

**Faculty Senate Minutes**  
**March 17, 2009**

The meeting was called to order at 4:09 p.m. All departments were in attendance except Philosophy.

I. Minutes of previous meeting

The minutes of the February 17, 2009 meeting of the Faculty Senate were approved as corrected.

II. Report of the Faculty Senate Chairperson

Faculty Senate Chair Pro Tempore Mowrey presided because Dr. Börger-Greco was ill. A call for nominations was made for positions to be elected by Faculty Senate on April 7 and 21. The summer meeting was announced for June 9 at 3:00 p.m. A reminder was given to departments electing senators for 2009-2012 terms: ART, BIOL, COMM, CNHD, EDFN, ELED, ENGL, GEOG, ITEC, LIBR. Dr. Mowrey introduced Dr. Anthony Grant as senator for the Athletic Department.

III. Report of the Student Senate President

Student Senate President Farrelly reported on upcoming elections and candidate debates, temporary organizations, and plans for a joint concert event with UAB and BSU. Ms. Farrelly also reported on a petition from the Students for a Democratic Society asking for departments to post textbooks listings for summer 2009. She indicated that Student Senate did not support the petition, opting to allow Student Services and faculty work on implementation of a centralized list for fall 2009. Dr. Prabhu noted that the federal mandate to tie textbook information to registration will be more exhaustive but that the campus bookstore intends to make textbook information and online ordering available.

IV. Report of the Graduate Student Association

None

V. Report of the Administrative Officers

**President**

President McNairy commented on the budget situation and efforts to meet the expected \$3 million shortfall. She noted that adequate information may not be available until July and that a tuition relief plan to benefit students will not go into effect until fall 2010. Dr. McNairy also mentioned an alternative plan that would extend the granting program to students attending schools other than PASSHE institutions.

Dr. McNairy thanked faculty for attending the discussion with the Chancellor during his recent visit. She also extended congratulations to Ms. Farrelly for being selected to serve on the State Board of Education. Dr. McNairy also congratulated faculty members who exhibited an impressive range of scholarly work in the library.

### **Associate Provost for Academic Administration**

A question was addressed to Associate Provost Burns regarding how to identify courses approved for the D label since they are not showing on registration information. Dr. Burns responded that he would check on addressing this prior to registration. Another issue raised was whether exception requests would no longer be approved. Dr. Burns commented that some students not graduating for several more years had made requests. He stated that approvals would be reserved for students facing imminent graduation.

## VI. Reports of the Faculty Senate Standing Committees

### **ASC**

Senator Sikora brought forward proposed changes to the Undergraduate Academic Standards bylaws document. [see Attachment #1] He highlighted the recommendation that hearings be closed, specification of voting for alternates only when serving as a member and updated functions of considering academic amnesty petitions and advising the Director of Admissions on readmissions. A clarification was requested on whether closed hearings would preclude persons from coming to speak on behalf of a student. Dr. Sikora indicated that such advocacy from professionals or parents would still be allowed in written form.

Dr. Sikora also reported that ASC voted against adding more student members. He also noted they have formed a working group to develop a training plan for all members of ASC.

### **UCPRC**

#### **First Readings**

##### **(1) NEW UNDERGRADUATE COURSE**

MUSI190: Introduction to Careers in Music, 3 credits. Proposal to create a course to explore the diverse career opportunities within the music field.

##### **(2) NEW UNDERGRADUATE COURSE**

MUSI394: Advanced Recording Studio Techniques, 3 credits. Proposal to create a course covering advanced audio recording skills.

A concern was raised about students needing to use music software that is only available on computers in a teaching room. Senator Heslink responded that the new Performing Arts facility will have a studio for this.

(3) CHANGE IN UNDERGRADUATE CURRICULUM

BA PSYC. Proposal to require a grade of C- or higher in both PSYC 211 and 212 as prerequisites for PSYC 314, 315, and 316.

(4) NEW UNDERGRADUATE CURRICULUM

BS BIOL, Animal Behavior option. Proposal to create an option in biology to train students in behavior-related issues of domestic, feral, and wild animals.

(5) CHANGE IN UNDERGRADUATE CURRICULUM

BA GEOG: Global Studies option. Proposal to modify course requirements in the Global Studies option to broaden students' international perspective and understanding.

(6) CHANGE IN UNDERGRADUATE CURRICULUM

GEOG: BA, all options; all minors. Proposal to add GEOG180 to the required courses for all major options and minors in geography.

(7) CHANGE IN UNDERGRADUATE CURRICULUM

BA GEOG: all options. Proposal to permit students to declare multiple options within geography provided that they double count courses only in the Required and Required Related blocks but not in the Geography Electives block.

