

**MINUTES of the Faculty Senate
February 19, 2002**

Chairperson Piperberg called the meeting to order at 4:10 pm. in Chryst Hall, Room 210.

I. The Minutes of the February 5, 2002 Faculty Senate meeting were approved as distributed.

Report of the Faculty Senate Chairperson

Chairperson Piperberg announced that he intended to add the proposals of the Student Senate dealing with the one-week Drop/Add period to the agenda of the March 5, 2002 meeting. He also expressed appreciation to Senator Paul Studdard, Library Dept. for volunteering to record the minutes at the February 19, 2002 meeting.

Report of the Student Senate President

President Brandon Danz announced that there would be an information session for students in the Multipurpose Room in the Student Memorial Center on March 4, 2002 at 7-8:30 pm. This session will inform students about the State System of Higher Education and how they can become advocates for the System. The information session will be done at all the SSHE schools.

Report of the Graduate Student Organization President No report.

Report of Administrative Officers No report.

Report of the Faculty Senate Standing Committees

Senator Robert Wismer, Chemistry Dept., announced that the Undergraduate Course Program Review Committee had no proposals to present to the Senate. He also mentioned that the committee would begin checking course proposals against DARS with the help of the Registrar's Office in order to give proposers feedback to resolve conflicts.

Report of the Faculty Senate Special Committees No report.

Proposed Courses and Programs

(1) NEW UNDERGRADUATE COURSES

HUMN 205H - Seminar in Classical Mythology, 1 credit, G1 Honors course that complements existing Honors course HUMN 202; an elective in the Classics Minor. Effective Fall 2002. The proposal passed without dissent.

HUMN 305H - Seminar in Autobiography in the Greco-Roman World, 1 credit, G1 Honors course that complements existing Honors course HUMN 302; an elective in the Classics Minor. Effective Fall 2002. The proposal passed without dissent.

(2) CHANGES IN COURSES/CURRICULA

MATH 105 - Fundamentals of Math II, 3 credits, existing Gen Ed course will be required for Elementary Education and Special Education majors. Change in prerequisites to a minimum grade of C (2.00) in MATH 104 and a passing score on the Basic Skills Test from the prerequisite of a passing grade in MATH 104. Effective Spring 2002. The proposal passed without dissent.

(3) CHANGES IN COURSES/CURRICULA

SOCY 303 (previously SOCY 401): Sociological Theory, 3 credits, existing non-Gen Ed course. Proposal to change the course number from SOCY 401 to SOCY 303 and a change in prerequisites to SOCY 101 + 9 c. h. in Sociology for SOCY majors or the consent of the instructor; Sociology majors also need to take SOCY 250 prior to or concurrently with SOCY 303. The original prerequisites were 12 c. h. of Sociology. Requirement for Sociology Majors and Minors. Effective Fall 2002. The proposal passed without dissent.

(4) NEW UNDERGRADUATE COURSES

SOCY 307 - African-American Social Thought, 3 credits, new course, G3 General Education and Writing-Across-the-Curriculum (W) label. Effective Fall 2002. The proposal passed without dissent.

(5) NEW UNDERGRADUATE COURSES

WSTU 330: Feminist Theory, 3 credits, new course, Perspectives (P) course. Effective Fall 2002. The proposal passed without dissent.

(6) CHANGES IN COURSES/CURRICULA

SOCY 301: Social Research Methods. Change to SOCY 305, 3 credits, required of Sociology majors and Sociology-Criminology option-major. Effective Spring 2002. The proposal passed without dissent.

Faculty Emeritus None.

Elections for Senate Secretary -- No nominations were received, so the election was postponed.

Approval of Revised Undergraduate and Graduate Course/Program Proposal Cover Sheets (See Attachments #1 and #2)

A motion was made to approve the Undergraduate Course Proposal Cover Sheet as amended at the February 19 Senate meeting by Senator Robert Wismer, Chemistry Dept. Senator Richard Kerper, Elementary Education Dept, seconded the motion. There was an amendment to add a sentence at the top of the form suggesting that proposers peruse the Guidelines for Course Approvals available on the Faculty Senate web site. The amendment and the amended motion both passed without dissent.

A motion was made by Senator Barb Stengel, Educational Foundations Dept. to approve the Graduate Course Proposal Cover Sheet as amended at the February 19 Senate meeting. The motion was seconded by Senator Luek, Psychology Dept. There was an amendment to add a sentence at the top of the form suggesting that proposers peruse the Guidelines for Course Approvals available on the Faculty Senate web site. The amendment and the amended motion both passed without dissent.

