

Faculty Senate Minutes
October 5, 2010

The meeting was called to order at 4:08 p.m. All departments were in attendance except Athletics, Interdisciplinary Studies, Nursing, and Philosophy.

I. Minutes of previous meeting

The minutes of the September 21, 2010 meeting of the Faculty Senate were approved as corrected.

II. Proposed Courses and Programs

Second Readings

(1) CHANGE TO UNDERGRADUATE COURSE

CHEM 302: Chemistry in Nanotechnology, 3 credits. Proposal to renumber course to CHEM 312, update catalog description, and change prerequisites to NFMT 313 and CHEM 104 or CHEM 111; or CHEM 232; or CHEM 235; or permission of instructor was approved without dissent.

(2) CHANGE TO UNDERGRADUATE COURSE

CHEM 327: Biochemistry II, 4 credits. Proposal to change prerequisite to C- or better in CHEM 326 and update course description was approved without dissent.

(3) CHANGE TO UNDERGRADUATE CURRICULUM

BS Chemistry, Nanotechnology option. Proposal to add course options to program electives and change one credit of CHEM 498 (research) to CHEM 487 and CHEM 488 (senior seminar) was approved without dissent.

(4) CHANGE TO UNDERGRADUATE CURRICULUM

AS Chemistry, Pre-Pharmacy option. Proposal to add MATH 130: Elements of Statistics, change biology electives to match current courses offered, and increase program credits from 19-21 to 23-25 was approved without dissent.

Dr. Sandra Deemer, representing the Educator of the Year Award Selection Committee, visited to get feedback on how to strengthen the documents presented previously. She emphasized that the purpose of this award is to recognize high-quality teaching and mentoring to foster maintaining a campus culture of commitment to effective teaching. Discussion touched on the clarification that awardees will be faculty members, that awardees might give a presentation to inspire others, that recognition might include a photo displayed on campus or reserved parking, and that acceptance of the award could take place at commencement or the honors and awards ceremony. Dr. Deemer indicated the hope that students would initiate the nomination process and recruit two additional

references and stressed that the process should address the value of the award without discouraging participation. Suggestions were made to adjust the nomination to be 500 words or more, that alumni be encouraged to make nominations, that nominees might also submit supporting materials, and that nominees could remain under consideration for several years. Staff were noted to be eligible to be awarded Person of the Year by Student Senate or recognized by the Cabinet for Living the Promise. Dr. Deemer indicated that the selection committee would revise the documents based on feedback and return to Senate later.

The course approval forms from UCPRC (Course Proposal Form, Curriculum Application, D Label Application, P Label Application, W Label Application, Record of Approvals, and Instructions for Forms) were discussed. Senator Smith noted that these documents apply only to course proposals and that revisions to academic program forms and DL approval forms will be brought later. Clarification was suggested for the Curriculum Application to indicate course alignment with General Education and to note that non-GenEd courses are recommended, but not required, to complete the form as part of an overall assessment. Concern was expressed that reiterating this kind of alignment is beyond the scope of many changes made to current courses. Dr. Burns pointed out that the proposed Curriculum Application sheet is the current GenEd-Liberal Arts Core Application updated to reflect the most recent GenEd program revision. He emphasized the goal of using this form for all courses to address the idea of assessing student learning in a more holistic manner.

Concern was raised that rather than simplifying curriculum approval, this would add work to non-GenEd proposals. Dr. Prabhu suggested that proposals that do not have impact beyond a department or school should perhaps have an alternate approval path. Dr. Smith noted the benefit of drawing connections from any course to overall university learning outcomes. She indicated that UCPRC would make some revisions to the Curriculum Approval form and return it to Senate.

A suggestion was made to add a proposal summary box to the Record of Approvals sheet to help clarify the connection of a signature sheet to a specific course proposal. Since some of these sheets are also relevant to graduate courses, GCPRC should also consider the proposed changes. A question was raised about the advisability of separating signatures from the Course Proposal Form. Dr. Burns indicated that minor errors on the cover sheet often need to be changed which requires collecting signatures again. Since course review includes consideration of most items on the cover sheet in detail, removing the signatures might create an information gap.

An A. Miller/Kelly motion for UCPRC to make changes to the course proposal approval documents and return them to Senate for consideration at the next meeting was approved without dissent.

III. Report of the Faculty Senate Chairperson

Faculty Senate Chair Börger-Greco urged faculty to attend December commencement in regalia.

IV. Report of the Student Senate President

Student Senate President Darling shared that elections for campus committees were held and a Green Committee has been established. Senator Sikora requested that campus committee chairs be notified of new student representation.

