

Graduate Course and Program Review Committee

Minutes

Wednesday, August 27, 2025, 2-3:30 PM

Stayer 104

Present: Nicole Pfannenstiel, Joni Klopp (Admissions and Enrollment Management), Matt Davis (Admissions and Enrollment Management), Barb Havercamp, Lara Willox, Charlton Wolfgang, Leslie Gates, Joe Behun, Karena Rush, Debra Vredenburg-Rudy, Tiffany Wright, Duane Hagelgans, Lynn Marquez, Beth Powers, Leonora Foels (alternate for Laura Granruth), Bertha de Jesus (special guest), Abdul Ibrahim, Deborah Tamakloe, Scott Warner, Julie Lombardi, Alex Redcay, Carolann Odi (English GA, notetaker), Clarence Maxwell, Kelly Rotondo, Bryan Weinberg-Wonsidler, Scott Anderson (special guest representing Library), Gail Gasparich (Provost announcements), Aileen Hower

Absent: Erin Moss, Laura Granruth, Ann Gaudino

Notes submitted by C. Odi (English & World Languages GA)

1. Welcome and Introductions
2. Welcome and Discussion with Provost Gail Gasparich
 - a. Graduate Education Program: Undergraduate has held stable, head count for Graduates has gone up
 - b. Budget update: Anticipation is to be level-funded
 - i. 2 town hall meetings coming up in November, 3 dates available for open ended meetings
 - c. Graduate Education: How do we reorganize? How can we move forward with the resources we have? What does that look like?
 - i. A review is needed for Graduate education.
3. Reminder: GCPRC Minutes posted to Graduate Studies Website
 - a. <https://www.millersville.edu/gsal/faculty-resources/gcprc-meeting-minutes.php>
4. Review notes from our final 24/25 Meeting
 - a. [GCPRC minutes April 30 2025.docx](#)
 - b. Motion to approve L. Gates, Second, T. Wright – Approved 17, Deny 0, Abstain 2
5. GAAC Thank You! (Pfannenstiel)
 - a. Thank you to Drs. Laura Granruth and Aileen Hower for helping me review Spring 2025 dismissals.
6. Graduate Admissions Update (M. Davis and J. Klopp)
 - a. Enrollment Management

- i. Now under the office of admissions
 - ii. Overseeing all admissions except for International
 - 1. C. Baker - will remain main point person for graduate studies, graduate admission (Reports to J. Klopp)
 - 2. Starting Fall – New training & outreach, improved data tracking
 - a. Focus Question: What does recruitment look like in 2025?
 - 3. Area of outreach: 3 - hour radius from Millersville (boots on the ground)
 - a. Daytime/nighttime/weekend fairs
 - b. Recruitment of underserved students (J. Klopp, Dr. C. Williams)
 - 4. Slate
 - a. new name: Poseidon (effective for winter 2026, forward)
 - i. faculty can create new applications
 - ii. tons of undergraduate options
 - iii. individualized experience for those seeking specific degree programs
 - b. C. Baker will handle conditional admit ahead of faculty, but the option will be re-added on Slate for faculty to access
 - c. Enrollment manager office will help build/program customized letters (admittance correspondence) from faculty to students
 - d. Rollover from old slate system to new one will be available
 - e. Enrollment Manager Contact information:
 - i. Office - EMO@millersville.edu
 - ii. For direct questions ~ Matt.Davis@millersville.edu
7. Graduate Studies updates (B. Havercamp and L. Willox)
 - a. OneSys reminder: Department Admins have access to update Degree Candidacy (Grad Studies does not perform this step) (B. Havercamp)
 - b. New Orientation page (Created by B. Havercamp)
 - c. In Progress: Updating forms
 - d. New Adult Learners' survey
 - i. Adult Learning = 25+ (age)
 - ii. Important for adult learners and graduate coordinators to fill out survey
8. Graduate Assistant updates (L. Willox)
 - a. 20 Golden Tickets given out last year, 5 received them
 - b. Subcommittee will reconvene to decide on next year's award roll out
 - i. Unfilled GA spots: 3 full time, 1 part time, 1 maybe, a few moved to spring, most spots are filled
9. Graduate Policy Review

- a. Academic Policy: Graduation (sent via email)
 - i. Policy will move forward to UCAPC with GCPRC support
- 10. Subcommittees needing volunteer members:
 - a. Policy Updates (Subcommittee Chair =)
 - b. Data Collection (Subcommittee Chair =)
 - c. Graduate Assistant (Subcommittee Co-Chairs = B. Havercamp & L. Willox)
 - d. Graduation Committee
- 11. Curricular Proposals (Paused at the final GCPRC meeting Spring 2025)
 - a. Social Work
 - i. SOWK 632 Adv Trauma Informed Practice - Core Components and Skills for Trauma-informed Practice (new course proposal) De Jesus
 - ii. SOWK 628 Introduction to Trauma-Informed Therapy (new elective in joint MSW) - Granruth
 - iii. Discussion on concerns about overlap between classes, need for more obvious distinction between courses so students don't have advising issues. To do this, we need consistency across course titles, resolving confusion for students on course information, concerns over letting Shippensburg dictate Millersville's curriculum
 - iv. Titles will remain on pause until next curriculum meeting - Social Work offered to take suggestions back to the department for consideration. Under consideration – 1) Psychology adds Psychology to the title of all their classes, 2) Social Work adds restrictions to the classes “for social work majors only” to clear up confusion
- 12. Future of MUsings?
 - a. Meeting adjourned before topic was discussed

Fall 2025-Spring 2026 Meetings

- Wednesday August 27th, 2pm, Stayer
- Wednesday September 10th, 2pm, Curriculum, zoom
- Wednesday September 24th, 2pm, Stayer
- Wednesday October 8th, 2pm, Curriculum, zoom
- Wednesday October 22nd, 2pm, Curriculum, zoom
- Wednesday October 29th, 2pm, Stayer
- Wednesday November 12th, 2pm, Curriculum, zoom
- Wednesday December 3rd, 2pm, Stayer
- Wednesday January 28th, 2pm, Stayer
- Wednesday February 11th, 2pm, Curriculum, zoom
- Wednesday February 25th, 2pm, Stayer

- Wednesday March 25th, 2pm Stayer
- Wednesday April 8th, 2pm, Curriculum, zoom
- Wednesday April 22nd, 2pm, Curriculum, zoom
- Wednesday April 29th, 2pm, Stayer