

This form may be used when master's degree students have completed Culminating Experience, Field Experience, Practicum Experience, Comprehensive Exams, or Advanced to Degree Candidacy. The form is approved by the program coordinator and forwarded to their department support staff who will make the updates to degree audit utilizing Banner. This form is not required by all programs, as degree candidacy requirements and processes vary by program. Some may choose to just email this information to their department support staff. Department support staff who need instruction on this process may contact GSAL office.

Program Coordinator, fill in information below and send to your department support staff for entry in Banner.

	Student Name	Student ID	Program	Requirement met (Culminating Experience, Field Experience, Practicum Experience, Comprehensive Exam, Degree Candidacy)	Date submitted
1					
2					
3					
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Program Coordinator name: _____

Date entered in Banner: _____