

Millersville University
Faculty Senate - Meeting Minutes
09/06/2022

The meeting was called to order 4:05 p.m. All departments were in attendance except for Accounting and Finance (ACFN), and Interdisciplinary Studies (IDST).

Also in attendance: Dr. Wubah (President), Dr. Gasparich (Provost), Josh Hartranft, (Interim CTO), Dr. James Delle (Assoc. Provost), Dr. Kelly Banna (APSCUF), Dr. Robyn Davis (APSCUF), Dr. Tiffany Wright (GCPRC), Dr. Finley-Bowman (Assoc. Provost for Student Success), Dr. Steven Kennedy (GenEd Task Force), Dr. Nivedita Bagchi (GenEd Task Force)

I. Welcome, Introductions, and Special Guests

- a. Dr. Wubah, President
 - i. President Wubah welcomed faculty back to campus and the fall semester.
 - ii. President Wubah made a variety of announcements including
 1. Acknowledging that challenges with building conditions are being addressed. Supply chain equipment issues are part of the problem.
 2. PASSHE
 - a. PASSHE is now 10 campuses. MU saw \$35 to 42 million increase for base funding appropriations. Some of this will be used to address maintenance backlogs.
 3. State of the Ville – Friday 09/09/2022 followed by the Garden Supper
 4. Focus is back on enrollment and revisiting some pre-pandemic goals.
 5. Faculty and staff dining room is now available Tuesday-Thursday.
 6. Announced some cabinet changes -
<https://www.millersville.edu/president/university-leadership/cabinet.php>
- b. Dr. Gasparich, Provost
 - i. Announced some personnel changes including new deans in EDHS and SCTE
 1. EDHS – Dr. Lara Wilcox
 2. SCTE – Dr. Marc Harris
- c. Josh Hartranft, Interim CTO
 - i. Reported on a variety of IT issues including status of network and wifi upgrades. Classroom technology has been upgraded with more monitoring technology to proactively identify issues. Centralized computer purchases are review a new variance policy and there will be a continued move towards laptops for faculty and staff. Mr. Hartranft answered several IT questions. Faculty are encouraged to submit tickets for any issues.
- d. Steven Kennedy, General Education Review Task Force
 - i. Presented overview of process to date and timeline for revising general education. Task force is currently working on a few models. Details will be shared, and feedback solicited this semester. See <https://www.millersville.edu/provost/gen-ed-reform/index.php> for more information.
 - ii. Senators are asked to have their departments review gen ed program, program review and external reports.

- iii. Questions regarding senate bylaws and the role of GERC were raised. Any proposed revision needs to come from GERC to senate.
 - iv. There will be a need to map existing courses and general education model to new model if one is adopted.
 - v. Senate will need to establish a voting model rule prior to election which is expected to be faculty wide.
- II. **Minutes of the Faculty Senate**
 - a. Minutes from the 06/07/2022 meeting were approved via a Moss/Hower motion without dissent.
- III. **Proposed Curricular Frameworks for endorsement**
 - a. None
- IV. **Proposed Courses and Programs for approval**
 - a. Consent Agenda – approved without dissent
 - i. Undergraduate New Courses
 - 1. None
 - ii. Undergraduate Course Changes
 - 1. None
 - iii. Undergraduate New Programs
 - 1. None
 - iv. Undergraduate Program Changes
 - 1. AEST083 - A. T. Applied Engineering & Technology - Concentration: Nanofabrication Manufacturing Technology
 - 2. AEST082 - B.S. Applied Engineering & Technology Management - Concentration: Nanofabrication Manufacturing Technology
 - 3. INTL005 - International Studies
 - 4. INTL004 - International Study Major
 - v. Graduate New Courses
 - 1. EDFN082 - Supporting Inclusion as a Current School Leader 1
 - vi. Graduate Course Changes
 - 1. NURS091 – Research Methodology
 - 2. NURS092 - Advanced Nursing Practice Clinical Practicum
 - 3. NURS093 - Nursing Curriculum and Program Design
 - 4. NURS094 - Scholarly Project
 - 5. NURS095 - Evidence-Based Practice Process Models and Applied Research
 - vii. Graduate New Programs
 - 1. None
 - viii. Graduate Program Changes
 - 1. EMEE142 - Early Childhood Education Masters Degree
- V. **Report of the Faculty Senate Chairperson – Jeri Robinson**
 - a. Announcements
 - i. Faculty Senate Meeting Dates Fall 2022 (1st and 3rd Tuesday @ 4:05pm)
 - 1. September 6th and 20th
 - 2. October 4th and 18th
 - 3. November 1th and 15th
 - ii. Senator expectations were explained.
 - iii. Emeritus Statements

1. Will move to APSCUF, no longer at senate. Details of new process will be shared.
- iv. Senate will have a change of name to the UWCC – University Wide Curriculum Committee.
 1. To support this change bylaws will be revised.
 - a. Working on revision of bylaws for new UWCC.
 - b. Bylaw committee will also update committee bylaws send to chairs for review.
- v. Council of Trustees
 1. Update of report.
 2. Thanks to faculty from COT.

