

**Millersville University**  
**Faculty Senate - Meeting Minutes**  
**10/18/2022**

The meeting was called to order at 4:05pm. All departments were in attendance except for Interdisciplinary Studies (IDST) and Physics (PHYS).

Also in attendance: Dr. Gail Gasparich (Provost), Dr. Rachel Finley-Bowman (Assoc. Provost/GenEd Task Force), Alison Hutchinson (Registrar), Dr. Kelly Banna (APSCUF), Dr. Steve Kennedy (GenEd Task Force), Dr. Lynn Marquez (GenEd Task Force)

- I. Welcome and Introductions**
- II. Minutes of the Faculty Senate**
  - a. Minutes from the 10/04/2022 meeting were approved via a Cook/Albert motion without dissent.
- III. Proposed Curricular Frameworks for endorsement**
  - a. None
- IV. Proposed Courses and Programs for approval**
  - a. Consent Agenda – approved without dissent
    - i. Undergraduate New Courses
      1. None
    - ii. Undergraduate Course Changes
      1. MATH050 – College Algebra
      2. EMEE146 – The Teaching of Literacy
    - iii. Undergraduate New Programs
      1. None
    - iv. Undergraduate Program Changes
      1. None
    - v. Graduate New Courses
      1. None
    - vi. Graduate Course Changes
      1. None
    - vii. Graduate New Programs
      1. None
    - viii. Graduate Program Changes
      1. None
- V. Report of the Faculty Senate Chairperson – Jeri Robinson**
  - a. Announcements
    - i. Faculty Senate Meeting Dates Fall 2022 (1st and 3rd Tuesday @ 4:05pm)
      1. November 1<sup>th</sup> and 15<sup>th</sup>
    - ii. CAP Updates
      1. Deadline for proposal submissions for system change is 03/15/2023
        - a. Proposals needs to be approved by the department chair by the deadline to make sure they clear the system before the software change at the end of the AY.
      2. New PASSHE requirement for certain proposals, forms on right side of CAP Assoc. Provost page.
      3. Removing a general education label needs to go through CAP.

4. Recertifications are done on 5-yr cycle with program review and go directly to UCPRC.

**VI. APSCUF Updates**

- a. Announcements
  - i. See APSCUF negotiation survey via email.
  - ii. See webinar email.
  - iii. Please come to MU Parade.

**VII. Report of the Student Government Association**

- a. None

**VIII. Report of the Graduate Student Association**

- a. None

**IX. Report of the Administrative Officers**

- a. Dr. Gail Gasparich, Provost
  - i. Dr. Gasparich answered questions regarding degree credit hours requirements and required related credits.
- b. Alison Hutchinson, Registrar
  - i. Reminders
    1. Advising coming up.
    2. 10-week threshold approaching which is important for
      - a. Incompletes
      - b. Withdrawals
      - c. Attendance reporting

**X. Announcement of new courses, programs or changes to existing courses/program**

- a. None

**XI. Reports of the Faculty Senate Standing Committees**

- a. GERC, Dr. Jeff Wimer, Chair
  - i. *General Education Model Voting Proposal* - A Blazer/Saunders motion to adopt a general education reform runoff voting model with following parameters was made. Motion approved, (23 for, 3 against, 2 abstaining)
    1. Eligible voters
      - a. Tenure and tenure track faculty
    2. Quorum
      - a. None
    3. Format
      - a. Electronic/Online Vote
      - b. Structure
        - i. Round 1: Vote for all three options. 50% of voting faculty + 1 is the threshold required for model adoption.
        - ii. If a choice does not receive the required threshold, then the two highest options move to Round 2.
        - iii. Round 2 (if necessary): A vote on the two highest selected options from Round 1. 50% of voting faculty + 1 is the threshold required for model adoption.
  - c. Timing
    - i. 3 business day voting period. Anticipated dates on current timeline (03/27/2023-3/29/2023)
    - ii. 1 week break from the start of first voting period.

