

Faculty Senate Minutes for Tuesday, October 1, 2019

Meeting called to order at 4:10 pm

In attendance: Academic Advisement & Student Development, Accounting & Finance, Applied Engineering, Safety & Technology, Art & Design, Biology, Chemistry, Communication & Theatre, Computer Science, Counseling & Human Development, Criminology, Sociology & Anthropology, Early, Middle & Exceptional Education, Earth Sciences, Economics, Educational Foundations, English, Geography, Government and Political Affairs, History, Language & Culture Studies, Library, Management & Marketing, Mathematics, Music, Nursing, Philosophy, Physics, Psychology, Social Work, Wellness & Sport Sciences, GERC, GCPRC, APSCUF (Dr. Ken Smith), Student Senate, Dr. Delle, Dr. Prabhu, Dr. Duane Hagelgans, Dr. Mike Jackson, Ms. Alison Hutchinson, Dr. George Drake

- I. Dr. Kathleen Walsh welcomed and introduction of senators, administrators and other special guests

- II. **Minutes from Faculty Senate meeting on Tuesday, 9/17/19**
On page 4, there is a statement for the Honors College course process which will be removed from the minutes from 9/17 and added to the agenda for discussion on 10/1. With the exception of the prior modification, unanimous approval, minutes approved.

- III. **Proposed Curricular Frameworks for endorsement**
BS in Emergency Management (Proposer: Sepi Yalda, Department of Earth Sciences; Dean Michael Jackson): document posted in D2L
Dean Jackson gave a synopsis of the proposal for a framework for a BS in Emergency Management degree. Courses already exist, this is a transition from a BA into a stand-alone BS degree. Unanimous approval.

BS in Media Arts Production (Proposer: Dr. Lowery Woodall III Department of Communication and Theatre; Dean Ieva Zake)
Dr. Lowery Woodall gave a synopsis of the proposal for a framework for a BS in Media Arts Production degree. will take this concentration and turn it into a degree program. This proposal will give the Communications department the ability to add some new classes and better model the industry. This changes the name of the program from Media and Broadcasting. No new classes are needed at this time in the curricular framework. Courses already exist, this is a transition from a concentration into a stand-alone BS degree. Dr. Cynthia Taylor recommended that College Algebra be removed from the course proposal because the course is not a G2 course. Dr. Woodall will select a different G2 math course to be included in the proposal. Dr. Dan Estes, senator from music, questioned whether or not media arts was an appropriate title. Discussions ensued and the title will go forward with departments talking to each other to clarify differences in majors (Comm, Music, Design).
Unanimous approval with modification of math removal.

- IV. **Proposed Courses and Programs**

- **Undergraduate Course Proposals Consent Agenda**

Unanimous approval of the following:

Curricular Change Proposal

- 1) AEST (Applied Engineering and Technology Management: AETM-Construction Management Concentration (AEST Curricular Change Proposal 027) (added 10/1/19)

New Course Proposal:

- 2) WSSD 103 Foundations for Success: Preparing for your Future (WSSD New Course Proposal 025): Proposal for a new course that does not carry gen ed label.

Course Changes

- 1) ENGL 412 Victorian and Edwardian Literature (ENGL Course Change Proposal 069): Proposal to add “W” label
- 2) PHIL 341 (PHIL Course Change Proposal 015): change course title and description from Philosophical Analysis to Philosophy of Language to better reflect course content. (no labels added or removed)
- 3) PHIL 285 (PHIL Course Change Proposal 016): change course title from Moral Problems of Medicine to Biomedical Ethics to better reflect contemporary professional standards, use, and language (no labels added or removed)
- 4) PHIL 373 (PHIL Course Change Proposal 017): change course title and catalogue description from Metaphysics to Knowledge, Reality and Science Fiction to better reflect the nature of the course. (no labels added or removed)
- 5) PSYC 212 Principles of Statistics and Experimental Design II (PSYC Course Change Proposal 020): change prerequisites

- **Graduate Course Proposals and Graduate Course and Program Review Committee (GCPRC)**

First Readings (all proposals are in paper format and had been submitted prior to Grad Cap, they can be found on the Faculty Senate D2L site and will undergo first and second readings; specific questions may be addressed to the proposers listed on the forms posted.)

