

**Faculty Senate Minutes  
December 4, 2018**

The meeting was called to order at 4:07 p.m. All departments were in attendance except Accounting & Finance, Athletics, Interdisciplinary Studies, and Music.

I. Minutes of previous meeting

The minutes of the November 20, 2018 meeting of the Faculty Senate were approved as written.

II. Proposed Courses and Programs

**NEW UNDERGRADUATE COURSES**

- (1) (MATH003) MATH 372: Financial Mathematics, 3 credits. Proposal for new course (400-level course with same name will be changed) was approved without dissent.
- (2) (PSYC014) PSYC 205: Popular Misconceptions in Psychology, 3 credits, G3, W. Proposal for new course was approved without dissent.

**CHANGES TO UNDERGRADUATE COURSES**

- (3) (MATH004) MATH 472: Investment and Financial Markets. Proposal to change course name, prerequisites, and course objectives was approved without dissent.
- (4) OSEH 430: Topics in Occupational Safety & Environmental Health. Proposal to reduce course from 3 to 1 credits, update course content, and add senior status in OSEH or permission of instructor as a prerequisite was approved without dissent.

III. Report of the Faculty Senate Chairperson

Chair Walsh urged faculty to attend graduation in regalia.

IV. Report of the APSCUF President

President K. Smith reminded faculty of a bowling social December 7 and to RSVP for a gathering at Burt's Bottle Shop after commencement.

V. Report of the Student Government Association

SGA President Tintera reported on preparations for spring elections. It was noted that SGA should also elect representatives for a number of Faculty Senate committees each year.

VI. Report of the Graduate Student Association

None

VII. Report of the Administrative Officers

**Provost**

Provost Prabhu congratulated the Music Department on the excellent Glorious Sounds of the Season concerts where establishment of the Tell School of Music was acknowledged. He also reminded faculty that robes are available for graduation.

**Associate Provost**

Associate Provost Delle announced the Spring Faculty Colloquium on February 5.

**Dean**

Dean Jackson reminded faculty that grades are due at midnight on Wednesday, December 19 in order to allow time for processing grades. It was noted that other PASSHE schools have earlier deadlines.

**Registrar**

Ms. Hutchinson noted that faculty will receive an e-mail notice if they trigger an error for missing last date of attendance when entering final grades since none of the grades will be saved as submitted.

VIII. Curricular Notices

It was noted that Pennsylvania Department of Education is returning to separate certifications for special education that will result in related changes at Millersville.

**NEW UNDERGRADUATE COURSES**

- (1) (MATH008) MATH 304: Matrix Algebra and Applications, 4 credits. Proposal for new course.

**NEW UNDERGRADUATE PROGRAMS**

- (2) (HIST024) Military Science minor. Proposal for new minor.

**CHANGES TO UNDERGRADUATE COURSES**

- (3) (MUSI013) MUSI 317: The Art of Teaching Elementary Music According to the Kodály Concept. Proposal to change course number.
- (4) (EDUC021) EDUC 403: Cultural Diversity: Pluralism in Society. Proposal to change name, course description, and pre-requisites, drop W label, and add P label.

- (5) (EMEE027) MDLV 323: Teaching Reading in the Content Areas. Proposal to change course designation.
- (6) (AEST012) ITEC 110: Communication & Information Systems. Proposal to add G1 label, change course description and learning outcomes.

IX. Reports of the Faculty Senate Standing Committees

**UHCC**

Dr. Aaron Haines reported that UHCC and GCPRC are discussing the possibility of Honors College students receiving honors credit when taking graduate-level courses.

**AOAC**

Dr. Robyn Davis reported AOAC work on GenEd assessment in conjunction with our Middle States review and that a spring luncheon for assessment discussions is planned.

**GERC**

The proposal to add the term “synchronous” to the GenEd program documents to clarify expectations for the “interactive and reciprocal” oral component in P/D/FYI courses was approved with a vote of 16 yes, 9 no, and 2 abstentions (paper ballot). Senator Hartmann shared a statement of dissent from the Nursing Department, citing effective use of asynchronous means in their online P and D courses to develop oral communication skills.

**GCPRC**

**CHANGES TO GRADUATE COURSES**

- (7) ART 602: Qualitative and Arts-Based Research Methods. Proposal to change course description and prerequisites.

**CHANGES TO GRADUATE PROGRAMS**

- (8) School Nurse Certification. Proposal to change a required course.

A Frankum/Bell motion to waive the two-meeting rule for approval of the School Nurse Certification change was approved without dissent. It was noted this proposal had been unanimously approved by ACC and GCPRC.

- (5) School Nurse Certification. Proposal to change a required course was approved without dissent.

**UCPRC**

Senator Dreon reported certification of the following Gen Ed labels:

- W: ITEC 356; ENGL 242; ENGL 280; ENGL 292; ENGL 312; ENGL 334; ENGL 334; ENGL 340; ENGL 416; ENGL 426; ENGL 463; ENGL 241H
- P: ENGL 337; ENGL 462; ENGL 430; ENGL 451
- FYI: Learning by Design, Who am I?
- D: ENGL 241; ENGL 430; ITEC 303

## JSC

Senator Cook noted that JSC will be meeting to move ahead with getting student feedback regarding the value of Common Hour to consider alongside faculty data gathered previously.

### X. Reports of the Faculty Senate Special Committees

None

### XI. Faculty Emeriti

None

### XII. New Business

Senator Sciarretta thanked faculty for using Early Alert to help identify students needing intervention to succeed. A request was made that an option be available for faculty to report “no concerns at this time” in addition to the “likely to fail” and “kudos” options. This would better meet needs for faculty to report on athletes and other priority students in Early Alert. Mr. Sciarretta noted that there is no requirement for faculty to report if there are not concerns.

Meeting was adjourned at 5:07 p.m.

Respectfully Submitted,

Aimee L. Miller  
Faculty Senate Secretary

### Action Summary:

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