Millersville University
Faculty Senate - Meeting Minutes
02/21/2023

The meeting was called to order at 4:07 pm. All departments were in attendance except for Criminology, Sociology, and Anthropology (CSAN), Physics (PHYS), and Interdisciplinary Studies (IDST).

Also in attendance: Dr. Gasparich (Provost), Dr. James Delle (Assoc. Provost), Dr. Rachel Finley Bowman (Assoc. Provost, GenEd Task Force), Alison Hutchinson (Registrar), Dr. Nivedita Bagchi (GenEd Task Force), Dr. Steve Kennedy (GenEd Task Force), Dr. Robyn Davis (APSCUF), Dr. Tiffany Wright (GCPRC)

I.   **Welcome and Introductions**
II. **Minutes of the Faculty Senate**
     a. Minutes from the 02/07/2023 meeting were approved via a Hartman/Robinson motion without dissent.
III. **Proposed Curricular Frameworks for endorsement**
     a. None
IV. **Proposed Courses and Programs for approval**
     a. Consent Agenda – approved without dissent after modification.
         i. Undergraduate New Courses
             1. HIST060 - Early American Foreign Relations to 1900
             2. HIST056 - Radicalization, Deradicalization, and Countering Violent Extremism
             3. ~~EMEE045 - Teaching of Social Studies~~
        ii. Undergraduate Course Changes
             1. CSCI066 - Introduction to Programming I
             2. CSCI067 - Introduction to Programming II
             3. CSCI068 – Database Systems
             4. CSCI072 - Introduction to Programming for Data Science II
       iii. Undergraduate New Programs
             1. None
        iv. Undergraduate Program Changes
             1. ESCI122 - B.S. Meteorology
         v. Graduate New Courses
             1. None
        vi. Graduate Course Changes
             1. None
       vii. Graduate New Programs
             1. None
      viii. Graduate Program Changes
             1. None
V.   **Report of the Faculty Senate Chairperson – Jeri Robinson**
     a. Announcements
         i. Faculty Senate Meeting Dates Spring 2023 (1st and 3rd Tuesday @ 4:05pm)
             1. February 21
             2. March 21
             3. April 4 and 18

4. June - TBA
ii. Last day to submit proposals to CAP is March 15, 2023. System will be locked afterward.
1. Suggestion that any current proposals are moved forward, deleted, or saved before this date.
iii. New Course Proposal software - Course Dog
1. Will first include curriculum approval process.
2. Coming Later
a. Catalog – replacing CourseLeaf
b. Course analytics
c. Policies

VI. **APSCUF Updates**
a. Dr. Robyn Davis (APSCUF VP)
i. Will be moving forward with mobilization preparations forward including varying committees that need members. See email from Kim regarding contact information.
ii. 03/03 APSCUF Social
VII. **Report of the Student Government Association**
a. None
VIII. **Report of the Graduate Student Association**
a. None
IX. **Report of the Administrative Officers**
a. Dr. James Delle (Assoc. Provost)
i. Updated on CourseDog
1. Curriculum update will be ready by start of fall semester.
2. Training sessions and modules in fall.
ii. Graduate programs supported by Academic Partnerships
1. MSEM
2. MSISA
3. MS Nursing
iii. Middle States
1. Self-study due next in 2028
2. Expected to be making decisions on assessment data by that time.
b. Dr. Gail Gasparich (Provost)
i. Many thanks to all involved for GenEd work especially the GenEd Task Force.
c. Alison Hutchinson, Registrar
i. Fall scheduling up soon and TAP coming out soon.
X. **Announcement of new courses, programs or changes to existing courses/program**
a. None
XI. **Reports of the Faculty Senate Standing Committees**
a. AOAC, Dr. Betty-Jo Bowers
i. Assessment Luncheon – 03/21/2023 11:00-1:15pm Lehr - Gordiner
b. APC, Dr. Ankur Nandedkar
i. Undergraduate: Internship Policy changes were approved without dissent.
c. GERC, Dr. Jeff Wimer, Chair
i. Motion from GERC to forward proposed general education models to full faculty vote was approved (24 for, 1 against, 1 abstention).

        ii.   Motion from GERC to approve proposed GenEd ballot was approved without dissent after approved Walsh/Cardwell motion to waive two-meeting rule.

        iii. GERC Assessment Discussion

            1.   Discussing better linkage between GERC and AOAC.

XII.   Reports of the Faculty Senate, Convened Committees, Area or Special Committees

    a.   None

XIII.   Faculty Senate Elections

    a.   Committee Elections coming in April

XIV.   New Business

    a.   None

Meeting adjourned at 4:56pm via a Blazer/Owen motion that was approved without dissent.

