

**Faculty Senate Minutes**  
**February 5, 2019**

The meeting was called to order at 4:08 p.m. All departments were in attendance except Accounting & Finance, Athletics, and Interdisciplinary Studies.

I. Minutes of previous meeting

The minutes of the December 4, 2018 meeting of the Faculty Senate were approved as written with two abstentions.

II. Proposed Courses and Programs

**CHANGES TO UNDERGRADUATE COURSES**

- (1) (EMEE027) MDLV 323: Teaching Reading in the Content Areas. Proposal to change course designation was approved without dissent.

**CHANGES TO UNDERGRADUATE PROGRAMS**

- (2) (MUSI012) BA Music. Proposal to update structure and courses available for the degree was approved without dissent.

**CHANGES TO GRADUATE COURSES**

- (3) ART 602: Qualitative and Arts-Based Research Methods. Proposal to change course description and prerequisites was approved without dissent.

III. Report of the Faculty Senate Chairperson

Chair Walsh welcomed senators back and thanked faculty for participating in fall commencement. Dr. Walsh noted a need for someone to serve as the next Senate Chair as well as secretary for at least fall 2019 when Senator Aimee Miller is on sabbatical. Officer elections will be held at the next meeting.

IV. Report of the APSCUF President

President K. Smith noted that faculty should receive cards for new vision and dental plans. He also pointed out that anyone retiring this year is not eligible for the phased retirement. Dr. Smith reminded faculty that a new APSCUF President-Elect will be elected this spring.

V. Report of the Student Government Association

Ms. Jenevieve Fosnot reported on changes to the SGA bylaws, elections for leadership, and the Big Event service day.

VI. Report of the Graduate Student Association

None

VII. Report of the Administrative Officers

**President**

President Wubah thanked faculty for their strong presence supporting students at fall commencement where Chancellor Greenstein delivered the address and the PASSHE BOG Chair attended. Dr. Wubah also thanked Dr. Dreon and other planners for the great spring colloquium event on open education resources (OER), noting the benefit of no-cost text and resource information for students.

**Provost**

Provost Prabhu announced the inauguration of Dr. Wubah will be at noon on April 18. Dr. Prabhu also noted that the CAE website has information about the Open Textbook Initiative (OTI) from the spring colloquium event.

**Associate Provost**

Associate Provost Delle announced \$1000 professional development funds are available for faculty opting to use OER for courses. He also noted the graduate CAP system is ready for testing so that adjustments can be done before implementation in the fall.

**Dean**

Dean Jackson reminded faculty of the February 18 deadline for Made In Millersville presentations; MIM will be on April 16. He also pointed out the February 8 deadline for the summer research program on campus.

**Registrar**

Ms. Hutchinson thanked faculty for timely fall grading, noting a large drop in late submissions.

VIII. Curricular Notices

It was noted that efforts to ensure timely curricular reviews will include contacts by the associate provost regarding proposals that have not been acted on by a review body. This will support a general effort to have curriculum review policy and practice be consistent. It was noted that using CAP to review and track policy changes would be beneficial, but CAP would need further development to be aligned with that review process before it could be used.

## **CHANGES TO UNDERGRADUATE COURSES**

- (1) (PHIL005) PHIL 100: Introduction to Philosophy. Proposal to add DL format.
- (2) (PHIL006) PHIL 285: Moral Problems in Medicines. Proposal to add DL format.
- (3) (PHIL007) PHIL 211: Introduction to Logic. Proposal for adding DL format.
- (4) (ARTD023) DESN 244: Typography II. Proposal to change course description.
- (5) (ARTD023) DESN 332: Material Design. Proposal to add a prerequisite.
- (6) (PSYC016) PSYC 314: Advanced Lab in Cognitive Psychology. Proposal to change name and add a prerequisite.
- (7) (PSYC017) PSYC 316: Advanced Lab in Sensation and Perception. Proposal to change name and add a prerequisite.
- (8) (ACFN011) BUAD 161: Introduction to Financial Accounting. Proposal to add DL format.
- (9) (ACFN012) BUAD 203: Personal Finance. Proposal to add DL format.

## **CHANGES TO UNDERGRADUATE PROGRAMS**

- (10) (ENTR004) Entrepreneurship minor. Proposal to change a required course.
- (11) (CSCI010) BS, Computer Science. Proposal to change program requirements.

### **IX. Reports of the Faculty Senate Standing Committees**

#### **GCPRC**

Dr. Wright requested feedback from faculty relating to how to best support graduate student writing. Dr. Prabhu noted administrative commitment to providing relevant services to students at all levels.

### **X. Reports of the Faculty Senate Special Committees**

None

### **XI. Faculty Emeriti**

A J. Baker/Woodall motion that Dr. Ruth Benns-Suter be granted the honorary title of Associate Professor of Psychology Emeritus was approved without dissent.

### **XII. New Business**

Senator Sciarretta reported that Early Alert is open to identify students needing intervention to succeed and for reporting last date of attendance. Mr. Sciarretta noted that there is no requirement for faculty to report on priority students if there are not concerns.

The idea of a common site or cohesive collection of policies was mentioned as an alternative to inclusion of lengthy policy language on course syllabi.

Meeting was adjourned at 5:05 p.m.

Respectfully Submitted,

Aimee L. Miller  
Faculty Senate Secretary

Action Summary:

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