

McNairy Library & Learning Forum Instruction

Empowering students through instruction is one of the primary missions of our library. Librarians are available to assist in the planning of research assignments and/or provide in class research instruction.

Types of Instruction:

1. **Full Class Period Instruction**– 50 to 75 minute session focused on the development of research and information literacy skills. Most effective when paired with a specific research paper, project, or group assignment.
2. **Meet Your Librarian Session** – 10 to 15 minute library orientation intended to familiarize students with the library website and provide an opportunity for students to ask research related questions. Need not be paired with a course assignment.

Requesting:

- Request instruction through the Library Instruction Request Form available online at: <http://www.library.millersville.edu/> > Tools & Services > For Faculty > Library Instruction for Classes

Scheduling:

- **Request one week in advance** to allow sufficient preparation time for librarians.
- **Sessions are first come, first served.** Please schedule early to ensure the time slot that best fits your students' needs.
- **Sessions are not typically scheduled during the first two weeks, or last week, of the semester.** If you have a special circumstance that may require instruction during these periods, please contact your subject librarian. (For a full list of subject librarians see <http://www.library.millersville.edu/directory>)
- **Students should come prepared with ideas for possible topics.** Please schedule instruction at a point in the semester when students are aware of the assignment requirements and have had time to consider what their research focus might be.

Faculty Involvement:

- **Attend the session with your students.** We encourage instructors to be active during the library session. In addition to providing valuable insight, your presence encourages students to be engaged in the instruction experience.
- **Pair instruction with a specific research assignment.*** Library instruction will be more effective when students have an opportunity to practice the skills and strategies taught in the session. If you would like to collaborate with a librarian in the planning/design of a research assignment, please contact your subject librarian to schedule a consultation.
- **Provide a copy of your syllabus and/or assignment** when requesting instruction. This information will help your librarian to select the most appropriate resources and activities for your students.