

Faculty Senate Minutes  
April 16, 2013

The meeting was called to order at 4:08 p.m. All departments were in attendance except Accounting & Finance, Athletics, and Government & Political Affairs.

I. Minutes of previous meeting

The minutes of the April 2, 2013 meeting of the Faculty Senate were approved as corrected.

II. Proposed Courses and Programs

Chair Börger-Greco reported that Dr. Moine requested the changes made by Senate to the UHCC bylaws document be returned for committee approval. It was noted that the document stands as approved but further recommendations for modifications can be brought forward again by UHCC.

**CHANGE TO GRADUATE CURRICULUM**

(1) Certificate in Gifted Education. Proposal to add GFED 676 to the program to meet PASSHE requirement for credit increase from 15 to 18 was approved without dissent.

**NEW GRADUATE COURSES**

(2) GFED 676: Teaching Gifted Learners: Instructional Strategies, 3 credits. Proposal for course to explore characteristics of gifted learners and effective teaching strategies was approved without dissent.

(3) EDUC 680: Standards Aligned System, 3 credits. Proposal for course to examine the Pennsylvania Standards Aligned System and its use for instruction based on the Common Core State Standards was approved without dissent.

(4) MDLV 540: Middle Level Teaching and Learning, 3 credits. Proposal for course to introduce historical, cultural, and instructional environments relevant to middle level education was approved without dissent.

**CHANGES TO UNDERGRADUATE COURSES**

(5) Applied Musicianship: Jazz Ensemble, Jazz Lab, Wind Ensemble, Concert Band, Orchestra, Marching Band Workshop, Marching Band, Choir, Chorale (all course numbers). Proposal to offer courses for either zero credit or 0.5 credits so that no-credit participants will still have their involvement recognized on official records was approved without dissent.

(6) MUSI 435: Major Performance (Piano). Proposal to offer course for repeatable credit (up to 9 credits) and for variable credit (1 or 2 credits) to facilitate timely degree completion was approved without dissent.

(7) MUSI 437: Major Performance (Organ). Proposal to offer course for repeatable credit (up to 9 credits) and for variable credit (1 or 2 credits) to facilitate timely degree completion was approved without dissent.

(8) MUSI 445: Major Performance (Voice). Proposal to offer course for repeatable credit (up to 9 credits) and for variable credit (1 or 2 credits) to facilitate timely degree completion was approved without dissent.

(9) MUSI 455: Major Performance (Instrument). Proposal to offer course for repeatable credit (up to 9 credits) and for variable credit (1 or 2 credits) to facilitate timely degree completion was approved without dissent.

### **NEW UNDERGRADUATE COURSES**

(10) MUSI 313: Seminar in Jazz Theory and Improvisation, 3 credits. Proposal for course in jazz theory concepts and improvisation with practical application was approved without dissent.

(11) MUSI 374: Undergraduate Seminar in Percussion Methodology and Pedagogy, 3 credits, repeatable 2x. Proposal for course to introduce basic methodologies and pedagogical review relevant to teaching all areas of percussion performance was approved without dissent.

### III. Report of the Faculty Senate Chairperson

Faculty Senate Chair Börger-Greco reminded senators of committee elections, summer Senate meeting on June 11 at 3:00 p.m., and submission of annual committee reports by June 30.

Dr. Börger-Greco noted a need for filling a temporary committee chair absence. It was recommended that the committee select a member to serve during the absence and hold a one-year replacement election for the member seat.

### IV. Report of the Student Senate

None

### V. Report of the Graduate Student Association

Faculty who know of graduate students who could be available for Senate meetings to represent GSA are urged to encourage them to get involved.

## VI. Report of the Administrative Officers

### **Provost**

Dr. Prabhu reported on a system-wide agreement among chief academic officers to do future D2L updates on the night following commencement to minimize impact on courses and faculty and noted work with State APSCUF on related issues. Dr. Prabhu also commented on the successful event for admitted students as well as hosting the PASSHE Honors Program event.

### **Associate Provost for Academic Administration**

Dr. Adams announced a CAE event on Living-Learning Communities. He noted the great energy at the Admitted Student Open House and that more student groups could be involved. A request was made for more information to be shared with faculty to allow broader involvement.

### **Dean of Humanities and Social Sciences**

Dr. Umble was welcomed as the new Dean of Humanities and Social Sciences. Dr. Umble announced the naming of the Paul H. (Pete) Slaugh, Jr. Entrepreneurship minor.

