

**Millersville University**  
**Faculty Senate - Meeting Minutes**  
**02/01/2022**

The meeting was called to order remotely via Zoom at 4:05 p.m. All departments were in attendance except for Government, Policy and Law (GOVT), and Interdisciplinary Studies (IDST).

Dr. Gail Gasparich (Provost), Dr. James Delle (Assoc. Provost), Dr. Tiffany Wright (GCPRC), Allison Hutchinson (Registrar), Dr. Kelly Banna (APSCUF), Dr. Kimberley McCollum-Clark (ENWL), Dr. Justin Mando (ENWL), and Dr. Thomas Neuville (EDFN) were also in attendance.

- I. Welcome and Introductions**
- II. Minutes of the Faculty Senate**
  - a. Minutes from the 11/16/2021 meeting were approved via Witmer/Blazer motion without dissent.
- III. Proposed Curricular Frameworks for endorsement**
  - a. None
- IV. Proposed Courses and Programs for approval**
  - a. Consent Agenda
    - i. Undergraduate New Courses
    - ii. Undergraduate Course Changes
      - 1. PHYS009 – Electronics
      - 2. PHYS006 – Quantum Mechanics
      - 3. PHYS005 – Statistical Methods
      - 4. ENGL177 - Victorian Literature: Madwomen & Decadent Men
    - iii. Undergraduate New Programs
      - 1. EMEE107 - ESL Certification Program
      - 2. EMGT019 - BS EM / MSEM Accelerated Program
    - iv. Undergraduate Program Changes
      - 1. ACCTFIN037 – Minor in Finance
      - 2. ACCTFIN038 - Minor in Accounting
      - 3. ACCTFIN039 – Minor in General Business
      - 4. COMM105 - Journalism JRNL
      - 5. EMGT018 - Bachelor of Science in Emergency Management
      - 6. WSTU007 - Women's and Gender Studies
      - 7. WSTU004 - Women's and Gender Studies
    - v. Graduate New Courses
      - 1. None
    - vi. Graduate Course Changes
      - 1. PYSC055 - Guidance Program Development
      - 2. PYSC051 – Ethics and Professional Practice
      - 3. PYSC082 - Selected Therapies: Existential and Humanistic Therapies
    - vii. Graduate New Programs
      - 1. None
    - viii. Graduate Program Changes
      - 1. EDFN069 - Master of Education Leadership for Teaching and Learning - Concentration in Music

**V. Report of the Faculty Senate Chairperson – Jeri Robinson**

- a. Announcements
  - i. Faculty Senate Meeting Dates Spring 2022 (1st and 3rd Tuesday)
    - 1. February 1st and 15th
    - 2. March 1st and 15th
    - 3. April 5th and 19th
  - ii. APC has been asked to review senior citizen audit policy.
  - iii. Lack of CAP process for non-college departments to submit proposals is being addressed.
- b. PASSHE Transfer Policy
  - i. There was an explanation and discussion of the need to propose and approve the following motions due to new PASSHE transfer policy.
  - ii. Dr. McCollum-Clark gave a brief history and role of AW courses.
  - iii. Robinson/Cook motion to approve AW (Advanced Writing) as a distinctive Gen Ed course in accordance with the PASSHE 2021 transfer policy.
    - 1. Motion approved.
  - iv. Robinson/Cook motion to require that all students must complete required related courses for their major even if they have received a waiver of Gen Ed requirements in accordance with the PASSHE 2021 transfer policy.
    - 1. Motion approved without dissent.
  - v. Blazer/Granruth motion to approve courses with overlays that are upper division courses in the major program of study (that is, a BIOL major would not need to complete an AW, P of D if the prefix of the course were anything other than BIOL) in accordance with the PASSHE 2021 transfer policy.
    - 1. Motion approved without dissent.
- c. Audit policy change proposal, 1<sup>st</sup> reading
  - i. “Students earning an approved university inclusive postsecondary education certificate (e.g. Integrated Studies) are exempt from the Academic Policy: Undergraduate Studies, Auditing Courses policy. Students enrolled in the Integrated Studies program can audit courses without requiring instructor’s authorization, but the instructors will receive notification regarding their enrollment in the course. Students earning an approved university inclusive postsecondary education certificate (e.g. Integrated Studies) are subject to all the university, curricular, and registration, policies consistent with fulltime matriculating students.”
  - ii. Proposed changes to the audit policy were presented and discussed. Integrated Studies Program (ISP) was explained and discussed (Dr. Neuville).
    - 1. It was noted that in the Integrated Studies program.
      - a. Students audit courses, not take them for credit.
      - b. Students are admitted to the program, are registered, and pay but need permission to get into a course under current policy.
      - c. ISP students do have priority registration ahead of most other groups if they have a complete schedule.
    - 2. Concern was raised over prioritizing auditing students over degree seeking students where space may be limited.

