

Faculty Senate Minutes
June 9, 2009

The meeting was called to order at 3:06 p.m. All departments were in attendance except Academic & Student Development, Communications & Theatre, Counseling & Human Development, Geography, Interdisciplinary Studies, Library, Music, Nursing, and Philosophy.

I. Minutes of previous meeting

The minutes of the April 21, 2009 meeting of the Faculty Senate were approved as corrected.

II. Report of the Faculty Senate Chairperson

Faculty Senate Chair Börger-Greco reminded senators that final elections will be held at the first fall meeting on September 1, 2009. She also urged committee chairs to submit annual reports on activities during the 2008-2009 year by the end of June.

III. Report of the Student Senate President

None

IV. Report of the Graduate Student Association

Graduate Student Association Representative Randolph noted that graduate students were involved in the site visit for the Graduate Studies Program review.

V. Report of the Administrative Officers

Provost

Provost Prabhu reported that summer enrollments are looking good. He also noted that depending on the budget passed by the State Senate, Millersville could face an additional \$1.5 million deficit. Dr. Prabhu indicated that no tenure or tenure-track faculty positions will be lost but that administrative positions have been frozen. In response to a question about open faculty searches, Dr. Prabhu commented that all successful searches have been filled but that other positions will be reviewed carefully as they come up.

Associate Provost for Academic Administration

Associate Provost Burns introduced Dr. Beverly Schneller as the incoming General Education Coordinator. Dr. Burns also announced the bin mechanism planned for collecting departmental materials needed for the Rediscover MU 2010 site visit. Materials should be primarily from the last five years and include items like faculty CVs, course syllabi, 5-year review documents, and curriculum mapping. He also pointed out

that writing of the self-study report is underway and that Dr. Donald J. Farish, President of Rowan University, has been named as our Site Team Chair.

Dr. Burns noted that the University Theme Committee has made six awards for proposals. He also encouraged faculty to volunteer to help with events during orientation events. Dr. Burns reported that Millersville was accepted to the Engaging Departments Institute through the AACU.

VI. Reports of the Faculty Senate Standing Committees

UCPRC

Senator Smith distributed a list of recertifications approved by UCPRC.

Courses maintaining a W label: ANTH226, 227, 322; BIOL204, 207, 256, 263, 281, 438, 446, 447, 462, 467; COMM326, 380, 426; EDTE391; EDUC316, 323, 403, 424, 430; ELED314, 376; ENGL322, 401, 402; FREN351, 352; HUMN210, 220, 270, 391; ITEC356, 392; NRS426; PSYC256; RESP417; SOCY211, 230, 316; SOWK301; SPAN351, 352; SPED313, 315, 432.

Courses maintaining a P label: ANTH342, 344; COMM317; CSCI/PSYC350; ENGL430, 435, 462; ITEC301, 302; PHIL345, 391; PHYS302.

Courses adding a D label: BIOL207; CHEM372; COMM317; CSCI426; EDFN211, 376; EDUC316, 403; ELED314; ENGL280, 333, 334, 430; GOVT361; LATS201; MATH102; NURS360; PSYC318; SOWK350; SPED330.

Sections of UNIV103: The Story of Your Life; Political Engagement, Citizenship & Communication; Facing Fear; The Search for an Identity: The Puerto Rican Experience.

It was noted that the expedited review process approved for adding D labels to existing courses expires this year. GERC proposed extension of this process through August 2010 to allow faculty more time to complete self reviews and requested a waiver of the two meeting rule for approval. The request to waive the two meeting rule for this proposal was approved without dissent. The GERC proposal to extend the expedited review process for adding a D label to existing courses was approved without dissent.

GERC

Revisions to the functions for GERC listed in the bylaws were presented. [see Attachment #1] A report from GERC related to the Cultural Diversity and Community component of General Education was distributed. [see Attachment #2] It included an overlooked review of the 2008 Workshop on Cultural Diversity and Community in the General Education curriculum and a listing of courses approved for the D label as of June 2009.

VII. Reports of the Faculty Senate Special Committees

None

VIII. Proposed Courses and Programs

Second Readings

(1) CHANGE IN UNDERGRADUATE COURSE

ANTH220: Ethnographic Methods. Proposal to add W label was approved without dissent.

(2) NEW UNDERGRADUATE COURSE

BIOL390: Natural History of the Mid-Atlantic Shore, 3 credits, P. Proposal to create an elective course serving as an introduction to biological communities of the mid-Atlantic coast was approved without dissent.

