

Faculty Senate Minutes
April 21, 2009

The meeting was called to order at 4:08 p.m. All departments were in attendance except Nursing.

I. Minutes of previous meeting

The minutes of the April 7, 2009 meeting of the Faculty Senate were approved as corrected.

II. Report of the Faculty Senate Chairperson

Faculty Senate Chair Börger-Greco thanked Ms. Shannon Farrelly for her service as Student Senate President. Faculty were encouraged to attend commencement in regalia. Chairs of Senate committees were reminded to submit an annual report.

III. Report of the Student Senate President

Student Senate President Farrelly introduced Ms. Mackenzie Wrobel, the new Student Senate President.

IV. Report of the Graduate Student Association

Graduate Student Association Representative Randolph reminded faculty of the Graduate Research Symposium tomorrow.

V. Report of the Administrative Officers

President

President McNairy thanked Ms. Farrelly for her service as Student Senate President. Dr. McNairy outlined the current prediction of a \$4.2 million shortfall for Millersville's budget. She noted that no tenure or tenure-track positions will be lost but that equipment, travel, hours and one-time funds will be reviewed carefully. Dr. McNairy explained that tuition relief plans that will help with student enrollments are likely for fall 2010. A question was raised about funding for independent study. Dr. McNairy indicated that everything is being considered but there is more focus on expenses that do not affect student learning. She urged faculty to be conscientious about spending. Dr. McNairy commended the students and faculty who participated in presentation of research or visual arts last Friday. She also encouraged faculty to come celebrate graduation with our students.

Provost

Provost Prabhu noted that the option of a four-day exam schedule for spring 2010 will be discussed with students. He indicated that APSCUF and the Provost's Office will work to alleviate issues related to students having more than three exams on any single day.

Associate Provost for Academic Administration

Associate Provost Burns extended thanks to faculty involved in drafting standards for the Middle States review. He noted that the intent is to have a Self-Study draft ready for campus in the fall. Dr. Burns also reported that Millersville has applied to the Engaging Departments Institute and noted that the Academic Theme Committee received four logos and nine activity proposals relating to the new theme.

VI. Reports of the Faculty Senate Standing Committees

UCPRC

Dr. White indicated that anyone who submitted a proposal this year should have heard back from UCPRC and that final D, W, and P recertifications for this year will be reported in June.

First Readings

(1) CHANGE IN UNDERGRADUATE COURSE

ANTH220: Ethnographic Methods. Proposal to add W label.

(2) NEW UNDERGRADUATE COURSE

BIOL390: Natural History of the Mid-Atlantic Shore, 3 credits, P. Proposal to create an elective course serving as an introduction to biological communities of the mid-Atlantic coast.

(3) CHANGE IN UNDERGRADUATE COURSE

CHEM342: Physical Chemistry II. Proposal to change pre-requisites to CHEM341 with a D or higher or permission of the instructor.

(4) CHANGE IN UNDERGRADUATE COURSE

ECON318: Intermediate Microeconomics. Proposal to add MATH151 or MATH161 as a pre-requisite.

(5) NEW UNDERGRADUATE COURSE

ECON323: Games and Experiments in Economics, 3 credits. Proposal to create an elective course using economic theory to explain decisions of economic agents.

(6) NEW UNDERGRADUATE COURSE

GEOG307: U.S. Environmental Policy, 3 credits, G3. Proposal to create an elective course examining major pieces of federal environmental legislation, including the role of interest groups and the public in environmental decision making.

(7) NEW UNDERGRADUATE COURSE

PHYS101: Survey of Physics, 3 credits, G2. Proposal to create a course introducing fundamental concepts of classical and modern physics.

(8) NEW UNDERGRADUATE COURSE

SCMA391/WSTU491: Women in Mathematics and Science, 3 credits, P, D. Proposal to create a course exploring the lives and discoveries of women in math and sciences (three disciplines represented in each offering).

(9) NEW UNDERGRADUATE COURSE

SPED237: Applied Foundations of Contemporary Special Education, 3 credits. Proposal to create a course required for the Foundations Bloc for the Dual certification “Early Childhood/Special Education” that explores contemporary and historical influences on special education in the American school system.

(10) CHANGE IN UNDERGRADUATE COURSE

ITEC425: Robotic Systems. Proposal to revise description, objectives, outline, course requirements, evaluation, and bibliography and to add assessment section.

(11) CHANGE IN UNDERGRADUATE COURSE

ITEC427: Designing Industrial Control Systems. Proposal to revise description, objectives, outline, text & materials, course requirements, evaluation, and bibliography and to add assessment section.

(12) CHANGE IN UNDERGRADUATE COURSE

ITEC467: Microcontrollers. Proposal to revise description, objectives, outline, and bibliography and to add assessment section.

(13) CHANGE IN UNDERGRADUATE COURSE

ITEC494: Total Quality Management. Proposal to add MATH130 or MATH235 or permission of instructor as pre-requisite.

