

Faculty Senate Minutes
September 3, 2013

The meeting was called to order at 4:06 p.m. All departments were in attendance except Academic & Student Development, Accounting & Finance, and Elementary & Early Childhood Education.

I. Minutes of previous meeting

The minutes of the June 11, 2013 meeting of the Faculty Senate were approved as corrected.

II. Proposed Courses and Programs

None

III. Report of the Faculty Senate Chairperson

Faculty Senate Chair Börger-Greco welcomed senators and reminded them of meeting dates for 2013-14. She noted the Senate meeting for January 21 would only be held if needed. Dr. Börger-Greco commented that Senator Cook will report periodically on work of the Strategic Planning Steering Committee and invited faculty to provide input on 'what makes MU special' and 'what higher-ed trends will impact MU most in the next five years' via texts. Students are similarly being polled by e-mail.

IV. Report of the Student Senate

None

V. Report of the Graduate Student Association

None

VI. Report of the Administrative Officers

President

Dr. Anderson commented on the good start of the year with convocation and garden supper. He highlighted the strategic planning process and thanked all those serving on the committee. He announced that enrollment is slightly above target despite fewer applications this year. Dr. Anderson reminded senators of interviews for the VP of Enrollment Management and the impact this role will have on campus.

Provost

Dr. Prabhu indicated good numbers for freshmen, transfer students, and returning students. He suggested continued work on increasing graduate hours. Senator Walsh expressed appreciation for John Sicotte's role in making a smooth process for building transfer student schedules.

Associate Provost for Academic Administration

Dr. Adams highlighted the opening of the McNairy Library & Learning Forum. He also urged faculty to take advantage of planned CAE events, noting publication of a fall calendar of events and option to receive weekly reminders of upcoming events.

Vice President for Student Affairs

Dr. Breaux introduced a candidate for VP of Enrollment Management and facilitated a time for questions from Senate.

VII. Reports of the Faculty Senate Standing Committees

UCPRC

Senator Douglas reminded senators that updated forms for course proposals have been approved. He requested that any faculty with proposals already in progress using the old format please attach the new form. Discussion highlighted the need for a single, common site to be used for proposal development. There is a curriculum website being developed to through the Associate Provost's website to support of electronic review of course proposals until development of the online document review system. A volunteer or administrative support is needed to assist with maintenance of these resources.

GCPCR

Dr. Mowrey noted that graduate course proposals are not yet using new forms. GCPCR is working on adapting the forms as needed to be appropriate for graduate courses. Dr. Mowrey also announced upcoming elections by GCPCR for the Graduate Academic Appeals Committee (GAAC) and invited any graduate faculty interested in serving to contact her.

VIII. Reports of the Faculty Senate Special Committees

None

IX. Faculty Emeriti

A Walsh/Börger-Greco motion that Dr. Carol Heintzeman be granted the honorary title of Professor of Social Work Emerita was approved without dissent. [see Attachment #]

X. Committee Elections

Previous nominations were distributed and the floor opened for additional nominations for the third regular election. A Miller/Börger-Greco motion to close nominations and cast a unanimous vote for each unopposed candidate was approved without dissent.

Previous nominations were distributed and the floor opened for additional nominations for the at-large election. A Börger-Greco/Miller motion to close nominations and cast a unanimous vote for each unopposed candidate was approved without dissent.

XI. Course Approval Process

Discussion of the proposed process for reviewing new courses and course changes highlighted the following:

- Conversation about the role of TEC is ongoing.
- The CID is working on a change in language that clarifies its role consulting on interdisciplinary program development but not curriculum review.
- GERC is looking at defining G1/G2/G3 criteria and providing input on how these labels should be reviewed.
- Clarity is needed on where the Decanal Analysis piece fits and how faculty and administration work together on that.
- School curriculum committees have been retained as part of the process as a way to provide expertise relevant to many course proposals. The new process reduces the UCPRC load, reviewing only Gen Ed courses and those where further discussion is warranted due to university-wide concerns or division of opinions within a school.
- Clarify that the section on required components does not refer to a listing of general assessments that the proposer plans to use. Rather this is only used to define a requirement that should be part of any offering by any faculty member.
- Revised format for proposals eliminates the mapping of outcomes to a specific assessment and represents a significant change for faculty who are either proposing or reviewing.
- It may not be advisable to allow all faculty to receive the weekly digest. Concern that an unreasonable amount of feedback might be generated.
- Process encourages interested colleagues to engage in direct and collaborative dialogue with proposer but clearly states that proposers are not required to make suggested changes.
- Only faculty senators and one other departmental representative can voice concerns within the review process. Their comments from the campus notification step would go to the school curriculum committees to inform review.

