Millersville University Faculty Senate - Meeting Minutes 09/05/2023

The meeting was called to order at 4:00p.m. All departments were in attendance except for Communication and Theatre (COMT).

Also in attendance: Dr. Gasparich (Provost), Dr. James Delle (Assoc. Provost), Alison Hutchinson (Registrar) and Dara Helfrich (SGA)

- I. Welcome and Introductions
- II. Minutes of the Faculty Senate
 - a. Minutes from the 06/06/2023 meeting were approved via a Granruth/Blazer motion without dissent.
- III. Proposed Curricular Frameworks for endorsement
 - a. None
- IV. Proposed Courses and Programs for approval
 - a. None

V. Report of the Faculty Senate Chairperson – Jeri Robinson

- a. Announcements
 - i. Faculty Senate Meeting Dates AY2023-2024 (1st and 3rd Tuesday @ 4:05pm)
 - 1. September 5th, 19th
 - 2. October 3rd, 17th
 - 3. November 7th, 21st
 - 4. February 6th, 20th
 - 5. March 19th
 - 6. April 2nd, 16th
 - 7. June 4th
- b. The CSCI department has significant conflicts this year with senate meetings and has given a standing voting proxy to Nursing when they are unable to attend.
- c. Senator expectations
 - i. Chairperson Robinson explained important role of senators in the curriculum process and role to communicate with their departments regarding these matters.
- d. Discussion: Proposal for discussion to waive general education recertification process for courses that are up for recertification in AY2023-24.
 - i. Discussion included regarding the impact of lack of recertification.
 - ii. There will be human capacity issue with new general education development.
- e. Task Force Updates
 - i. Chairperson Robinson provided an update on summer task forces.
 - 1. FYS
 - a. Draft will be passed along to GERC.
 - b. FYS courses will be selected by students.
 - c. There was a strict interpretation of only the capstone course being required in the major.
 - i. Some opposition expressed to this.

- ii. Importance of UNIV course to program retention was highlighted.
 - 1. It is UNIV103, but is a major course?
 - 2. Some departments are not able to offer these courses.
- 2. The GenEd Task force defined/described drafts for key components.
- 3. Next Steps
 - a. GERC will receive task force reports.
 - i. GERC will bring to Senate in October.
 - ii. Senate will share with departments.
 - iii. Potential Open Forums/Information Sessions were discussed.
 - Suggested info session between 1st and 2nd senate meeting.
 - b. Potential expedited process to transfer/connect existing gen ed to new ed is being discussed.
- 4. Some info still needs to be discussed (certificates, advanced writing)
- f. Course Dog / CAP Update
 - i. An update of the new Course Dog software and CAP was provided.
 - ii. There is new step to the dean after department approval. This is to have any resource conversations earlier in the process.
 - iii. Each proposal will be announced for campus notification.
 - iv. 16-day review period for ACCs.
 - v. Extenuating circumstances
 - 1. Jim could halt process if necessary.
 - vi. Deadline to submit proposals is the 14th week of the semester.
- g. Discussion: Question/Proposal from Task Force: Should brand new course proposals be allowed to enter the new Gen Ed or sunset the program as is?
 - i. There is a need to limit workflow for committees with all the new gen ed work.
 - ii. Potentially just make the transition when the new course dog system changes?
 - iii. An idea for temporary moratorium until new gen ed up and running was suggested.
 - iv. What is the impact of legacy gen ed system transition?
 - v. This is not fair warning to faculty, this type of change needs to be communicated with a longer lead time.
- h. Discussion: Consent Agenda as we move forward?
 - i. Do we continue with processes?
- i. Discussion: Should we have a Senate Task Force to deal with process reorganization and roles of GERC, UCPRC, AOAC, etc.

VI. APSCUF Updates

- a. Dr. Robyn Davis (APSCUF VP)
 - i. Welcome Back.

VII. Report of the Student Government Association

- a. Dara Helfrich
 - i. None
- VIII. Report of the Graduate Student Association
 - a. None

IX. Report of the Administrative Officers

- a. Dr. James Delle (Assoc. Provost)
 - i. CourseDog is live. Training and help are available.
- b. Dr. Gail Gasparich (Provost)
 - i. Welcome Back.
 - ii. Thank you to the Task Force.
- c. Alison Hutchinson (Registrar)
 - i. Enrollment numbers are similar to last fall.
 - ii. Please get in flags to starfish for non-attendance
- Announcement of new courses, programs or changes to existing courses/program
 a. None
- XI. Reports of the Faculty Senate Standing Committees
 - a. None
- XII. Reports of the Faculty Senate, Convened Committees, Area or Special Committees a. None

XIII. Faculty Senate Elections

- a. Elections Round #03 and At-Large Round
 - i. Nominations were solicited from the floor.
 - ii. Motion (Frost/Cardwell) to close nominations and elect all unopposed candidates, send electronic ballot to senators for contested seats was approved unopposed.

XIV. New Business

- a. Discussion: There was a concern raised about departments sitting on multiple ACCs.
 - i. This is allowed according to our policies.
 - ii. Departments sitting on non-home ACC are voting members.
 - 1. A concern was raised that this gives potential addition influence of the department. For example, Library is voting on all ACCs.
 - a. Library clarified it is looking to advise, especially with information literacy.
 - b. It was clarified that just because departments are voting members does not mean they have to vote.
 - iii. There does not appear to be any specific problem that actually needs to be addressed at the moment. A suggestion was made to have a direct conversation before considering the need to change policy.

Meeting adjourned at 6:06pm via a Cardwell/Hartman motion that was approved without dissent.

Respectfully Submitted, Ethan Frost Faculty Senate Secretary

MEETING SUMMARY - 09/05/2023

Minutes Approved

• 06/06/2023

Election Results - Rounds #03 and At-Large

- Academic Outcomes and Assessment Comm.
 - Member at-large: 2023-24 Jessica Grady, PSYC
- Academic Standards Comm
 - EdHS: Alternate Member: 2023-24 Nakeiha Primus, EDFN
 - o UnivColl: Alternate Member: 2023-24 Joe Sciarretta, AASD
 - SocSci: Alternate Member: 2023-24 Ping Yang, COMT
- Academic Polices Comm.
 - Member at-large: 2023-24 Eric Ryndock, BIOL
 - Member at-large: 2023-24 Tim Sevison, ESCI
 - Member at-large: 2023-24 Greg Blumberg, ESCI
 - SocSci: Member 2023-25 Ping Yang, COMT
- Bylaws Comm.
 - Member/Senator at-large: 2023-24 Teresa Hartman, NURS
- Coop Education Comm.,
 - Chair: 2023-26 Ankur Nandedkar, MGMK
- Financial Aid Comm.,
 - Member: 2023-24 (partial) Joe Sciarretta, AASD
- Gen Ed Review Comm.
 - Member, at-large: 2023-24 Changfu Chang, COMT
- UCPRC
 - SocSci: Member 2023-24 (partial): Eric Blazer, ACFN