Respectfully Submitted,
Ethan Frost
Faculty Senate Secretary

MEETING SUMMARY – 02/21/2023

Minutes Approved
- 02/07/2023

Curriculum Approved
- Undergraduate New Courses
  - HIST060 - Early American Foreign Relations to 1900
  - HIST056 - Radicalization, Deradicalization, and Countering Violent Extremism
- Undergraduate Course Changes
  - CSCI066 - Introduction to Programming I
  - CSCI067 - Introduction to Programming II
  - CSCI068 – Database Systems
  - CSCI072 - Introduction to Programming for Data Science II
- Undergraduate Program Changes
  - ESCI122 - B.S. Meteorology

Policy Approved
- Undergraduate Internship Policy

Motions Approved
- General Education Model Vote forwarded to full faculty.
- General Education Model Vote ballot.

General Education Ballot

SAMPLE BALLOT - Faculty General Education Referendum - Electronic Vote - Round #01

Note that your name and email is automatically recorded with your submission to verify voting status, but this information is not shared. Thank you.

Model information is available on the Provost's GenEd website under Faculty Resources > Curriculum Models: https://www.millersville.edu/provost/gen-ed-reform/index.php

...

Hi, Ethan. When you submit this form, the owner will see your name and email address.

* Required

1. Please vote for your preferred general education option. *

○ Adopt New Gateway Model

○ Retain Existing GenEd Program Model

○ Adopt New Journey Model

Submit

Effective: October 1997

Academic Program: Undergraduate Studies
CREDIT-BEARING INTERNSHIP PROGRAM

Approved: October 1997
Reviewed: June 4, 2007
Deans' Council, Faculty Senate
Revised: September 23, 2015
Deans' Council, Faculty Senate
Updated: August 7, 2019, Deans' Council
Revised: November 15, 2022 Faculty Senate
Revised: February 21, 2023 Faculty Senate

Internships are learning experiences that take place in a professional work setting rather than in a classroom. Credit-bearing internships are the result of partnerships between the University and employers in business, industry, government, and community-based organizations. Students may participate in a credit-bearing internship locally, nationally, or internationally.

No more than 15 credits of internship experiences and/or 4 individual internship experiences may be counted towards graduation requirements.

Students must meet the following minimum criteria for participation in a credit bearing internship:

1. Be enrolled in a degree program at Millersville University (MU) and have declared a major.
2. New first-time, undergraduate students must successfully complete at least 24 credits at MU.
3. Transfer and second degree students must successfully complete 12 credits at MU.
4. Must be in good academic standing.
5. Departments may establish additional GPA, credit, or course prerequisites.
6. Have approval from the appropriate academic department to participate.
7. All credit-bearing internship assignments must be approved by the appropriate College/School dean.
8. Graduation may be deferred to complete an academic internship, but students cannot participate in a credit-bearing internship after graduation.

Internship Requirements:

Students earning academic credits for the internship experience must complete the following:

1. Enroll in a minimum of 1 internship credits. Internship credits will not be awarded retroactively.
2. Participate in a credit-bearing internship for a minimum of 40 hours per credit. No internship shall require more than 75 hours per credit unless otherwise approved by the department chair and College dean.
3. Pay tuition and any associated fees.
4. Receive a satisfactory grade for the internship experience assigned by the faculty supervisor.
5. Initiate and have a minimum of five (5) communications/meetings with the faculty internship supervisor establishing learning objectives, goal setting, providing progress reports and evaluating the experience. One of these communications/meetings is expected to include the student's site supervisor.
6. Complete any additional departmental assignments which may include formative and summative assessments.
7. Complete an evaluation/assessment of the academic internship experience.