New Graduate Programs

- 1) MSEM New Concentration—Communication Track (Students will be required to complete 15 hours of MSEM courses and 15 credits in the Department of Communication and Theatre (9 required credit hours and 6 credits of other electives) Contact: Theresa Russell-Loretz and Ping Yang, Department of Communication and Theatre

New Graduate Courses

- 1) COMM 625: Intercultural Communication in Contexts (Proposers: Ping Yang and Gregory Seigworth, Department of Communication and Theatre), and add the DL label
- 2) COMM 627: Digital Advocacy (Proposers: Jess Hughes and Gregory Seigworth, Department of Communication and Theatre), and add the DL label
- 3) COMM 653: Applied Communication Theory (Proposers: Ping Yang, Robert Spicer, and Thomas Boyle), and add the DL label

- 4) COMM 661: Health Communication (Proposers: Jess Hughes, Theresa Russell-Loretz, and Jennifer Wood, Department of Communication and Theatre), and add the DL label
- 5) SCCN 525: Intro to School Counseling (Proposer: Jason Baker, Psychology), and add the DL label

Graduate Course Change

- 1) COMM 510: Communicating in Organizations (Proposer: Theresa Russell-Loretz): Proposal to change the course title to Seminar in Organizational Communication, change the course number to COMM 610, and add the DL label. (added 10/1/19)

V. **Report of the Faculty Senate Chairperson:** <https://www.millersville.edu/fsenate/index.php>

- ACC Committee rosters posted, email should be updated
- Student representation on committees: Emailed list of faculty senate committees with student representation to SGA President and shared the list with faculty senate membership and committee leaders (*to follow up, please reach out to me and John Tintera if you have urgent and specific committee requests*)
- Negating the Hate Digital Quilt, please post your thoughts (MU EPPIIC values)
 - *“Millersville University will not tolerate hate in any form. Our goal is to foster a community characterized by diversity in all of its beauty – race and ethnicity, gender and sexual expression, culture, spirituality, and impairment challenges - where all are included, respected and valued. Only by eliminating all manner of discrimination can we fully ensure that every student is successful and receives an opportunity to achieve academic excellence. Let’s work together so that Millersville University is recognized as a safe and compassionate community where all are welcome.” —Daniel A. Wubah, Ph.D., President*
 - <https://www.millersville.edu/digitalquilt/index.php>
- Faculty Senate Meeting Dates Fall 2019 (1st and 3rd Tuesday)
 - October 22nd (NEW additional date due to missed meeting during Fall Break and 5 Tuesdays in October)
 - November 5th and 19th
 - December 3rd

VI. **Report of the APSCUF President**

Dr. Ken Smith reminded faculty of Bert’s Social this Friday, from 5-7 pm, as a celebration of those who received tenure and promotion. Ken Mash will be on campus next week, a contact agreement is had in principle but it is not yet clear about what details can be explored during the visit. Curricular approval process is still being worked on at this time, the state APSCUF sent document back, several MU people modified and sent it back to the local APSCUF executive team, Dr. Walsh is willing to come and speak to APSCUF in order to support the document. The desire is to get this through so that the finalized document can be used by faculty.

VII. **Report of the Student Government Association**

Brittnay Goranson, on October 13th, elections will be held for academic representatives, they are inducted on the 17th, please encourage students to run (one per college and a few academic programs). They also have a few students interested in Educator of the Year Committee, and Honors College Committee. Student Senate has received approval from the executive board of MU, to have a millersville.edu end tag for emails. They will no longer be communicating via gmail.

VIII. **Report of the Graduate Student Association**

nobody present

IX. Report of the Administrative Officers

Dr. Prabhu, stated that the Chancellor will be coming for a fall visit, he is visiting every campus twice a semester. He will be here all day on Friday, entire schedule is on Ville Daily. Open forum in Ford atrium at 3:15-4:30 pm to learn about the system level activities. Also, governor Tom Wolf is conducting PA's 250 years of statehood/commonwealth, competition among all commonwealth students, MU students are taking part in that activity from 2-4 pm. Lastly, the system redesign is moving forward. If you want to know about the redesign, this week is the time to ask. This is your opportunity to raise questions or concerns.