(3) CHANGE IN UNDERGRADUATE COURSE

CHEM342: Physical Chemistry II. Proposal to change pre-requisites to CHEM341 with a D or higher or permission of the instructor was approved without dissent.

(4) CHANGE IN UNDERGRADUATE COURSE

ECON318: Intermediate Microeconomics. Proposal to add MATH151 or MATH161 as a pre-requisite was approved without dissent.

(5) NEW UNDERGRADUATE COURSE

ECON323: Games and Experiments in Economics, 3 credits. Proposal to create an elective course using economic theory to explain decisions of economic agents was approved without dissent.

(6) NEW UNDERGRADUATE COURSE

GEOG307: U.S. Environmental Policy, 3 credits, G3. Proposal to create an elective course examining major pieces of federal environmental legislation, including the role of interest groups and the public in environmental decision making was approved without dissent.

(7) NEW UNDERGRADUATE COURSE

PHYS101: Survey of Physics, 3 credits, G2. Proposal to create a course introducing fundamental concepts of classical and modern physics was approved without dissent.

(8) NEW UNDERGRADUATE COURSE

SCMA391/WSTU491: Women in Mathematics and Science, 3 credits, P, D. Proposal to create a course exploring the lives and discoveries of women in math and sciences (three disciplines represented in each offering) was approved without dissent.

(9) NEW UNDERGRADUATE COURSE

SPED237: Applied Foundations of Contemporary Special Education, 3 credits. Proposal to create a course required for the Foundations Bloc for the Dual certification “Early Childhood/Special Education” that explores contemporary and historical influences on special education in the American school system was approved without dissent.

(10) CHANGE IN UNDERGRADUATE COURSE

ITEC425: Robotic Systems. Proposal to revise description, objectives, outline, course requirements, evaluation, and bibliography and to add assessment section was approved without dissent.

(11) CHANGE IN UNDERGRADUATE COURSE

ITEC427: Designing Industrial Control Systems. Proposal to revise description, objectives, outline, text & materials, course requirements, evaluation, and bibliography and to add assessment section was approved without dissent.

(12) CHANGE IN UNDERGRADUATE COURSE

ITEC467: Microcontrollers. Proposal to revise description, objectives, outline, and bibliography and to add assessment section was approved without dissent.

(13) CHANGE IN UNDERGRADUATE COURSE

ITEC494: Total Quality Management. Proposal to add MATH130 or MATH235 or permission of instructor as pre-requisite was approved without dissent.

(14) CHANGE IN UNDERGRADUATE CURRICULUM

ENVI: Industrial and Environmental Health minor. Proposal to modify the required and elective course blocks to create flexibility and reflect the increased options for environmental courses was approved without dissent.

(15) CHANGE IN UNDERGRADUATE CURRICULUM

ENVI: Land Use minor. Proposal to modify the required and elective course blocks to create flexibility and reflect the increased options for environmental courses was approved without dissent.

(16) CHANGE IN UNDERGRADUATE CURRICULUM

ENVI: Environmental Policy and Regulation minor. Proposal to modify the required and elective course blocks to create flexibility and reflect the increased options for environmental courses was approved without dissent.

(17) CHANGE IN UNDERGRADUATE CURRICULUM

ENVI: Quantitative Methods in Environmental Science minor. Proposal to modify the required and elective course blocks to create flexibility and reflect the increased options for environmental courses was approved without dissent.

(18) CHANGE IN UNDERGRADUATE CURRICULUM

ENVI: Water Resources minor. Proposal to modify the required and elective course blocks to create flexibility and reflect the increased options for environmental courses was approved without dissent.

GCPRC

Discussion was held regarding the proposed formation of the Graduate Academic Appeals Committee. [see Attachment #3] A question was raised about specifying that members must be from at least two of the three schools rather than one from each. It was noted that this allows for more flexibility in finding members while still retaining diversity across the committee. It was noted that graduate students are not part of the membership because the dispositional level of review and responsibility to external licensure bodies made student members inadvisable. There was also discussion of clarifying the administrative involvement in the appeal process and indication that Deans' Council and legal counsel would need to address related specifics. Senator Foster-Clark indicated the Psychology department wished to have additional time to review the proposal. A Foster-Clark/Hendrick motion to postpone approval of formation of the Graduate Academic Appeals Committee until September 15 was defeated. The proposal for formation of the Graduate Academic Appeals Committee, modified to delete "The decision of the GAAC will be final and not open to further appeal," was approved with three abstentions.

IX. Faculty Emeriti

None

X. Other/New Business

GERC plans to give a presentation in the fall.

Meeting was adjourned at 4:21 p.m.