**GERC**

Dr. Foster-Clark commented that the General Education program is holding an open meeting with the outside reviewer as part of its 5-year review. He requested that representatives from each department participate in this discussion.

VII. Reports of the Faculty Senate Special Committees

None

VIII. Proposed Courses and Programs

Dr. Sharon Brusic, Chair of APC, noted revision of the proposed Approval Process for Undergraduate Courses & Programs to clarify that it refers to undergraduate proposals. Dr. Foster-Clark commented that new sections of First Year Inquiry (UNIV103) are handled differently. A Foster-Clark/Saunders motion to strike two references to FYI courses in the Approval Process for Undergraduate Courses & Programs proposal was approved without dissent. The Approval Process for Undergraduate Courses & Programs proposal was approved without dissent.

The proposed change to allow approved MU exchanges or programs to count towards the required residency credits specified in the Undergraduate Residency Policy was approved without dissent.

The proposed change the Undergraduate Repeat Policy to limit undergraduates to a maximum total of six (6) repeats in their academic career was approved without dissent. A question was raised about whether the repeat limitation applied to courses taken at another school. It is understood that this would relate only to class taken at Millersville. Dr. Prabhu will check on this.

Review of the Major and Minor Course and/or Program Change Procedures uncovered additional references to FYI courses that were not relevant. A Foster-Clark/A. Miller motion to strike First-Year Inquiry from the Major and Minor Course and/or Program Change Procedures was approved without dissent. The proposal to broaden reference to general education labels within the Major and Minor Course and/or Program Change Procedures was approved without dissent.

The proposal to update language within the Distance Learning Course Approval Process was approved without dissent.

The updated Course & Program Approval Chart was approved without dissent. The classification of the chart as an official document was questioned. Dr. Prabhu noted that the chart refers to input from broader bodies that are not subject to Faculty Senate. However, the document had previously been reviewed and supported via Senate approval.

### Second Readings

#### (1) NEW UNDERGRADUATE COURSE

PHYS104: Applied Physics, 4 credits, G2, L. Proposal to create a course that studies the application of mathematics to practical problems in physics.

Senator Anna indicated that ITEC is still working with PHYS regarding the PHYS104 course proposal, and Senator Gilani agreed. An Anna/Skinner motion to postpone approval of PHYS104 was approved without dissent.

#### (2) NEW UNDERGRADUATE COURSE

BIOL101: Foundations of Biology, 4 credits, G2, L. Proposal to create a course that introduces foundational principles for modern biological knowledge for biology majors and minors was approved without dissent.

#### (3) NEW UNDERGRADUATE COURSE

BIOL343: Principles of Ecology and Evolution, 4 credits, W. Proposal to create a course covering the basic concepts and principles of evolution and ecology was approved without dissent.

#### (4) NEW UNDERGRADUATE COURSE

BIOL362: Cell and Developmental Biology, 4 credits, G2, L, W. Proposal to create a course covering the basic concepts and principles of cell and developmental biology was approved without dissent.

(5) NEW UNDERGRADUATE COURSE

BIOL364: Foundations of Genetics and Molecular Biology, 4 credits. Proposal to create a course covering the concepts and principles essential for understanding genetics and molecular biology was approved without dissent.

A question was raised about coursework that differentiates the undergraduate and graduate offerings of this course. Dr. Piperberg responded that additional written and lab work is required for graduate students. Dr. Burns pointed out that there is not policy relating to the cross-listing of 300/600 courses and that APSCUF Meet & Discuss would need to address compensation.

(6) CHANGE IN UNDERGRADUATE CURRICULUM

BIOL: BA, BSE, BS majors; Biology and Molecular Biology minors; all options.

Proposal to introduce four new courses to create a required core of six courses to provide broad foundations for most biology majors and minors was approved without dissent.

(7) CHANGE IN UNDERGRADUATE CURRICULUM

BIOL: BA, BSE, BS majors; Biology and Molecular Biology minors; all options.

Proposal to modify prerequisites as needed to accommodate new courses and programs for biology majors and minors was approved without dissent.

(1) NEW GRADUATE COURSE

BIOL664: Foundations of Genetics and Molecular Biology, 4 credits. Proposal to create a course covering the concepts and principles essential for understanding genetics and molecular biology was approved without dissent.