Dr. Delle noted that we are back into honors and awards season, deadline upcoming for Ali Zaidi student award is November 4th. Five of the past 17 award winners have come from MU. On November 8th there will be a visit from Dr. Nader who is the chair of the Middle States visiting team. Accreditation document is complete. Two more open forums this week listed in Ville Daily. Encourage you to come and provide input or ask questions about the Middle States process. Dr. Nader will get the complete draft, he will review it, after getting a sense of MU. He then works with Middle States home office to construct a visiting team of approx. seven people. One of the seven standards is assigned to an expert who will visit in March. We have the opportunity to make changes to the draft if need be. Please spare the time to review the draft or attend forums.

Dean Drake, commended faculty for all the work done for Middle States.

Ms. Alison Hutchinson, Registrar, extended thanks to anyone who came to open house last Saturday which was extremely successful. Over 350 students had checked in prior to being sent out to departments. October is LGBTQ history month. Next week is "coming out" week (formerly known as Pride Week) with amazing activities included. Schedule for registration is on the registrar's homepage, winter registration starts October 2nd, spring schedule goes live soon, remember that we are currently in the withdrawal period, add/drop is officially over. Please do not discuss tuition or refunds with students because of misinformation being given to students. Keep using early alert, registrar's office is starting to act on this, report students who stopped attending class, you will see a "Z" on your roster, just a date of stopping attendance is needed, nothing else.

X. Announcement of new courses, programs or changes to existing courses/program none

XI. Reports of the Faculty Senate Standing Committees

- Academic Outcomes and Assessment (AOAC) Chairperson: Robyn Davis submitted the following via email and to be read:
 - Committee is complete with at-large member elected and Office of Institutional Research appointees made; we will meet on Thursday at 4
 - We plan to pilot a new assessment and data collection method (in Nuventive, formerly TracDat). Anyone teaching either a W or a P course this semester and willing to test ONE of AOAC's Tech Competency rubrics [for Writing, Information Literacy, Public Speaking, OR Critical Thinking] should contact me robyn.davis@millersville.edu and be prepared to be inscribed in the Hall of Heroes.

- Academic Policies (APC) Chairperson: Jack Ogutu please bring concerns to Nankur Nandedkar or Jack Ogutu
 - 1) "Undergraduate Academic Policy: Academic Standards, Probation, Dismissal and Appeal." Proposed policy change to eliminate the difference in GPA for students with under

32 credits; to eliminate the additional “Warning letter” requirement between 16.5-32 credits; AND to modify page 2 guidelines related to attending winter/summer sessions. Referred to APC by Deans Council on September 18, 2019. The Dean’s Council and APC report that these changes will have a positive impact on students’ persistence rates. (added 10/1/19)

- 2) All of the above GPA numbers should be 2.0 and the statement reads as follows:

Dismissed students are permitted to register for or attend courses offered by the University during intervening winter or summer sessions. If such winter or summer coursework results in a CGPA of 2.00 or greater, the student returns to satisfactory academic standing.

Sam Earman cited an example where a student had had a good freshman year who then fell in the cracks and was not identified until many semesters later when he ended up with a very low GPA. Shouldn't we be sending warning letters when students have a semester wherein they drop below 2.0? Dr. Prabhu talked about reaching these students and the importance of helping them improve, and taking a holistic approach overall. This is not about enforcement but rather helping them to come back. Our communication should feel like we are trying to help them. This is part of the student success and retention plan and these are steps that are coming forward. Consider potential further revisions to this policy so that we can catch some of these students who might have a 2.01 overall but a 1.3 in the major and therefore not be able to graduate because they haven't met the department GPA requirement. Questions ensued about why we let students take summer and winter courses if they have been dismissed, they may have registered and only find out that they are dismissed after the summer or winter classes have started. They are well into the semester and yet they were dismissed, summer II and III would not be allowed, we tell them to go to HACC but those courses don't come back with a GPA. This is an effort to help them increase their GPA so they can come back. It's impossible to monitor which students who were dismissed in summer I, II, or III. It might give them a grace period. Several faculty have concerns about the changes, and requested that we do the best for the student rather than for enrollment numbers. This might open the door for athletes to come back and make the team in the fall if they didn't meet the numbers for eligibility. How will this impact athletes and eligibility? Will we just have them fall right back into the path of being dismissed.