V. Report of the Graduate Student Association

GSA President Tomao was unable to attend but sent word that GSA is looking for someone to serve on the Educator of the Year Selection Committee.

VI. Report of the Administrative Officers

Associate Provost for Academic Administration

Associate Provost Burns announced that Dr. Carol Hurney will be on campus October 13-14 presenting and leading workshops on learner-centered classrooms and encouraged faculty to attend. Dr. Burns also noted that representatives from the Wabash College Center for Inquiry will be visiting campus to explore results from the 2008-2009 survey of student perceptions of the campus environment.

VII. Reports of the Faculty Senate Standing Committees

GCPRC

First Readings

(1) NEW GRADUATE COURSE

SOWK 611: Children and Youth At-Risk, 3 credits. Proposal to offer a course to study the concepts, policies, practices, and research in the field of child services.

The small number of readings was questioned, but it was noted that only one primary text is listed while others assigned within the course vary regularly.

UCPRC

First Readings

(2) CHANGE TO UNDERGRADUATE COURSE

PHYS 131: Physics I with Algebra, 4 credits. Proposal to change pre-requisite to MATH 101 or equivalent placement testing/evaluation before registration.

(3) NEW UNDERGRADUATE COURSE

SPED 346: Secondary Students with Disabilities in Inclusive Settings: Educational & Social Implications, 3 credits. Proposal to offer a course to prepare secondary education majors to effectively teach students with disabilities in inclusive classrooms.

A question was raised about how these required credits would fit into the program. Senator Neuville explained that this course fulfills the requirement for accommodations and adaptations that is already part of the new curriculum developed to meet PDE 49-2.

APC

Dr. Mowrey shared the request for approval to allow the Registrar's Office to conduct online drop/add for winter session 2011. She stressed the critical nature of this for winter session students enrolling for courses with a variety of time frames and formats around holidays and bad weather. A Neuville/A. Miller motion to waive the two-meeting rule for voting on the drop/add proposal was approved without dissent. The request to approve online drop/add for winter session 2011 was approved without dissent.

VIII. Reports of the Faculty Senate Special Committees

None

IX. Faculty Emeritus

A Rosenthal/Hardy motion that Dr. Frank Duba be granted the honorary title of Assistant Professor of English Emeritus was approved without dissent. [see Attachment #1]

X. Other/New Business

None

Meeting was adjourned at 5:22 p.m.

Respectfully Submitted,

Aimee L. Miller
Secretary of the Senate

Action Summary:

The minutes of the September 21, 2010 meeting of the Faculty Senate were approved as corrected.

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An A. Miller/Kelly motion for UCPRC to make changes to the course proposal approval documents and return them to Senate for consideration at the next meeting was approved without dissent.

A Neuville/A. Miller motion to waive the two-meeting rule for voting on the drop/add proposal was approved without dissent. The request to approve online drop/add for winter session 2011 was approved without dissent.

A Rosenthal/Hardy motion that Dr. Frank Duba be granted the honorary title of Assistant Professor of English Emeritus was approved without dissent.

Attachment #1

TO: Millersville University Faculty Senate

FROM: Department of English Faculty

DATE: September 2, 2010

SUBJECT: Emeritus Recommendation for Dr. Frank Duba

WHEREAS: Dr. Frank Duba, Assistant Professor of English, passed away on February 16, 2010. Through his sickness and treatment, Dr. Duba reached out to his students and assisted them up to the day before his death; and

WHEREAS: Dr. Duba was an emerging Romanticism scholar, especially in the study of the preface as a genre. His dissertation, "First Words: The Authorial Preface in English Literature," and his subsequent work on landscape as portrayed by Romanticists led Dr. Duba to national and international conference presentations; and

WHEREAS: Dr. Duba provided invaluable leadership in curricular development, guiding the Department through developing several new courses, including an Honors course, to reflect the specializations of the faculty; and

WHEREAS: Dr. Duba contributed immeasurably to the Department through his pedagogical innovations. He inspired students to critique all kinds of text through his passionate observations of literature and culture; and

WHEREAS: Dr. Frank Duba generously and ably served the Department as Curriculum Committee Chair for two years, chaired two search committees, and helped develop the Department's Faculty Affairs Committee. He also served as representative to University-wide deliberative bodies like Undergraduate Course and Program Review Committee and the Association of Pennsylvania State College and University Faculties.

THEREFORE, BE IT RESOLVED: That Dr. Duba be granted the honorary title of Assistant Professor of English Emeritus.