(14) CHANGE IN UNDERGRADUATE CURRICULUM

ENVI: Industrial and Environmental Health minor. Proposal to modify the required and elective course blocks to create flexibility and reflect the increased options for environmental courses.

(15) CHANGE IN UNDERGRADUATE CURRICULUM

ENVI: Land Use minor. Proposal to modify the required and elective course blocks to create flexibility and reflect the increased options for environmental courses.

(16) CHANGE IN UNDERGRADUATE CURRICULUM

ENVI: Environmental Policy and Regulation minor. Proposal to modify the required and elective course blocks to create flexibility and reflect the increased options for environmental courses.

(17) CHANGE IN UNDERGRADUATE CURRICULUM

ENVI: Quantitative Methods in Environmental Science minor. Proposal to modify the required and elective course blocks to create flexibility and reflect the increased options for environmental courses.

(18) CHANGE IN UNDERGRADUATE CURRICULUM

ENVI: Water Resources minor. Proposal to modify the required and elective course blocks to create flexibility and reflect the increased options for environmental courses.

GCPRC

Senator Mowrey distributed a proposal from GCPRC to establish a Graduate Academic Appeals Committee. This committee would review and make decisions on all graduate academic dismissal appeals, including dispositional appeals.

VII. Reports of the Faculty Senate Special Committees

None

VIII. Proposed Courses and Programs

Second Readings

(1) CHANGE IN UNDERGRADUATE CURRICULUM

BSE: PK-12 & Secondary. Proposal to add three courses and modify the Foundations Block and Professional Course in order to meet new requirements from PDE was approved without dissent.

(2) CHANGE IN UNDERGRADUATE COURSE

EDFN211: Foundations of Modern Education, 3 credits, D. Proposal to add D label and revise objectives to align with requirements from PDE relating to English Language Learners was approved without dissent.

(3) CHANGE IN UNDERGRADUATE CURRICULUM

BUAD. Proposal to require that matriculated students complete at least 30 credits and have a 2.25 grade point average in order to transfer into business administration was approved with 1 no vote and 3 abstentions.

Dr. Burns indicated that implementation of the foundations block curriculum recently established for Business Administration might make this additional step unnecessary or even counterproductive. Senator Dillon noted the need to limit BUAD enrollments to support the goal of AACSB accreditation. Dr. Prabhu indicated the accreditation process will take 5-7 years. It was noted that in the foundations block proposal there was a 2.0 GPA requirement. Dr. Dillon indicated that entering students would need to petition for admission to BUAD under the 2.25 GPA requirement. A question was raised about the value of pursuing AACSB accreditation since the program is already accredited by ACBSP. Dr. Prabhu responded that AACSB would help raise the competitive level of BUAD programs and that nine of the 14 PASSHE schools are already approved or in the same process. He also noted that some funds from appropriations have been reserved for this process.

(4) NEW GRADUATE COURSE

SOWK640-643: Special Topics, 3 credits. Proposal to create a course to provide an opportunity for exploration of issues and concerns related to the social work profession was approved without dissent.

(5) CHANGE IN UNDERGRADUATE CURRICULUM

University Honors College. Proposal to modify the Honors College curriculum to facilitate inclusion of Freshman Year Experience and other program objectives was approved with 2 abstentions.

A question was raised about whether GERC provided input into the proposed changes. Senator Skinner responded that the proposal was not addressed with GERC. Dr. Dennis Downey indicated that the proposal should not affect General Education but should reduce complement and help students complete the Honors program while also participating in an FYE. It was noted that the intention is to bring the new courses mentioned through the regular approval avenues.

ASC

The updated bylaws document for the Undergraduate Academic Standards Committee, including addition of the Director of the AIM for Success Program as an ex-officio member was approved without dissent. [see Attachment #1]

ESCI Proposal regarding Senators

Discussion was held about the proposal to require that only non-probationary faculty serve as senators. Dr. Alex DeCaria highlighted the importance of senators feeling confident to speak openly on difficult issues in a situation where there is shared governance by faculty and administration. Opposition to the restriction was expressed, noting the value of diverse perspectives and insights. The idea of making this “preferred” rather than “required” was suggested. However, it was noted that junior members in departments adhering to the limitation would not be as competitive for promotion and tenure.

IX. Faculty Emeriti

None

X. Other/New Business

None

XI. Senate Committee Elections

Nominations for vacant seats were taken from the floor. A Mowrey/A. Miller motion to close nominations and unanimously elect all unopposed candidates was approved without dissent.

Meeting was adjourned after elections

Respectfully Submitted,

Aimee L. Miller
Secretary of the Senate

Action Summary:

The minutes of the April 7, 2009 meeting of the Faculty Senate were approved as corrected.

