

**Millersville University**  
**Faculty Senate - Meeting Minutes**  
**11/15/2022**

The meeting was called to order at 4:05 p.m. All departments were in attendance except for Music (MUSI), and Interdisciplinary Studies (IDST).

Also in attendance: Dr. Gail Gasparich (Provost), Dr. James Delle (Assoc. Provost), Dr. Rachel Finley-Bowman (Assoc. Provost, GenEd Task Force), Alison Hutchinson (Registrar), Dr. Nivedita Bagchi (GenEd Task Force), Dr. Steve Kennedy (GenEd Task Force), Dr. Oliver Dreon (GenEd Task Force), Dr. Robyn Davis (APSCUF)

- I. Welcome and Introductions**
- II. Minutes of the Faculty Senate**
  - a. Minutes from the 11/01/2022 meeting were approved via a Cardwell/Saunders motion without dissent.
- III. Proposed Curricular Frameworks for endorsement**
  - a. None
- IV. Proposed Courses and Programs for approval**
  - a. Consent Agenda – approved without dissent
    - i. Undergraduate New Courses
      1. None
    - ii. Undergraduate Course Changes
      1. ARTDESN100 – Kinetic Design and Animation
    - iii. Undergraduate New Programs
      1. None
    - iv. Undergraduate Program Changes
      1. HIST045 – BA History
    - v. Graduate New Courses
      1. None
    - vi. Graduate Course Changes
      1. None
    - vii. Graduate New Programs
      1. None
    - viii. Graduate Program Changes
      1. None
- V. Report of the Faculty Senate Chairperson – Jeri Robinson**
  - a. Announcements
    - i. Faculty Senate Meeting Dates Fall 2022 (1st and 3rd Tuesday @ 4:05pm)
      1. November 15<sup>th</sup>
    - ii. Please send nominations for senate leadership positions to Ethan/Jeri. Election will be held in February.
    - iii. Senate received a request to support student opposition to new residency/commuting waiver. It was discussed that this is not a curriculum related issue and senate had no standing to review.
- VI. APSCUF Updates**
  - a. Dr. Robyn Davis (APSCUF VP)
    - i. None

- VII. Report of the Student Government Association**
  - a. None
- VIII. Report of the Graduate Student Association**
  - a. None
- IX. Report of the Administrative Officers**
  - a. Dr. James Delle (Assoc. Provost)
    - i. Fall Commencement, Dec. 11<sup>th</sup>
      - 1. Faculty are encouraged to attend.
    - ii. 11/30/2022 celebration of graduate certificates, faculty are welcome to attend.
    - iii. Programming new curriculum approval process is ongoing for new CAP system.
    - iv. 2022-23 catalog is correct
    - v. Addressed OneSYS related questions.
      - 1. System will eliminate most of the visiting student process
  - b. Alison Hutchinson, Registrar
    - i. Registration is still open
    - ii. We are about 250 students behind, lots of financial holds.
    - iii. Academic Calendar will be up soon.
- X. Announcement of new courses, programs or changes to existing courses/program**
  - a. None
- XI. Reports of the Faculty Senate Standing Committees**
  - a. APC, Dr. Ankur Nandedkar
    - i. Internship Policy – Proposed Change – 1<sup>st</sup> Reading
      - 1. See attached document
      - 2. Motion (Blazer/Szczyrbak) to waive the two-meeting rule passed (14 for/11 against /1 abstaining)
      - 3. Internship Policy change was approved (22 for/2 against/2 abstaining)
  - b. GERC, Dr. Jeff Wimer, Chair
    - i. GERC is discussing what the processes of fully building the new general education program might look like if a new model is adopted.
  - c. GCPRC, Dr. Tiffany Wright, Chair
    - i. None
- XII. Reports of the Faculty Senate, Convened Committees, Area or Special Committees**
  - a. General Education Task Force – Update on feedback received to date
    - i. General
      - 1. Feedback is still being received until 12/01
      - 2. ~50 faculty at forums overall
      - 3. ~26 emails from faculty/departments
      - 4. Lots of feedback from students
    - ii. Overwhelming Positive Feedback
      - 1. Certificates well received
    - iii. Faculty Feedback – mostly things people are complaining about
      - 1. Student Learning Objectives
        - a. Difference between models
        - b. Not approved by senate
      - 2. Credit Hours
        - a. Some want 42cr, some want 48cr, some want 51cr
        - b. GenEd credit is counted by overall # of credits regardless of where they fall in the curriculum