- iii. 3 business day voting period for second round (if necessary). Anticipated dates on current timeline (04/03/2023-04/05/2023)
  - 4. Finalized proposals are required at least 1 week prior to any vote.
- ii. Discussion
  - 1. Concerns were raised over lack of quorum.
  - 2. Models are so similar that there might not be significant differentiation in first round of voting (ex., 34%, 33%, 31%) yet move forward.
  - 3. Are permanent part time faculty member eligible to vote? Not as proposed.
  - 4. It was noted that this voting model is being proposed and potentially adopted for this specific GenEd issue and is not considered to be a standing voting policy.
- b. GCPRC, Dr. Tiffany Wright, Chair
  - i. New policy for full time status for graduate students was presented to establish reasonable definition of full-time status that is currently lacking. 1<sup>st</sup> reading.
    - 1. *Full-time/Part-time Status - To be considered full-time, graduate must be registered for at least 6 credits by the end of the drop/add period for any given term. Audited courses are included in the computation of semester credit load.*
- c. UCPRC, Dr. Aileen Hower, Chair
  - i. UCPRC is reviewing general education recertifications and decertifications. A reminder that all decertifications need to be submitted through CAP. Recertifications required during 5-yr review years.

**XII. Reports of the Faculty Senate, Convened Committees, Area or Special Committees**

- a. General Education Task Force – Open Forum
  - i. Discussion
    - 1. Models seem to be missing technological literacy/competency component.
    - 2. There are concerns over current timeline.
      - a. There is a desire to have adequate time to investigate these models in more detail at the department level given the broad framework they represent.
      - b. Concerns were expressed over current procedural timeline with voting rules and GERC procedure.
      - c. A suggestion was made to keep current schedule for the fall forums/dates.
    - 3. We need to have more details about model, should we have more than just a framework?
    - 4. Suggestion was made to have a plug and play model. Needs to be ready to have courses approved if we are voting on it otherwise too much is subject to future interpretation.
    - 5. Concerns over student learning outcomes were expressed. These have not been formally adopted.
    - 6. Suggestion was made to keep a broad framework and present to all faculty. Difficult and time consuming to fill in all details of models at this stage.

7. GERC does not see a role in modifying models further. They agreed to turn it over to the task force so they expect to be comfortable with task force model recommendations.
  8. It was expressed that separating the certification/micro-credential model should be considered.
- b. GE Task force reports that feedback from faculty and forums has mainly been focused on the following areas
    - i. Wellness
    - ii. Tech literacy
    - iii. Creative literacy
    - iv. Capstone concerns
  - c. Motion (Bower/Cook) to extend the date of the general education reform model full faculty vote to March 27<sup>th</sup>. Motion passes. 17 for, 8 against, 2 abstaining
  - d. Motion (Machado/Robinson) to create a timeline to close general education model feedback by Dec 1. Motion passes without dissent
  - e. Revised GenEd Reform timeline
    - i. Current fall schedule of forums and meetings to remain in place.
    - ii. Feedback due to GE Task Force by Dec. 1
    - iii. Final models to GERC for Jan 26<sup>th</sup> meeting.
    - iv. To senate for Feb 7<sup>th</sup> (1<sup>st</sup> reading)
    - v. Senate Feb. 21<sup>st</sup> (2<sup>nd</sup> reading vote to move forward)
    - vi. Faculty wide Round 1 vote starts March 27<sup>th</sup>.

**XIII. Faculty Senate Elections**

- a. None

**XIV. New Business**

- a. None

Meeting adjourned at 5:57pm via a Szczyrbak/Hartmann motion that was approved without dissent.

Respectfully Submitted,  
 Ethan Frost  
 Faculty Senate Secretary

**ACTION SUMMARY – 10/18/2022**

Minutes Approved

- 10/04/2022

Policies or Motions Approved

- Motions
  - General Education Model Voting Proposal
  - General Education Model Voting Timeline Extension
  - General Education Model Feedback Closing Date

Courses and Programs Approved

Undergraduate Course Changes

- MATH050 – College Algebra

- EMEE146 – The Teaching of Literacy