvals:

ESCI 227: Mineralogy

ESCI 327: Petrography/Igneous and Metamorphic Petrology

ESCI 428: Planetary Geology

ESCI 329: Aqueous Geochemistry

ITEC 448: Machine Tool Design

Program Approvals

Change in contact hours for **ESCI 321** and **ESCI 427**

Changes to BS in Geology

Change in credit hour options for **CHEM 205**

Journalism Minor revision

2. Faculty Emeritus

Approved resolution recommending that Dr. LeonaFrances Woskowiak be granted the rank of Professor Emerita.

Approved resolution recommending that Mr. Walter Blackburn be granted the rank of Associate Professor Emeritus.

Attachment 1
Faculty Senate Minutes
7 October 1997

WHEREAS LeonaFrances Woskowiak has announced her retirement from the Music Faculty of Millersville University after 24 years of service; and

WHEREAS she has helped develop numerous students into fine musicians and educators through her excellent teaching in methods courses, student teacher supervision, private instruction, courses for the general student and as director of the Chanteurs; and

WHEREAS she has been a major force in curriculum development by creating and designing both the Cadet Teaching Program and the Preparatory Program;

WHEREAS she has brought great honor to the university and service to the community through her leadership roles in the Music Educators National Conference as state representative in the special learner area, the Pennsylvania Music Educators Association as state chairman of the Curriculum/Instruction and Early Childhood/Special Learner committees and her serving on the executive board; and

WHEREAS she has continually fostered the inclusion of the arts in education through her work for the Pennsylvania Department of Education as special appointee to the Pennsylvania Assessment Through Themes committee, the State Regulations for Teacher Certification committee, the Outcomes Based Education committee, and especially her co-authorship of the state document on Requirements in the Arts for Students Who Will Become Elementary Teachers; and

WHEREAS she has faithfully served the university as department chairman for twelve years, acting Dean of Humanities/Social Sciences, Assistant Dean of Humanities/Social Sciences, faculty senator, on numerous campus-wide and departmental committees; and

WHEREAS she has achieved national and regional recognition as a composer and performer through her selection as 1996 Woman Composer of the Year by the National Federation of Music Clubs, her being commissioned by the Choristers Guild of America to write a work for them, her performances with the Beam/Woskowiak Duo Piano Team at two national conferences featuring women artists in Kansas City, MO and in Buffalo, NY where her Suite for Two Pianos was premiered; and

WHEREAS she has contributed generously to the musical life of the university and community through her roles as a soloist and accompanist on numerous faculty

recitals, her guest conducting at Pennsylvania Music Educators Association District festivals and Pennsylvania Music Teachers Association Piano Festivals, as church organist and choir director, as president of Musical Arts Society, as composition judge for the National Federation of Music Clubs, and as clinician for the Pennsylvania Music Educators Association and Music Educators National Conference;

NOW THEREFORE BE IT RESOLVED that the Music Faculty of Millersville University thank and congratulate Dr. Woskowiak for her diverse contributions to the life of the university and music education; and further

BE IT RESOLVED that we remain ever inspired by her pursuit of high scholarly achievements, tireless dedication, and concern for humanity; and

BE IT RESOLVED that we wish her much continued success, joy, music making, and other pleasures of life that her retirement will bring her; and finally

BE IT RESOLVED that the Music Department recommends that Dr. LeonaFrances Woskowiak be granted the rank of Professor Emeritus.

Attachment 2
Faculty Senate Minutes
7 October 1997

WHEREAS Professor Walter W. Blackburn has announced his retirement from the Millersville University Music Department faculty after 26 years of devoted service; and

WHEREAS he brought the University Choir to new and excellent heights of achievement in such major concerts as Mendelssohn's Elijah, a concert version of Verdi's Aida, and as the sole undergraduate choir invited to perform at the 1996 state conference of Pennsylvania Music Educators Association; and

WHEREAS his studio voice teaching has become the basis for numerous students' careers in singing, choral conducting and music education; and

WHEREAS he has maintained a fervent, abiding and influential concern for basic musicianship with the voice and at the piano, setting a worthy example for others in these regards; and

WHEREAS he has maintained a life-long pursuit of personal learning, especially in recent study of the contrabass and of Dalcroze eurhythmics at the Dalcroze Institute in Zurich and has brought the benefits of such learning to his teaching and performance, including his recent teaching of eurhythmics; and

WHEREAS he has made important contributions to enrollment in the Music Department through tireless recruiting efforts; and

WHEREAS he served many terms on numerous committees of the university, including especially the Cultural Affairs Committee and as chair of the committee that successfully achieved reaccreditation by the National Association of Schools of Music; and

WHEREAS he carried the good name of the university into the wider community as guest soloist, lecturer, and conductor, including at high school festivals and for many years as Principal Conductor of Lancaster Opera Company; and

WHEREAS he has continued to urge the social and psychological values of singing, especially of public group singing; and

WHEREAS his special interest in American music has yielded both the design of a course on that subject and many special learning experiences for students in formal and informal settings; and

WHEREAS in his life he has shown the value of diversified pursuits, especially in his continuing interest in biography and railroading;

NOW THEREFORE, BE IT RESOLVED that we, the faculty of the Millersville University Music Department congratulate Professor Blackburn on so outstanding a career on and off the Millersville campus; and further

BE IT RESOLVED that we record our keen admiration and sincere gratitude to him for twenty-six years of dedicated teaching, artistic performance and abundant service to students, colleagues and community alike; and further

BE IT RESOLVED that we emulate his life-long dedication to beauty, service, and learning in our own lives and careers, seeking ever to feel and understand those things which make our world a better place and remaining tireless in their pursuit; and further

BE IT RESOLVED that we wish Professor Blackburn many happy years in retirement, filled with abundant music making and listening and all those other pursuits they wish to enjoy; and finally

BE IT RESOLVED that the Music Department recommends that Mr. Walter Blackburn be granted the rank of Associate Professor Emeritus.