(1) CHANGE IN UNDERGRADUATE CURRICULUM

BSE: PK-12 & Secondary. Proposal to add three courses and modify the Foundations Block and Professional Course in order to meet new requirements from PDE was approved without dissent.

(2) CHANGE IN UNDERGRADUATE COURSE

EDFN211: Foundations of Modern Education, 3 credits, D. Proposal to add D label and revise objectives to align with requirements from PDE relating to English Language Learners was approved without dissent.

(3) CHANGE IN UNDERGRADUATE CURRICULUM

BUAD. Proposal to require that matriculated students complete at least 30 credits and have a 2.25 grade point average in order to transfer into business administration was approved with 1 no vote and 3 abstentions.

(4) NEW GRADUATE COURSE

SOWK640-643: Special Topics, 3 credits. Proposal to create a course to provide an opportunity for exploration of issues and concerns related to the social work profession was approved without dissent.

(5) CHANGE IN UNDERGRADUATE CURRICULUM

University Honors College. Proposal to modify the Honors College curriculum to facilitate inclusion of Freshman Year Experience and other program objectives was approved with 2 abstentions.

The updated bylaws document for the Undergraduate Academic Standards Committee, including addition of the Director of the AIM for Success Program as an ex-officio member was approved without dissent.

Nominations for vacant seats were taken from the floor. A Mowrey/A. Miller motion to close nominations and unanimously elect all unopposed candidates was approved without dissent.



Effective: October 1997

Faculty Senate
UNDERGRADUATE ACADEMIC STANDARDS COMMITTEE

Approved: Under Review, Spring 2009

Standing committee of Faculty Senate.

Hearings conducted by this committee are closed.

Membership

1. **Chairperson:** The Chairperson is a Faculty Senator.
 - a. **Election:** Elected by Faculty Senate.
 - b. **Term:** Three-year term beginning and ending at the start of the fall semester in the appropriate year.
 - c. **Limits:** No more than two complete, consecutive terms may be served. Service of at-large or partial terms do not count towards the term limit. If the Chairperson does not retain Faculty Senate membership, another senator should be elected to complete the remainder of the term.
 - d. **Voting:** The chairperson is a voting member.
2. **Faculty Representatives:** Three representatives from each of the four academic units (Education, Humanities, Science and Mathematics, Social Sciences,) and one non-school representative.
 - a. **Election:** Elected on a staggered schedule by Faculty Senate.
 - b. **Term:** Three-year terms beginning and ending at the start of the fall semester of the appropriate year.
 - c. **Limits:** No more than two complete, consecutive terms may be served. Service of at-large or partial terms do not count towards the term limit.
 - d. **Voting:** A faculty representative is a voting member.
3. **Alternate Faculty Representatives:** One representative from each of the four academic units (Education, Humanities, Social Sciences, Science and Mathematics) and one non-school representative.
 - a. **Election:** Elected by Faculty Senate.

- b. **Term:** One-year terms beginning and ending at the start of the fall semester of the appropriate year. Nominees should confirm availability for scheduled hearing dates in the year of service.
 - c. **Limits:** No more than two complete, consecutive terms may be served. Service of at-large or partial terms do not count towards the term limit.
 - d. **Voting:** An alternate faculty representative is a voting member only when replacing a faculty representative.
- 4. **Student Representatives:** Two undergraduate student representatives.
 - a. **Election:** Elected by Undergraduate Student Senate.
 - b. **Term:** One-year terms beginning and ending at the start of the fall semester of the appropriate year.
 - c. **Limits:** As determined by the Undergraduate Student Senate.
 - d. **Voting:** A student representative is a voting member.
- 5. **Alternate Student Representatives:** Two undergraduate student representatives.
 - a. **Election:** Elected by Undergraduate Student Senate.
 - b. **Term:** One-year terms beginning and ending at the start of the fall semester of the appropriate year. Nominees should confirm availability for scheduled hearing dates in the year of service.
 - c. **Limits:** As determined by the Undergraduate Student Senate.
 - d. **Voting:** An alternate student representative is a voting member only when replacing a student representative.
- 6. **Ex Officio Members:** Director of Admissions, Director of Financial Aid, and Registrar.
 - a. **Designees:** One designee may serve in lieu of each Ex Officio member.
 - b. **Voting:** An Ex Officio member/designee is a voting member.

Functions

1. Serves as court of appeals for undergraduate students dismissed due to failure to meet academic standards, as described in Millersville University [academic policies](#).
2. Serves as court of appeals for undergraduate students denied a degree.
3. Considers academic amnesty petitions.
4. Advises the Director of Admissions on admission applications following a third academic dismissal.
5. Advises Faculty Senate of its interpretation and implementation of undergraduate student academic policies.

Document History

Revised, April 3, 2001 by Faculty Senate

Proposed Revision Approval

	Committee	Senate	APSCUF	Admin
<i>Signature</i>				
<i>Date Approved</i>				
<i>Amendments</i>				