IX. Faculty Emeriti

An Edeh-Herr/Labant motion that Dr. Barbara A. Beakley be granted the honorary title of Professor of Special Education Emerita was approved without dissent. [see Attachment #2]

An Anna/Edeh-Herr motion that Dr. Haig M. Vahradian be granted posthumously the honorary title of Assistant Professor of Industry and Technology Emeritus was approved without dissent. [see Attachment #3]

X. Federal Law Regarding Textbook Lists

A discussion was held regarding the federal law mandating that schools make textbook lists available. It was noted that some departments already post lists on their websites, and Student Services is also putting information online for textbook purchasing. The federal deadline for implementation is fall 2010. Senator Labant raised the issue of whether the law would extend to other course materials. Dr. Burns will try to locate the specifics for faculty review. Concerns were also raised about how to accommodate books that are released late. The need for clarity in communicating with students was highlighted.

XI. Other/New Business

Dr. Burns commented on the comprehensive list of Faculty Emeriti included in the Undergraduate Catalog. He suggested implementing some limitations to reduce the size of this list. One suggestion was to add a note about where to find complete information. A question was raised about whether the listing would be made chronological instead of alphabetical to facilitate managing names on the list.

Meeting was adjourned at 5:25 p.m.

Respectfully Submitted,

Aimee L. Miller  
Secretary of the Senate

**Action Summary:**

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The updated Course & Program Approval Chart was approved without dissent.

An Anna/Skinner motion to postpone approval of PHYS104 was approved without dissent.

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Effective: October 1997

**Faculty Senate**  
**UNDERGRADUATE ACADEMIC STANDARDS COMMITTEE**

Approved: Under Review, Spring 2009

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Standing committee of Faculty Senate.

Hearings conducted by this committee are closed.

**Membership**

1. **Chairperson:** The Chairperson is a Faculty Senator.
  - a. **Election:** Elected by Faculty Senate.
  - b. **Term:** Three-year term beginning and ending at the start of the fall semester in the appropriate year.
  - c. **Limits:** No more than two complete, consecutive terms may be served. Service of at-large or partial terms do not count towards the term limit. If the Chairperson does not retain Faculty Senate membership, another senator should be elected to complete the remainder of the term.
  - d. **Voting:** The chairperson is a voting member.
2. **Faculty Representatives:** Three representatives from each of the four academic units (Education, Humanities, Science and Mathematics, Social Sciences,) and one non-school representative.
  - a. **Election:** Elected on a staggered schedule by Faculty Senate.
  - b. **Term:** Three-year terms beginning and ending at the start of the fall semester of the appropriate year.
  - c. **Limits:** No more than two complete, consecutive terms may be served. Service of at-large or partial terms do not count towards the term limit.
  - d. **Voting:** A faculty representative is a voting member.
3. **Alternate Faculty Representatives:** One representative from each of the four academic units (Education, Humanities, Social Sciences, Science and Mathematics) and one non-school representative.
  - a. **Election:** Elected by Faculty Senate.
  - b. **Term:** One-year terms beginning and ending at the start of the fall semester of the appropriate year. Nominees should confirm availability for scheduled hearing dates in the year of service.



- c. **Limits:** No more than two complete, consecutive terms may be served. Service of at-large or partial terms do not count towards the term limit.
  - d. **Voting:** An alternate faculty representative is a voting member only when replacing a faculty representative.
- 4. **Student Representatives:** Two undergraduate student representatives.
  - a. **Election:** Elected by Undergraduate Student Senate.
  - b. **Term:** One-year terms beginning and ending at the start of the fall semester of the appropriate year.
  - c. **Limits:** As determined by the Undergraduate Student Senate.
  - d. **Voting:** A student representative is a voting member.
- 5. **Alternate Student Representatives:** Two undergraduate student representatives.
  - a. **Election:** Elected by Undergraduate Student Senate.
  - b. **Term:** One-year terms beginning and ending at the start of the fall semester of the appropriate year. Nominees should confirm availability for scheduled hearing dates in the year of service.
  - c. **Limits:** As determined by the Undergraduate Student Senate.
  - d. **Voting:** An alternate student representative is a voting member only when replacing a student representative.
- 6. **Ex Officio Members:** Director of Admissions, Director of Financial Aid, and Registrar.
  - a. **Designees:** One designee may serve in lieu of each Ex Officio member.
  - b. **Voting:** An Ex Officio member/designee is a voting member.

**Functions**

- 1. Serves as court of appeals for undergraduate students dismissed due to failure to meet academic standards, as described in Millersville University [academic policies](#).
- 2. Serves as court of appeals for undergraduate students denied a degree.
- 3. Considers academic amnesty petitions.
- 4. Advises the Director of Admissions on admission applications following a third academic dismissal.
- 5. Advises Faculty Senate of its interpretation and implementation of undergraduate student academic policies.