Senate questioned what we are asking this committee to do and it was decided that all senators should go back to their department and ask for feedback. Get it to Dr. Ankur Nandedkar or Dr. Jack Oguntu asap.

- Academic Standards Chairperson: Ryan Wagner – nothing to add
- Educator of the Year Committee (EDOY): Ex-Officio chair, Shaun Cook – nothing happening presently, committee is identifying external committee members
- General Education Review Committee (GERC)
A revision to a policy was approved in the spring of 2018 but is still at the Dean's Council. Dr. Walsh is trying to find out what happened to this policy proposal. This policy proposal resolves the problem listed below.

Chairperson: Carrie Smith
submitted the following via email:

GERC held its second meeting of the 2019-2020 academic year on Thursday September 26th 2019.

We were joined by Dr. Robyn Davis (History), chair of AOAC, and engaged in a discussion of general education and assessment. Below are some of the key issues discussed:

- (1) the feasibility and pedagogical rationale requiring W courses as pre-requisites for AW courses
- (2) the possibility of requesting assessment data when courses come up for Gen Ed label recertifications (primarily D, P, FYI, and W courses)
- (3) the challenges in assessing some Gen Ed courses that do not appear to be tied to competencies

The following action items were determined in relation to the three key issues above:

- (1) Dr. Davis will request and provide data to help examine feasibility; meanwhile, Dr. Smith will help to convene a meeting with Dr. Davis and members of the English Department to discuss pedagogical rationales
- (2) Dr. Davis will create a draft of a recertification form requesting assessment data and GERC agreed to provide feedback on the draft; it is GERC's suggestion that Dr. Davis and AOAC solicit voluntary participation from faculty teaching and recertifying Gen Ed courses as a pilot study to see how well this works; GERC does not have the ability to mandate that assessment data be required during recertification
- (3) It was noted that the governance document for Gen Ed has provided different types and levels of learning outcomes – the main competencies for Gen Ed, goals for the three main areas of the current curriculum, and specific learning outcomes for some requirements; it was agreed that AOAC and GERC separately will examine the governance document carefully – beginning with the language governing the P and D requirements; we will confer periodically to share our analysis, and to clarify how Gen Ed should be assessed; IF GERC recommends that language in the governance document be modified, a proposal will be brought forth to Faculty Senate

Dr. Smith proposed that for this coming year, GERC might examine how the committee can best fulfill the committee's charge to promote and support the liberal arts. Currently, there is very little knowledge and data on students' perceptions of the value of Gen Ed and where they get information on our curriculum. Dr. Smith proposed that we might survey students on both these issues, and she will draft a survey for feedback to the committee members before the end of this semester. Gathering these data is a necessary step to determine how best to promote the value of the liberal arts to our students.

Dr. Frankum noted that with the advent of courses in a discipline having the ability to have multiple area labels (i.e., G1, G2, and G3), we might provide clarification on our current language and policy. Current policy and language states that a student is limited to no more than two courses from a department in each of the area labels. It is unclear whether this means that a student can take two courses from a single department each in separate areas. GERC agreed to revisit this issue later on in the semester.

- Graduate Course & Program Review Committee (GCPRC) Chairperson: Tiffany Wright

XI. Reports of the Faculty Senate, Convened Committees, Area or Special Committees

- none

XII. Faculty Emeriti Resolutions

- 1) Dr. M.P.A. Sheaffer, English Department. 52 years at MU.
2nd by Dr. Eric Blazer, Unanimous approval.

XIII. Faculty Senate Elections (See updates from Drs. Aimee Miller and Jeri Robinson)

XIV. New Business

Elections were held at the last APSCUF meeting. There is a new college of business, and since committee work is determined by college, there was a question surrounding appropriate protocol. Currently there is discussion about keeping business under the social sciences in terms of committee structures. Waiting for APSCUF to provide feedback. The administration is working very closely with APSCUF to ensure equity overall.

XV. Adjournment [and table/chair moving, please] motion by Dr. Ron Frankum at 5:33 pm.

Minutes respectfully submitted by Jeri Robinson-Lawrence.