

Faculty Senate Minutes
March 2, 2010

The meeting was called to order at 4:05 p.m. All departments were in attendance except Athletics, Business Administration, and Interdisciplinary Studies.

I. Minutes of previous meeting

The minutes of the February 16, 2010 meeting of the Faculty Senate were approved as written.

II. Report of the Faculty Senate Chairperson

Faculty Senate Chair Börger-Greco introduced the members of the Middle States Site Visit Team: Dr. Donald Farish, Dr. Linda Best, Dr. Laurence Boucher, Dr. Rebecca Emery, and Dr. Margaret Madden. A conversation was held with the Site Visit Team.

A discussion was held about changing the regular meeting order to address curriculum issues earlier in the agenda. It was noted this could be easier for faculty attending just to answer questions about curriculum proposals. Other issues raised were the fact that administrators also sometimes need to leave after reporting and that faculty may be teaching in the 4:00 hour. A Hardy/Shelor motion to make Proposed Courses and Programs the second item on the regular agenda schedule was approved without dissent.

Dr. Börger-Greco reminded BUAD, CSCI, ESCI, ECON, NURS, PHYS, PSYC, SPED, WELL departments to elect one senator and one alternate for service 2010-2013.

III. Report of the Student Senate President

Student Senate President Wrobel reported on the COSGA conference and student fees. She also noted that students are being sought to serve as student advisors to Millersville Borough.

IV. Report of the Graduate Student Association

Graduate Student Association Representative Randolph reported on meeting with the Site Visit Team, an American Heart Association basketball game event, Monday evening Grad Group meetings, a St. Patrick's Day event/fundraiser, the April 30 Graduate Research Symposium in Harrisburg, and plans to sell flowers at the graduate commencement. Senator Saunders noted that the Grad Group is intended to serve primarily as a forum for student interaction but will be facilitated by counseling staff.

V. Report of the Administrative Officers

Provost

Provost Prabhu urged all faculty to attend the Site Visit Team's report on their observations Wednesday at 10:00 and the celebration event Friday 2:00-4:00.

Associate Provost for Academic Administration

Associate Provost Burns thanked faculty for their involvement in the Middle States review and reminded faculty to RSVP for the Spring Convocation.

VI. Reports of the Faculty Senate Standing Committees

APC

Senator Baker reported on feedback from the electronic add/drop process used in Winter term. Student response was positive and several faculty concerns will be considered by a working group for which volunteers are needed. Primary issues noted were needs for faculty to be notified about changes, an automated wait list, and automatic updates between Banner and Blackboard. Ms. Deen noted that the faculty who taught during winter were surveyed about what kind of notification would be best. It was pointed out that broader input should be sought on these issues. Ms. Deen indicated that the Registrar's Office would like to try the process again in summer for a broader perspective and to address the variability and short time frame of add/drop periods for summer courses. The possibility of doing drops automatically but adds in person was raised. Ms. Deen noted difficulties with this because of the integration of registration information with financial aid and billing processes. A concern was expressed about competition for students among faculty when salary is determined by enrollment numbers. Dr. Prabhu noted that such cases should not happen.

Discussion was held on problems related to the waitlist process. Ms. Deen noted that changes are possible, particularly with a new software feature, but that implementation is more complex. She suggested trying the feature in a few key courses first. Faculty raised concerns about misperceptions of how our waitlist works. A key factor related to this is that faculty currently retain control over which students are given priority for enrollment.

It was also noted that pre-requisite checking is not always in effect during summer because of the broad population taking courses. Faculty may need a reminder that this should be done manually in the summer. Another option is to put a permission requirement on courses where pre-requisites are critical.

Bylaws

Senator A Miller distributed a proposal to drop the requirement that chairs of curriculum-related committees be senators. [see Attachment #1]

UCPRC

(1) CHANGE IN UNDERGRADUATE CURRICULUM

GEOG: BSE Social Studies major. Proposal to require GEOG120: Human Geography rather than GEOG101.

GCPRC

Senator Edeh Herr reported on a proposal to remove the Graduate Dean from the membership of the GAAC.

VII. Reports of the Faculty Senate Special Committees

None

VIII. Proposed Courses and Programs

Second Readings

(1) NEW GRADUATE CURRICULUM

ELED, Online Certificate in Gifted Education. Proposal to offer an entirely online certificate program in gifted education was approved with one abstention.

Concern was raised about the lack of face-to-face interaction. However, it was noted that this is a certificate program and also contains a clinical project based on field work. Dr. Kim Heilshorn noted that this meets the needs of persons involved in gifted education through courses that are currently taught online.

IX. Faculty Emeritus

None

X. Special Elections

Nominations were accepted for two recent vacancies on UCPRC. A Edeh Herr/A Miller motion to close nominations was approved without dissent. A Shelor/Edeh Herr motion to cast a unanimous vote for the unopposed nominees was approved without dissent.

XI. Other/New Business

None

Meeting was adjourned at 5:37 p.m.

Respectfully Submitted,

Aimee L. Miller
Secretary of the Senate

Action Summary:

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Attachment #1

Memo To: Faculty Senate
From: Bylaws Committee
Date: March 2, 2010
Subject: Chairs of curriculum-related Faculty Senate committees

The leaders of APSCUF and Faculty Senate have agreed to remove the limitation that chairs of curriculum-related Faculty Senate committees be senators. This change will be effective as of the 2010-2011 academic year and will be implemented as relevant seats become vacant.

To date, APSCUF and Senate leadership have agreed that Academic Outcomes & Assessment Committee, Academic Policies Committee, Committee on Cooperative Education/Internship Programs, General Education Review Committee, Graduate Course and Program Review Committee, Undergraduate Course and Program Review Committee, and University Honors College Committee are all curriculum-related. Thus, the bylaws documents for these committees are proposed to be changed as follows:

Strike through language to be removed

Italicized language to be added

New Format Documents

Chairperson: ~~The Chairperson is a Faculty Senator.~~

- a. **Election:** Elected by Faculty Senate.
- b. **Term:** Three-year term beginning and ending at the start of the fall semester of the appropriate year.
- c. **Limits:** No more than two complete, consecutive terms may be served. Service of at-large or partial terms do not count towards the term limit. ~~If the Chairperson does not retain Senate membership, another senator should be elected to complete the remainder of the term.~~
- d. **Responsibilities:** *Convenes and meets with the committee on a regular basis. Attends all Faculty Senate meetings in order to act as a liaison regarding all business pertaining to the committee. Submits an annual written report, outlining the membership and work of the committee.*

Old Format Documents

~~The chairperson is elected by the Faculty Senate from the Faculty Senate membership at the first Senate meeting of the fall semester for a three-year term provided he/she retains Faculty Senate membership. *convenes and meets with the committee on a regular basis, attends all Faculty Senate meetings in order to act as a liaison regarding all business pertaining to the committee, and submits an annual written report, outlining the membership and work of the committee.*~~