- c. PASSHE GenEd policy 40-48cr.
      - i. [https://www.passhe.edu/inside/policies/BOG\\_Policies/Policy%201993-01-A.pdf](https://www.passhe.edu/inside/policies/BOG_Policies/Policy%201993-01-A.pdf)
- 3. Have a major capstone count as GenEd capstone
- 4. Lack of technology competency
- 5. More arts and humanities in journey model
- 6. Need a standalone writing course in both models
- 7. Need to clarify process after voting
- 8. Our department or discipline are not represented in the models
- 9. Need for GenEd coordinator
- 10. Absence of AW from journey model
  - a. This is our MU our distinctive requirement
- 11. Course can only fit one category
- iv. Student Feedback – survey out to the student body
  - 1. Critical of current GenEd courses as not being meaningful
  - 2. Not relevant to the major
    - a. They do not understand GenEd
  - 3. They do not understand why GenEd is required
  - 4. GenEd is waste of time and money
    - a. Similar thoughts out of GenEd focus groups GERC conducted a few years ago.
  - 5. English comp and public speaking were useful courses
  - 6. Wellness and FYE were described as either
    - a. Useless, should be removed
    - b. Wonderful
  - 7. FYE
    - a. Calls for some transitional topics
      - i. Time management
      - ii. Note taking
      - iii. Etc.
  - 8. Students liked the idea of the certificates
    - a. They were excited and suggesting topics
- v. Senate/Task Force thoughts on student feedback
  - 1. Communication of new model will be important.
  - 2. Perhaps need a simpler branding of non-evident components of GenEd.
  - 3. Experience and expectations should be more consistent.
- vi. Senate Feedback and Discussion
  - 1. More categories may cause issues
    - a. Questions of matching classes and categories
    - b. We do not have an operational process for this.
      - i. Being discussed in GERC.
    - c. Can a course fit in more than one category?
    - d. Categories will be linked to assessment and outcomes
  - 2. Missing AW
  - 3. Critical of language in both models to restrict courses for each department

- a. Some departments are combined but are separate discipline
  - b. How do we determine what a discipline is?
- 4. FYE
  - a. Will admin support with complement?
  - b. Departmental or disciplinary based UNIV103 issues?
- 5. When is the last time a course was rejected for GenEd?
  - a. They tend to be revised and resubmitted if there are issues
- 6. Things will get messy with any department able to offer courses in different labels or courses with multiple labels.
- 7. There were clearly coded messages from Middle States regarding assessment
  - a. Need to align these courses with assessment and standards
- 8. Need to be thoughtful about what we are teaching our students.
- 9. We still have long way to go for many aspects of this process. This is just the start of the process.
- 10. Some of these new models require small course sizes
  - a. Do we have the resources to do this?
  - b. What if a model is approved that cannot be functional implemented?
  - c. Unclear. Admin needs to evaluate this.
- 11. Badging/Certificate in Gateway
  - a. Cross department nature of this system may be difficult, require more advising,
  - b. Example of these systems working at other schools?
    - i. West Chester has similar system
- 12. Taking classes as learning communities?
  - a. What does this mean?
  - b. Complex implications for scheduling, online students, transfers, etc.

**XIII. Faculty Senate Elections**

- a. Call for nominations for senate leadership positions.

**XIV. New Business**

- a. None

Meeting adjourned at 5:50pm via a Blazer/Nandedkar motion that was approved without dissent.

Respectfully Submitted,  
 Dr. Ethan Frost  
 Faculty Senate Secretary

## **MEETING SUMMARY – 11/15/2022**

### Minutes Approved

- 11/01/2022

### Policy Changes Approved

- Undergraduate: Credit Bearing Internship Program

### Curriculum Approved

- Undergraduate Course Changes
  - ARTDESN100 – Kinetic Design and Animation
- Undergraduate Program Changes
  - HIST045 – BA History

**Effective:** October 1997

## **Academic Program: Undergraduate Studies CREDIT-BEARING INTERNSHIP PROGRAM**

**Approved:** October 1997  
Reviewed: June 4, 2007  
Deans' Council, Faculty Senate  
Revised: September 23, 2015  
Deans' Council, Faculty Senate  
Updated: August 7, 2019, Deans' Council  
Revised: November 15, 2022 Faculty Senate

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Internships are learning experiences that take place in a professional work setting rather than in a classroom. Credit-bearing internships are the result of partnerships between the University and employers in business, industry, government, and community-based organizations. Students may participate in a credit-bearing internship locally, nationally, or internationally.

No more than 15 credits of internship experiences and/or 4 individual internship experiences may be counted towards graduation requirements.

Students must meet the following minimum criteria for participation in a credit bearing internship:

1. Be enrolled in a degree program at Millersville University (MU) and have declared a major.
2. New first-time, undergraduate students must successfully complete at least 24 credits at MU.
3. Transfer and second degree students must successfully complete 12 credits at MU.
4. Must be in good academic standing.
5. Departments may establish additional GPA, credit, or course prerequisites.
6. Have approval from the appropriate academic department to participate.
7. All credit-bearing internship assignments must be approved by the appropriate College/School dean.
8. Graduation may be deferred to complete an academic internship, but students cannot participate in a credit-bearing internship after graduation.

### Internship Requirements:

Students earning academic credits for the internship experience must complete the following:

1. Enroll in a minimum of 1 internship credits. Internship credits will not be awarded retroactively.
2. Participate in a credit-bearing internship over a period of 12 to 15 weeks during the fall, spring, or summer terms for a minimum of 40 hours per credit. No internship shall require more than 75 hours per credit unless otherwise approved by the department chair and College dean.
3. Pay tuition and any associated fees.
4. Receive a satisfactory grade for the internship experience assigned by the faculty supervisor.
5. Initiate and have a minimum of five (5) communications/meetings with the faculty internship supervisor establishing learning objectives, goal setting, providing progress reports and evaluating the experience. One of these communications/meetings should be a site visit as long as the company or organization is within 100 miles radius of Millersville University.
6. Complete any additional departmental assignments which may include formative and summative assessments.
7. Complete an evaluation/assessment of the academic internship experience.