## VII. Reports of the Faculty Senate Standing Committees

### **UCPRC**

#### **NEW UNDERGRADUATE COURSE**

(1) ESCI 120: Environmental Geology, 3 credits, G2. Proposal for course to explore Earth systems and their relation to society, with focus on natural hazards and natural resources (optional lab: ESCI 121).

(2) ESCI 121: Environmental Geology Laboratory, 1 credit, G2. Proposal for optional laboratory component to be taught in conjunction with ESCI 120.

(3) COMM 390/ENTR 390: Social Media Campaigns, 3 credits, G1. Proposal for course emphasizing theory and practice in the strategic planning, writing, communication design, management and analysis of social media campaigns for mobile communications, social media, and online social networking.

#### **CHANGE TO UNDERGRADUATE COURSE**

(4) SOWK 301: Social Work Practice I, 3 credits, W. Proposal to eliminate SOWK 201 as a pre-requisite to enhance course accessibility.

(5) SOWK 303: Social Welfare and the Law, 3 credits. Proposal to update course description and add GOVT 111 or 112 as a pre-requisite.

(6) SOWK 331: Social Work Statistics, 3 credits, W. Proposal to add MATH 100 or Gen Ed MATH as a pre-requisite to ensure student preparedness for data analysis.

### APC

Senator A. Miller presented a proposal for a provisional approval of a new process for approval of undergraduate course proposals. The process would apply to both new courses and changes to courses. Course changes would no longer be designated as “major/minor.” The process would continue to be developed based on feedback and issues encountered.

The following points were highlighted:

- Broader campus awareness of changes at an early stage. Notification to senators, department chairs, deans, school curriculum committee, and Registrar’s Office. Identify and resolve problems early in process.
- Migration to an electronic context, beginning with e-mail but moving to an online environment.
- Encouragement of collaborative discussions among faculty members. Senators and chairs are responsible for official notice of departmental concerns to curriculum review bodies.
- Concern about increased burden on senators and chairs. Ideally, most proposals will require minimal time. Senators will see proposals first at an early stage rather than at the end.
- Greater need for school curriculum committees to be thorough in review and input, particularly for proposals that will no longer move through UCPRC.
- Shorter process for proposals that do not have issues and are relevant within a single school, skipping UCPRC. Proposals with no issues will not have to wait for some scheduled committee meetings.
- UCPRC provides additional point of discussion for courses impacting more than one school or if there are specific reservations expressed about a proposal.
- Validation of special designations moved to an early stage. Some uncertainty that this sequence will be best, but it does mean school curriculum committee is reviewing with confidence that correct designations are in place.
- General education sub-committees remain unchanged. However, further input from GERC might reshape that structure. Further development of guidelines for G1/G2/G3 designations and structures for their validation should be done by GERC.
- Consent agenda will make Senate approvals more efficient when there are not identified issues. Senators can still request discussion of proposals. Many proposals may be approved at the first Senate meeting, but a second meeting is still in place when a reservation requiring departmental feedback is identified.

- Concern that TEC review should occur after school curriculum committee. TEC membership and input is broader, but also sense that TEC focus is specifically on teacher education aspect. Further clarity needed on what input TEC provides should be discussed further with APC.
- Suggestion to clarify that Curriculum Committees of interdisciplinary programs function like a department with the Council of Interdisciplinary Directors serving as a specialized review body.
- Resource implication discussion with deans should start as department develops proposal. Deans will respond by end of notification week.
- Electronic poll provides mechanism for curriculum committees to approve proposals outside of the regular face-to-face meeting schedule. Unanimous support noted by all members allows proposal to move on from committee. Otherwise, it is considered on the next agenda.
- Request for inclusion of the administrative timeline to be added to the summary. Dr. Adams noted that Deans' Council review is normally done at the last meeting of the month and indicated it seems feasible for them to be considered within the timeline laid out by APC.

APC invites input from across campus on the proposed process. Approval by our June meeting would allow use beginning in the fall. As any necessary or advisable changes are made, APC will notify Senate and curriculum bodies.

VIII. Reports of the Faculty Senate Special Committees

None

IX. Faculty Emeriti

None

X. Other/New Business

None

XI. Committee Election

Previous nominations were distributed and the floor opened for additional nominations. An A. Miller/Börger-Greco motion to close nominations and cast a unanimous vote for each unopposed candidate was approved without dissent.

Meeting was adjourned after elections (5:55 p.m.)

Respectfully Submitted,

Aimee L. Miller  
Faculty Senate Secretary

## Action Summary:

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