

UNIV 103 - Resume Exercise

Assignment:

Write a typed professional looking resume based upon your high school experiences.

Purpose:

- a) Provides an opportunity for the instructor/peer mentor to learn something about the students in the class.
- b) Enables the instructor/peer mentor to better connect students to one another and relevant organizations on campus.
- c) Provides a discussion point for students to think about engaging with the University.
 - a. In four years, what would you want this resume to look like?
 - b. What do you think employers or graduate schools would find useful and attractive in a potential employee/student?

Timing:

First or second week in the semester.

Things to Think About:

- a) Many students will have never written a resume before. They will need instruction. Many of them will need to be told that assignments must be typed and that this is a regular expectation at the college level.
- b) This might be a good time to have Career Services come in to your class. They can provide templates and at the same time talk about their programs such as Focus on Your Future. They could also run the Values Clarification or Colors programs.
- c) You may want to consider giving your students your resume – probably not your CV – but something that shows you educational and work experience as well as some of your “real” life activities. Students appreciate that human touch! It also acts as a really nice template for the students.