3. Concern raised over the lack of process for students having appropriate prerequisites if they bypass the registration system with automatic audit placement.
4. Other than some seniors, other auditing students must pay and receive permission as well.
5. Senators were asked to get feedback from departments regarding this proposed change and contact Dr. Neuville with any questions about the ISP program.

**VI. APSCUF Updates**

- a. Dr. Kelly Banna, APSCUF President
  - i. VASCM, not happening.
    1. Cannot negotiate pay at the local level.

**VII. Report of the Student Government Association**

- a. None

**VIII. Report of the Graduate Student Association**

- a. None

**IX. Report of the Administrative Officers**

- a. Dr. James Delle, Associate Provost
  - i. VASCM, not happening
    1. The minimum number of students required may be negotiated locally.
  - ii. Dr. Janice Moore has left.
    1. Andrew Welaish filling in some of this role.
    2. Rebecca Boyer taking over some of online programs responsibility
  - iii. Online Catalog
    1. Almost ready for review.
    2. Will interact directly with banner.
  - iv. Change in GA allocation process.
    1. Look for announcement
  - v. Articulation Agreement Committee convened.
    1. Single committee to manage process.
    2. There is a need to report to PDE about these student transfers
    3. PDE is reviewing the competency of the program-to-program agreements.
  - vi. New Enhanced Transfer Pathways program
    1. Millersville, Shippensburg, and HACC
    2. Establish an early commitment to transfer to 4yr college to facilitate advising and student success.
  - vii. CAP software maybe sunseting. New catalog program company might have the capability to replicate the existing course approval process.

**X. Announcement of new courses, programs or changes to existing courses/program**

- a. See weekly CAP announcements.

**XI. Reports of the Faculty Senate Standing Committee**

- a. APC, Chair - Dr. Ankur Nandedkar
  - i. Course Repeats Policy change.
    1. Approved without dissent.
- b. UCPRC, Chair - Dr. Aileen Hower
  - i. Recertifications are ongoing due to delay in receiving them from departments.

- XII. Reports of the Faculty Senate, Convened Committees, Area or Special Committees**
  - a. None
- XIII. Faculty Emeriti Resolutions**
  - a. Dr. Marilyn Parrish, Library, via Szczyrbak/Maxwell motion approved without dissent.
- XIV. Faculty Senate Elections**
  - a. Faculty Senate Leadership Elections
    - i. Nominees
      - 1. Chairperson – Jeri Robinson
      - 2. Chair Pro Tempore – Dr. Shaun Cook
      - 3. Secretary – Dr. Ethan Frost
    - ii. No additional nominations received.
    - iii. Cardwell/Granruth motion to close nominations and elect all unopposed candidates.
      - 1. Approved without dissent.
- XV. New Business**
  - a. None

Meeting adjourned at 5:55pm via a Hartman/Granruth motion approved without dissent.

Respectfully Submitted,  
Ethan E. Frost  
Faculty Senate Secretary

#### **ACTION SUMMARY – 02/01/2021**

Minutes Approved

- *11/16/2021*

Undergraduate Course Changes

1. PHYS009 – Electronics
2. PHYS006 – Quantum Mechanics
3. PHYS005 – Statistical Methods
4. ENGL177 - Victorian Literature: Madwomen & Decadent Men

Undergraduate New Programs

1. EMEE107 - ESL Certification Program
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Undergraduate Program Changes

1. ACCTFIN037 – Minor in Finance
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6. WSTU007 - Women's and Gender Studies
7. WSTU004 - Women's and Gender Studies

#### Graduate Course Changes

1. PYSC055 - Guidance Program Development
2. PYSC051 – Ethics and Professional Practice
3. PYSC082 - Selected Therapies: Existential and Humanistic Therapies

#### Graduate Program Changes

1. EDFN069 - Master of Education Leadership for Teaching and Learning - Concentration in Music

#### Policies Approved

1. Course Repeats Policy change
2. PASSHE Transfer Policy motions
  - a. Motion to approve Advanced Writing (AW) as a distinctive Gen Ed course in accordance with the PASSHE 2021 transfer policy.
  - b. Motion to require that all students must complete required related courses for their major even if they have received a waiver of Gen Ed requirements in accordance with the PASSHE 2021 transfer policy.
  - c. Motion to approve courses with overlays that are upper division courses in the major program of study in accordance with the PASSHE 2021 transfer policy.

#### Emeriti Resolutions Approved

1. Dr. Marilyn Parrish, Library

#### Elections

1. Senate Leadership Positions
  - a. Chairperson – Jeri Robinson
  - b. Chair Pro Tempore – Dr. Shaun Cook
  - c. Secretary – Dr. Ethan Frost