VI. APSCUF Updates

- a. Dr. Robyn Davis, APSCUF
 - i. Welcome Back. Announcement of Welcome Back Social
 - ii. Reminder that all curricular changes must be through faculty senate.

VII. Report of the Student Government Association

- a. Lindsay Griffiths, SGA President
 - i. Announced that there is a good group of students getting involved, with good representation across many sectors. They are working on improving functionality.

VIII. Report of the Graduate Student Association

- a. None

IX. Report of the Administrative Officers

- a. Dr. James Delle, Associate Provost
 - i. Dr. Delle addressed questions regarding the CAP process, timelines, and course catalog changes.
 - ii. Catalog Update
 1. 2nd edition of the catalog is being developed.
 2. Spring 2023-24 version puts us back on schedule.
 3. Nothing gets into the catalog unless it is put through Banner except for very minor typo type changes. All other changes must go through curriculum process.
 - iii. Enrollment
 1. Graduate enrollments are down across PASSHE except MU.
 - a. More applications for spring than previous years.
 - b. There are signs we are over the pandemic enrollment hump.
 2. Undergraduate Enrollment down ~6%.
 - iv. CAP Software System Change Update
 1. Course Dog – new program, hope to have it ready to go by end of year.
 2. New system may be able to address some of the current shortcomings.
 - a. Such as concurrent or linear approvals.
 - b. Not having to restart proposals, perhaps return to a previous setting.
 3. We will need to clean proposals out of CAP and set a proposal moratorium date.
 4. Implementation of any General Education revision if approved is likely going to start in new system.
- b. Dr. Gasparich, Provost

- i. Announced proposed change to commencement committee structure.
 - c. Alison Hutchinson, Registrar
 - i. Admission and Financial Aid are now in Academic Affairs
 - ii. Undergraduate enrollment 6.4% down.
 - 1. New student – down 3.8%
 - 2. Down in part time students
 - iii. Decisions to next year’s students coming out next week.
 - iv. In general students are putting in more applications, attending more open houses, orientations, deposits for multiple schools.
 - X. Announcement of new courses, programs or changes to existing courses/program**
 - a. None
 - XI. Reports of the Faculty Senate Standing Committees**
 - a. None
 - XII. Reports of the Faculty Senate, Convened Committees, Area or Special Committees**
 - a. None
 - XIII. Faculty Emeriti Resolutions**
 - a. None
 - XIV. Faculty Senate Elections**
 - a. Committee Elections
 - i. Round 3 and At-Large - September 6th
 - 1. Frost/Cook Motion to close nominations, approve all unopposed candidates, and elect opposed candidates via election ballot was approved without dissent.
- XV. New Business**
 - a. None

Meeting adjourned at 5:53pm via a Hartman/Hower motion approved without dissent.

Respectfully Submitted,
 Ethan E. Frost
 Faculty Senate Secretary

ACTION SUMMARY – 09/06/2022

Minutes Approved

- 06/07/2022

Undergraduate Program Changes Approved

- AEST083 - A. T. Applied Engineering & Technology - Concentration: Nanofabrication Manufacturing Technology
- AEST082 - B.S. Applied Engineering & Technology Management - Concentration: Nanofabrication Manufacturing Technology
- INTL005 - International Studies
- INTL004 - International Study Major

Graduate New Courses Approved

- EDFN082 - Supporting Inclusion as a Current School Leader 1

Graduate Course Changes Approved

- NURS091 – Research Methodology
- NURS092 - Advanced Nursing Practice Clinical Practicum
- NURS093 - Nursing Curriculum and Program Design
- NURS094 - Scholarly Project
- NURS095 - Evidence-Based Practice Process Models and Applied Research

Faculty Senate Committee Elections - Rounds #01/02 – Update

Changes due to personnel leaving University over the summer.

Academic Standards Comm.

SciTech, 2022-25, member: Kathleen Schreiber, GEOG
SciTech, 2022-23, alternate: Zenaida Uy, PHYS

University Course and Program Review Comm.

SciTech, 2022-24, member: Susan Moyer, NURS

Faculty Senate Committee Elections - Round #03 and at-large

Academic Policies Comm.,

Hum & Arts, 2022-2023, member at-large: Eric Ryndock, BIOL

Academic Standards Comm.,

NonColl, 2022-25, member: David Henriques, AASD
NonColl, 2022-23, alternate: Joe Sciarretta, AASD
Hum & Arts, 2022-23, alternate: Brant Schuller, ARTD

Bylaws Comm.,

NonColl/Senator, 2022-24, member: Greg Szczyrbak, LIBR

Commencement Speaker Comm.,

NonColl, 2022-24, member: David Henriques, AASD

GenEd Review Comm.,

EdHS, 2022-24, member: Andrew Bland, PYSC
SocSci, 2022-23, member at-large, Jessica Fellmeth, BIOL

Honorary Degree Comm.,

EdHS, 2022-24, member: Mark Felizzi, SOWK

Joint Senate Conference Comm.,

Senator, 2022-23, member: Ethan Frost, GEOG

Senator, 2022-23, member, David Owen, GOVT

Full Committee Rosters: <https://www.millersville.edu/fsenate/committee-rosters.php>