**Document History**

Revised, April 3, 2001 by Faculty Senate

**Proposed Revision Approval**

	Committee	Senate	APSCUF	Admin
<i>Signature</i>				
<i>Date Approved</i>				

<i>Amendments</i>				
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Attachment #2

RESOLUTION

*Whereas Dr. Barbara A. Beakley, Professor, retired in May 2008 after 18 years of dedicated services to Millersville University, and*

*Whereas Dr. Barbara A. Beakley taught 7 undergraduate, 11 graduate courses, and Education Workshops, and*

*Whereas Dr. Barbara A. Beakley served as Departmental Chairperson, Chairperson of the Department's Promotion, Tenure, Evaluation, and Re-Evaluation Committees, Chairperson for multiple faculty search committees, Coordinator of Special Education Professional Bloc, Field Placement team member, Graduate Coordinator and*

*Whereas Dr. Barbara A. Beakley chaired the search committee for Associate Dean for the School of Education, represented the Department of Special Education on the School Council, served on the Teacher Education Council and as a writer for the Council for Exceptional Children SPA review in preparation for NCATE evaluation, served as a departmental representative on the Professional Education Unit's Assessment Committee, Coordinating Council, & Conceptual Model Revision Committees, and Graduate Program Review Committee and,*

*Whereas Dr. Barbara A. Beakley Chaired numerous graduate thesis committees, and*

*Whereas Dr. Barbara A. Beakley presented in-service workshops for four school districts on the topics of Mainstreaming and Behavior Management, and*

*Whereas Dr. Barbara A. Beakley assisted the university during registration and open house events and advised over 60 undergraduate students and, in her years as Graduate Coordinator, advised 30 graduate students each semester, and*

*Whereas Dr. Barbara A. Beakley served Faculty Senate, Faculty Development Grants Committee, SSHE Grant Proposal Committee, Registrar search committee and the Millersville University's ADA Task force, and*

*Whereas Dr. Barbara A. Beakley has had numerous publications and presentations for national conferences, including a textbook on the topic of Secondary Programming for Students with Disabilities, and,*

*Whereas Dr. Barbara A. Beakley obtained five grants for the Department of Special Education and the university, and*

*Whereas Dr. Barbara A. Beakley came to Millersville and served as a leader during times of university, school and department transition,*

*Therefore, Be It Resolved that the Department of Special Education wishes to thank Dr. Barbara A. Beakley for her contributions to Millersville University and requests that she be granted the honorary title of Professor of Special Education Emerita.*

Attachment #3

TO: Millersville University Faculty Senate  
FROM: Department of Industry and Technology  
DATE: February 23, 2009  
SUBJ: **Emeritus Recommendation for Dr. Haig M. Vahradian**

*RESOLUTION*

- Whereas: Dr. Haig M. Vahradian, Department of Industry and Technology, passed away on December 26, 2008, after 6-1/2 years of teaching, scholarship and service at Millersville University; and
- Whereas: Dr. Vahradian served as an effective educator of Industrial Technology, Occupational Safety and Environmental Health, and Technology Education students in Production Materials and Processes, Processing Metallic Materials, Computer Numerical Control, Materials Testing, as well as other technology courses within the Department; and
- Whereas: Dr. Vahradian enthusiastically served Millersville University as a member of department, school and university committees; and
- Whereas: Dr. Vahradian received recognition by students in 2005 as the recipient of *the William H. Duncan Award for Outstanding Teaching, Leadership, Scholarship, Fellowship, Dedication & Devotion to His Students*, Pi Sigma Pi National Honor Fraternity; and
- Whereas: Dr. Vahradian served as advisor to the MU Human-Powered Submarine Team that garnered under his guidance a number of awards including the Design Innovation Award and the Triumph Over Adversity Award for their persistence in the face of unforeseen technical difficulties during the 2006 International Submarine Races at the Carderock Division, Naval Surface Warfare Center in Bethesda, Maryland; and
- Whereas: Dr. Vahradian also served as both advisor and co-advisor for the MU National Association of Industrial Technology (NAIT) Student Organization and co-advisor for the MU-Society of Manufacturing Engineers Student Chapter; and
- Whereas: Dr. Vahradian served the profession as President-elect, President, and Past-President of the National Association of Industrial Technology Student Division and, while serving as President, computerized the national "IT-IQ" competition, making it an even more popular student quiz bowl type of competition; and
- Whereas: Dr. Vahradian regularly presented scholarly papers at professional conferences; and
- Whereas: Dr. Vahradian served the community as a member of the Millersville Lions Club and volunteered annually for the Millersville Area Parade;
- Therefore, Be It Resolved: That Dr. Haig Vahradian be granted posthumously the honorary title of Assistant Professor of Industry and Technology Emeritus.