Senator A. Miller suggested two major options for routes forward. One is that Senate can approve the provisional process with the understanding that APC will continue to develop the process based on feedback. This will mean that there is less clarity for faculty until a final version is reached. The other approach would be to begin a partial implementation of aspects that are more clearly defined such as the broad notification step, departmental representative input, front-end Gen Ed label review, and consent agenda at Senate. The next step was determined to be for each senator to have their department decide on their secondary curriculum review representative and poll interest in opt-in approach for any faculty.

XII. Other/New Business

None

Meeting was adjourned at 5:45 p.m.

Respectfully Submitted,

Aimee L. Miller
Faculty Senate Secretary

Action Summary:

The minutes of the June 11, 2013 meeting of the Faculty Senate were approved as corrected.

A Walsh/Börger-Greco motion that Dr. Carol Heintzelman be granted the honorary title of Professor of Social Work Emerita was approved without dissent.

Previous nominations were distributed and the floor opened for additional nominations for the third regular election. A Miller/Börger-Greco motion to close nominations and cast a unanimous vote for each unopposed candidate was approved without dissent.

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Attachment #1

DATE: August 28, 2013
TO: Millersville University Faculty Senate
FROM: Social Work Department
SUBJECT: RESOLUTION FOR EMERITA STATUS FOR DR. CAROL HEINTZELMAN

Whereas: Dr. Carol Heintzelman, Professor, Social Work will retire May 31, 2013, after 35.5 years of dedicated teaching, scholarship and service at Millersville University; and

Whereas: Dr. Heintzelman developed and taught a variety of baccalaureate courses in social work; and

Whereas: Dr. Heintzelman served as chairperson of the department from 1996 to 1999; coordinator of the gerontology minor from 1996 to 1999; and

Whereas: Dr. Heintzelman served actively in the successful Initial Accreditation Activities for the baccalaureate social work program from the Council on Social Work Education (CSWE) as well as the subsequent Reaffirmations of the Initial Accreditation by the Council on Social Work Education; and

Whereas: Dr. Heintzelman researched and published primarily on issues related to domestic violence, the Tuskegee Syphilis Study, baccalaureate social work education, and also presented papers related to the above topics at professional conferences sponsored by the National Association of Social Workers (NASW), Council on Social Work Education (CSWE), and Baccalaureate Program Directors (BPD); and

Whereas: Dr. Heintzelman served as an advisor to numerous baccalaureate students over the years; and

Whereas: Dr. Heintzelman has provided extensive University service, including membership in Faculty Senate, Promotion and Tenure, Sabbatical Leave, Faculty Grants, Commission on Cultural Diversity, and Commission on the Status of Women, among others; and

Whereas: Dr. Heintzelman was elected to professional leadership positions at the national, state and local levels, including the National Unit of the Competency Certification Commission of the National Association of Social Workers (NASW), member of the PA-NASW Board and chair of the Women's Issues Committee; and, member of the History and Archives Committee of the Baccalaureate Program Directors (BPD); and, President of the Pennsylvania Association of Undergraduate Social Work Educators (PAUSWE); and

Whereas: Dr. Heintzelman has served the local community, including serving as board president for Luthercare, the Elizabethtown Ministerium, Lancaster Branch of the American Association of University Women, two local chapters (Beta Theta and Chi) of Delta Kappa Gamma Society International, and St. Paul Lutheran Church Council;

THEREFORE BE IT RESOLVED that Dr. Carol Heintzelman be granted the honorary title of Professor of Social Work Emerita.