Respectfully Submitted,

Aimee L. Miller
Secretary of the Senate

Action Summary:

The minutes of the April 21, 2009 meeting of the Faculty Senate were approved as corrected.

GERC proposed extension of this process through August 2010 to allow faculty more time to complete self reviews and requested a waiver of the two meeting rule for approval. The request to waive the two meeting rule for this proposal was approved without dissent. The GERC proposal to extend the expedited review process for adding a D label to existing courses was approved without dissent.

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A Foster-Clark/Hendrick motion to postpone approval of formation of the Graduate Academic Appeals Committee until September 15 was defeated. The proposal for formation of the Graduate Academic Appeals Committee, modified to delete “The decision of the GAAC will be final and not open to further appeal,” was approved with three abstentions.



Effective:

**Faculty Senate
General Education Review Committee**

Approved: Under Review, Spring 2008

Standing committee of the Faculty Senate.

Membership

1. **Chairperson:** The Chairperson is a Faculty Senator.
 - a. **Election:** Elected by Faculty Senate.
 - b. **Term:** Three-year term beginning and ending at the start of the fall semester in the appropriate year.
 - c. **Limits:** No more than two complete, consecutive terms may be served. Service of at-large or partial terms do not count towards the term limit. If the Chairperson does not retain Senate membership, another senator should be elected to complete the remainder of the term.
2. **Faculty Representatives:** Two members from each of the four academic units (Education, Humanities, Science and Mathematics, Social Sciences) and one non-school member.
 - a. **Election:** Elected on a staggered schedule by Faculty Senate.
 - b. **Term:** Two-year terms beginning and ending at the start of the fall semester of the appropriate year.
 - c. **Limits:** No two members may be elected from the same department. No more than two complete, consecutive terms may be served. Service of at-large or partial terms do not count towards the term limit.
4. **Student Representatives:** Two undergraduate student representatives.
 - a. **Election:** Elected by Undergraduate Student Senate.
 - b. **Term:** One-year terms beginning and ending at the start of the fall semester of the appropriate year.
 - c. **Limits:** As determined by the Undergraduate Student Senate.
5. **Ex Officio Members:** Provost and vice president for academic affairs, General Education Coordinator, First-Year Experience Coordinator

- a. **Designees:** One designee may serve in lieu of each Ex Officio member.
- b. **Voting:** Ex Officio members/designees are non-voting members.

Functions

1. Promote understanding of the purpose of General Education, consistent with the MU mission and the specific learning needs of MU students.
2. Regularly and throughout the semester, in consultation with appropriate stakeholders, review, evaluate, and recommend changes, adjustments, and updates to the General Education Program, aiming to enhance the Program academically and philosophically and to align the Program with changing needs of students and the academic environment; report to the Faculty Senate.
3. Proactively initiate, review, and evaluate proposed changes to the General Education Program and submit recommendations to Faculty Senate.
4. Support the implementation of the General Education Program.
5. Stay abreast of national issues and trends in general education and evaluate their relevancy to the General Education Program at Millersville University. Share findings with Faculty Senate and recommend action.

Document History

Revised, March 15, 2005 by Faculty Senate

Proposed Revision Approval

	Committee	Senate	APSCUF	Admin
<i>Signature</i>				
<i>Date Approved</i>				
<i>Amendments</i>				

Attachment #2

Memorandum

To: Faculty Senate
From: Fred Foster-Clark, Coordinator of General Education
Christopher Hardy, Chair, GERC Diversity Working Group
Date: September 23, 2008
Re: Workshop on Cultural Diversity and Community in the General Education Curriculum

On May 19 and 20, 2008, the GERC Diversity Working Group held a two-day workshop as part of its effort to provide faculty the resources and support necessary to develop new and reworked courses to meet the new Gen Ed diversity course requirement. Given the importance of the diversity initiative, we wanted to apprise Senate about the workshop and the status of Diversity course development.

The Planning Group for the Workshop (composed of Rita Smith Wade-El, Carrie Smith, and the two of us) was able to bring in five capable speakers and workshop leaders, most with National reputations, to deliver a program that included two keynote addresses, three breakout sessions (offered twice each; one of them done by our own Tracey Weis), and three day-long, area-specific work sessions.

We had 42 MU participants on the first day (Monday) for keynotes and breakout sessions, consisting of 36 faculty and six administrators/staff. On the second day, we had 28 faculty and administrators participate in the day-long work sessions with our three invited speakers. Of these, 12 were representing the Social Sciences & Education, 9 were representing Science & Mathematics, and 7 were representing Humanities. We were very pleased with the attendance, especially given the timing and relatively short notice. We heard very positive comments about the workshop, our faculty, and the nature of the Diversity course initiative from the presenters and received mostly positive feedback from the participants.

