

## REQUEST FOR CHANGE OF CURRICULUM

*For current graduate students to initiate a change from one graduate program to another, or remove a graduate course of study.*

*This form IS NOT for post-baccalaureate certification program changes or additions.*

**Please note that you may be asked to submit a formal application to your new graduate program.**

<b>STUDENT:</b> Fill out the following fields and forward by email to <a href="mailto:AdultLearning@millersville.edu">AdultLearning@millersville.edu</a> Adult Learning will direct you on any additional steps that must be completed.		
STUDENT NAME: _____ STUDENT ID#: _____		
STUDENT EMAIL ADDRESS: _____		
TODAY'S DATE: _____		
CURRENT PROGRAM(S):	ADVISOR	Keep or Remove this Program?
NEW PROGRAM YOU WISH TO ADD:	NOTES:	
COMMENTS:		

**If adding a program,** Adult Learning will contact program coordinator of the new program to determine next steps. Requests which require review through graduate admissions process will be sent to graduate admissions, with student copied on the email. Requests which can be approved with no further action will be routed to the registrar who will update student record and notify the student by email.

**If removing a program,** Adult Learning will contact student's advisor to inform them of the request and route to registrar who will update student record.

PROCESSED BY: \_\_\_\_\_ (initials/date)    ROUTED TO: \_\_\_\_\_

registrar: \_\_\_\_\_