It was emphasized that failure to get attach the school dean's Resource Implications statement to a course proposal will not delay its being considered by the School Curriculum Committee, UCPRC or Faculty Senate, but that the proposal will not go forward beyond Faculty Senate without the dean's statement.

Discussion of Faculty Senate Committee Structure

Chairperson Piperberg announced that some committees had not yet submitted a detailed description of their committees' duties and responsibilities, so the report on committee structure was not complete. The Faculty Senate encouraged the Admissions, Advisement and Student Affairs Committee to communicate with the Admissions Dept., Academic Advisement and with Student Affairs to gauge these groups' interest in having the committee be further involved in their activities. Those committee chairs who had suggested changes in committee membership or aspects of committee duties were encouraged to introduce formal proposals for those changes.

Discussion of Proposal for the Institution of an Award Recognizing Teaching Excellence at Millersville University

Chairperson Piperberg mentioned that the Lindback Foundation is a possible source of funding for an award. One award per school was suggested as a possible format for the award. Senator Eric Blazer, Business Administration Dept., made a motion to form a committee to put together proposals for establishing a teaching award; Senator Bill Dorman, Communication and Theatre Dept seconded the motion. The motion passed, and Senator Sepi Yalda, Earth Sciences Dept., volunteered to chair the committee.

New Business

Senator Joe Sciaretta, Developmental Studies Dept., announced that faculty had responded well to the call for midsemester requests. He also asked that faculty be sensitive to student athletes' emotional states following the death of the wrestling coach, "Shorty" Hitchcock.

The meeting was adjourned at 5:37 pm.

Respectfully Submitted,

Paul Studdard
Secretary of the Day

Action Summary

Proposed Courses and Programs

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Approval of Revised Undergraduate and Graduate Course/Program Proposal Cover Sheets

Revised cover sheets for undergraduate and graduate course proposals were approved. Added to both sheets were lines asking for the date on which the proposals and Curriculum Issues Form were delivered to the school dean and the date on which the Dean's Resource Implications statement was received from the Dean. A statement was also placed at the top of each sheet advising proposers to check the Guidelines for Course Approvals which are available at the Faculty Senate web site since failure to adhere to these guidelines could result in delays in the course approval process.

UNDERGRADUATE COURSE PROPOSAL
Millersville University

This cover page must be attached to *all* copies of the proposal through all approval stages. Please see the Guidelines for Course Approval available on the Faculty Senate Web Page to avoid delays in the process.

Course Title:		
Course Number:	Credit Hours:	
Prerequisite(s):		
Proposer:	Phone:	Department:

Status of Course: existing non-GenEd course existing GenEd course new course

List major(s), minor(s), option(s), etc., if any, for which this course is required or will be required:

General Education Labels, if any, for which approval is requested:

G1 G2 G3 L W MATH P AW WELL

Proposal for Distance Learning (DL):

Web Teleconference Other _____

Course Scheduling:

Semester offered as experimental course, if any: Fall 20__ Spring 20__ _____ 20__

Semester to be first offered if approved: Fall 20__ Spring 20__ _____ 20__

Anticipated number of sections per year = _____

Dean's Resource Implications Form

_____ Date of delivery of proposal and Resource Implications Form to School Dean

_____ Date of receipt of Dean's resource implications analysis

Approval Log:

COMMITTEE	CHAIRPERSON PHONE	DATE RECEIVED	DATE APPROVED	+
UCPRC				
Faculty Senate				

+ — If proposal was amended before approval, check this column.

**GRADUATE COURSE PROPOSAL
Millersville University**

This cover page must be attached to *all* copies of the proposal through all approval stages. Please see the Guidelines for Course Approval available on the Faculty Senate Web Page to avoid delays in the process.

Course Title:		
Course Number:	Credit Hours:	
Prerequisite(s):		
Proposer:	Phone:	Department:

Proposal for Distance Learning (DL):

Web Teleconference Other _____

Course Scheduling:

Semester to be first offered if approved: Fall 20__ Spring 20__ _____ 20__

Dean's Resource Implications Form

_____ Date of delivery of proposal and Resource Implications Form to School Dean

_____ Date of receipt of Dean's resource implications analysis

Approval Log:

COMMITTEE	CHAIRPERSON	PHC	DATE RECEIVED	DATE APPROVED	
GCPRC					
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