Most of the faculty involved in the second day of the Workshop will be developing courses that are intended to meet the new Diversity course requirements. Most seem to be entirely new courses but a few are re-casting current courses to add the new D label. Faculty members attending the two-day workshop who make substantial progress on their course proposals will be receiving a small stipend. Nineteen people submitted initial requests for stipends and, to date, ten revised proposals have been received and more are expected before the extended deadline (10/8/08). [In addition to new proposals which may arise from faculty involved in the workshop, there were six proposals for D designation of existing courses already received by UCPRC prior to the May workshop. These proposals are still under review.]

We appreciate the financial support from the Gen Ed Performance Funding through the Provost's Office and from the President's Commission on Cultural Diversity and thank the Planning Group for the many hours devoted to bringing this workshop to fruition.

(OVER)

Addendum (6/3/09)

The following existing courses were approved as Cultural Diversity & Community (D) courses:

- **BIOL 207:** Human Sexuality (G2, W)
- **CHEM 372:** History of Chemistry and Society (P)
- **COMM 317:** Intercultural Communicology (G1,W)
- **CSCI 426:** Adaptive Technologies
- **EDFN 211:** Foundations of Modern Education
- **EDFN 376:** Whose School Is It, Anyway? The Struggle for Equity in American Schooling (P)
- **EDUC 316:** The Parent Teacher Relationship in Elementary School (W)
- **EDUC 403:** Cultural Diversity: Pluralism in the Classroom (W)
- **ELED 314:** The Parent Teacher Relationship in Early Childhood Education (W)
- **ENGL 280:** Rhetoric of the Color Line (W)
- **ENGL 430:** Studies in Ethnic American Literature Since 1945 (P)
- **ENGL 333/H:** African American Literature I (G1,W)
- **ENGL 334/H:** African American Literature II (G1,W)
- **GOVT 361:** The Politics of Race and Ethnicity (G3)
- **LATS 201:** Introduction to Latino Studies (G1)
- **MATH 102:** Mathematical Ideas in Non-European Cultures (G2)
- **NURS 360:** Transcultural Nursing Care
- **PSYC 318:** Psychology of Racism (P)
- **SOWK 350:** Encounters in Human Diversity (P)
- **SPED 330:** People with Disabilities: Social Discrimination and Oppression; The Social, Political, and Cultural Realities of Living with a Person with a Disability (P)

The following new courses were approved that carry the D label:

- **GOVT 323** – Government and Politics of the Middle East (G3)
- **ITEC 303** – Technology Assessment: The Amish and Others (P)

The following new course is under consideration by Senate to carry the D label:

- **SCMA 391/WSTU 391** – Women in Mathematics and Science (P)

Attachment #3

GCPRC Proposal to Establish the Graduate Academic Appeals Committee

- Committee Name:** Graduate Academic Appeals Committee (GAAC)
- Committee Charge:** Review and decision of all graduate academic dismissal appeals, including dispositional appeals. The decision of the GAAC will be final and not open to further appeal.
- Composition:**
- a.) GAAC membership will consist of three faculty representatives elected from the MU Graduate Faculty. No more than one member from the same department may be on the committee and at least 2 of the 3 academic schools (Education, Humanities and Social Sciences, and Science and Mathematics), must be represented.
 - b.) If the student appealing his / her dismissal is enrolled in a degree program associated with accreditation, license or certification, a faculty member with expertise in that area; who is approved by the related program's Graduate Coordinator; and who is not actively engaged with the dismissal, will attend all meetings related to that appeal as an Advisor to the GAAC.
 - c.) The Dean of Graduate Studies will serve as an Advisory, non – voting member of the GAAC.
 - d.) Two Alternate members will be elected from and by the members of GCPRC.
- Terms of Election:**
- a.) A call for nominations to serve on GAAC will be extended to all Graduate Faculty. GAAC members will be elected by GCPRC via written ballot. Committee members will be elected during the last regular GCPRC meeting of the Spring Semester.
 - b.) Each GAAC member will serve a two year term, to begin immediately following their election. Initially two members (determined by coin toss), will serve a three year term to maintain committee continuity. Following the initial election, terms will be staggered and only two year terms will be served.
 - c.) Faculty members serving on the GAAC and teaching in the degree program of the appellant will be replaced by an Alternate.
- Committee Leadership:** The Committee members will select a Chairperson of the Committee from among their members, and report this information to all members of GCPRC prior to spring commencement.

GCPRC Approval: April 15, 2009

