

Graduate Course and Program Review Committee

Wednesday, October 29, 2025, 2-3:30 PM

Minutes

University Room, Bolger Conference Center

Present: Nicole Pfannenstiel, Carolann Odi (ENWL GA + notetaker), Scott Warner, Scott Anderson, Alex Redcay, Charlton Wolfgang, Barb Havercamp, Deobrah Tamakloe, Abdul Ibrahim, Aileen Hower, Leslie Gates, Tiffany Wright, Clarence Maxwell, Kelly Rotondo, Julie Lombardi, Lara Willox, Marc Harris, Marc Tomljanovich, Doug Zander, Ieva Zake, Gail Gasparich

Absent: Joe Behun, Ann Gaudino, Bryan Weinberg-Wonsidler, Karena Rush, Joe Behun, Beth Powers, Laura Granruth, Debra Vredenburg-Rudy, Erin Moss, Lynn Marquez, Duane Hagelgans

1. Welcome
2. Review and Approve Minutes
 - a. [2025_9_24 Minutes.docx](#)
 - b. [2025_10_22 Minutes.docx](#)
 - c. Motion to approve – A. Redcay, Second - C. Wolfgang
3. Provost Announcements – G. Gasparich
 - a. See attachments sent via email on Monday October 27th @2:30pm
 - b. L. Willox: Need for Graduate program restructuring was identified after PASSHE graduate meeting
 - c. New Graduate School structure allows for centralization of departments (enrollment, admissions, academics, etc.)
 - d. Questions/Comments/Concerns:
 - i. Dr. Pfannenstiel: Does this new structure change the current reporting structure?
 - ii. G. Gasparich: Concerns/issues will still be reported to Dean of college, rotating Dean will inform GCPRC body
 - iii. A. Hower: New structure will need to be reviewed by UCAPC
 - iv. G. Gasparich: Meeting with UCAPC is a part of the next steps of structure proposal

- v. Discussion about application numbers sliding, hopes that new structure will increase awareness of Millersville's graduate and online programs
 - vi. Concerns about the need for clarity regarding role responsibilities of graduate leadership
 - vii. G. Gasparich: Document will be revised to reflect evolving job responsibilities
 - viii. Discussion on bridging the gap between undergraduate and graduate degree programs and their outcomes
 - ix. In reference to A. Gaudino's Comments:
 - x. G. Gasparich: "School of Grad & Adult Learning" box can be excluded from graduate programming structure chart, Graduate Exec Committee can be moved up
- 4. Slate Updates (N. Pfannenstiel and B. Havercamp)
 - a. Post-bacc review is moving to Slate!
 - b. Issues may arise because of live testing of review
 - c. Matt Davis will send updates and instructions. He has been invited to our December 3rd meeting
- 5. Graduate Studies updates (B. Havercamp and L. Willox)
 - a. Main Update: Graduate School restructuring
- 6. Curriculum
 - a. None
- 7. Graduate Admissions and Enrollment Management
 - a. Applications: still working on GPA calculations, transcripts
 - b. Info for Admissions - What is the role of Graduate Admissions? What is the role of the Graduate Coordinator in the admissions review process? (N. Pfannenstiel and J. Klopp)
 - c. Please send revised requirements to Joni Klopp so they can provide better information to prospective students
 - i. What is needed?
 - ii. What is nice to have?
 - iii. What is the basic criteria? What is the minimum? What is too low?
 - iv. What are the barriers you're experiencing?
 - v. Everyone should respond to these questions!
 - d. Reminder of Active Admit Queries
 - i. [College of Arts, Humanities, and Social Sciences](#)
 - ii. [College of Education and Human Services](#)
 - iii. [College of Science and Technology](#)

iv. [Lombardo College of Business](#)

8. New Business

- a. Graduation Policy updates from UCAPC (N. Pfannenstiel)
 - i. Still pending - Dr. Pfannenstiel will recommend policy come back to GCPRC for review
- b. Data
 - i. What data will help you determine which students are doing well, and which students are not doing well?
 - ii. Graduate student retention data – what would be useful/helpful?
- c. Questions for everyone to think about
 - i. Graduate Faculty (N. Pfannenstiel) Where do we want this stored? What will this look like? How do we deal with this moving forward?
- d. Doctoral Subcommittee (A. Redcay)
 - i. Discussion will take place on how to unify programs moving forward. In-person meetings
- e. Discussion on new voting policy, logistical issues with Zoom
 - i. Consensus: Decision rests with Chair (Dr. Pfannenstiel)
 - ii. Dr. Pfannenstiel: Current policy on Zoom participation will stand (Zoom participation is not allowed)