

**Faculty Senate Minutes**  
**October 2, 2018**

The meeting was called to order at 4:10 p.m. All departments were in attendance except Accounting & Finance, Athletics, Communication & Theatre, Counseling & Human Development, Interdisciplinary Studies, and Music.

I. Minutes of previous meeting

The minutes of the September 18, 2018 meeting of the Faculty Senate were approved as written with two abstentions.

II. Proposed Courses and Programs

**CHANGES TO UNDERGRADUATE COURSES**

- (1) (COMM 012) COMM 390: Social Media Campaigns. Proposal to add DL format and change prerequisites was approved without dissent.

III. Report of the Faculty Senate Chairperson

Chair Walsh led discussion on whether freshman students are restricted from declaring minors and reporting student non-attendance. The need for clarification and guidance for faculty was mentioned, especially for DL courses. Of particular note, finalizing rosters at the beginning of the semester is done by departments, Early Alert can be used once it is active during most of the semester, and last dates can be entered along with final grades. It was also clarified that students receive a notice when the Registrar enters a Z grade for non-attendance and may opt to withdraw before the deadline or contact the faculty member to arrange to finish the course. A concern was also raised about students who complete required degree work but do not submit a graduation application. It was noted that some students do this intentionally but that it can impact graduation rates for departments. It was suggested that degree completion and the graduation ceremony could be separated or that students wishing to delay graduation might request an extension.

Chairs of Senate committees were requested to let Secretary Miller know of any committee vacancies that may have arisen at the start of the new year. Elections will be held at the next meeting to fill new vacancies.

IV. Report of the APSCUF President

President K. Smith announced APSCUF roles in aiding voter registration on campus, participation in the Millersville parade, election of faculty representatives for the VP of Advancement Search Committee, and an October 12 social event open to staff and management as well as faculty.

V. Report of the Student Government Association

SGA President Tintera reported on Coffee & Concerns, a planned safety walk around campus with the Mayor of Millersville, attendance at a conference for student government presidents, and meetings with campus organizations.

VI. Report of the Graduate Student Association

None

VII. Report of the Administrative Officers

**President**

President Wubah noted that his listening tours will begin to include departmental visits. He thanked faculty for meeting with prospective students during Open House events. Dr. Wubah urged faculty to participate in commencement to celebrate the achievement of students and announced that 100 robes will be made available for faculty who have found that expense to be a barrier. A concern was raised about students participating in graduation although grades are not finalized and students may still have courses to complete. It was noted that December graduation is intended for undergraduate students completing degrees in fall and winter while May graduation is intended for those in spring and summer. Graduate commencement is held only once in May.

**Provost**

Provost Prabhu highlighted that faculty who respond with plans to attend a graduation ceremony are eligible to receive and keep the doctoral robes being made available. He recommended that the voter registration drive and other community engagement activities in classrooms be reported to him or Dr. Halgegans for consideration towards our community engagement Carnegie Classification.

VIII. Curricular Notices

**CHANGES TO UNDERGRADUATE COURSES**

- (1) (ENGL040) ENGL 242: Reading Our World. Proposal to offer as DL.
- (2) (ESCI039) ESCI 222: Historical Geology. Proposal to add W label.

**CHANGES TO UNDERGRADUATE PROGRAMS**

- (3) (ENGL052) BA English. Proposal to modify capstone requirement for degree.

IX. Reports of the Faculty Senate Standing Committees

**CoOperative Education**

Dr. Robyn Davis reported the committee will be following up on the idea of variable-credit internships.

### **AOAC**

Dr. Robyn Davis noted the upcoming Middle States review and indicated that work will be done to collect data on technical competency and oral communication. She also noted work to develop competencies for P and D courses.

### **APC**

A report was shared from Dr. Jack Ogutu noting that APC will be considering changes for the Course Repeats policy and related feedback can be sent to him.

### **GERC**

Senator C. Smith noted that GERC liaisons have been selected for UCPRC sub-committees reviewing recertifications. She also indicated that courses that satisfy the advanced writing (AW) requirement should be included in the recertification process. Dr. Smith also announced that a discussion of oral communication in P and D courses is planned for Thursday, October 25 at 4:00 in McComsey 236. This will address an issue discussed by GERC and at Senate last year regarding whether oral communication in P and D courses must be synchronous. This was of particular concern in DL format courses offered by Nursing. Dr. Dreon reported that UCPRC was using synchronous as a requirement based on GERC guidance. Senator A. Miller expressed concern that pertinent language has not been brought to Senate for discussion and approval based on input from all departments. Senator Hartmann reported that Nursing was able to secure recertifications by way of an exception for their asynchronous program.

### **GCPRC**

#### **CHANGES TO GRADUATE COURSES**

- (1) SOWK 615: Advanced Social Welfare Policy. Proposal to add prerequisites.
- (2) SOWK 620 Advanced Practice with Groups and Families. Proposal to add prerequisites.
- (3) SOWK 625 Advanced Research Methods. Proposal to add prerequisites.

#### **NEW GRADUATE COURSES**

- (4) WSSD 525 Growth, Maturation, and Physical Activity, 3 credits. Proposal for new course.

#### **X. Reports of the Faculty Senate Special Committees**

None

XI. Faculty Emeriti

None

XII. New Business

None

Meeting was adjourned at 5:52 p.m.

Respectfully Submitted,

Aimee L. Miller  
Faculty Senate Secretary

Action Summary:

The minutes of the September 18, 2018 meeting of the Faculty Senate were approved as written with two abstentions.

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