

## Millersville University Health Services

### **Class Excuse Policy**

Definition: MUHS policy for students who present to or call Health Services to requesting a class excuse.

Policy: It is the policy of MUHS to adhere to the Millersville University Class Attendance Policy and to appropriately evaluate students presenting to Health Services.

- Millersville University Health Services does not provide written excuses for students who miss classes due to routine illnesses or injuries.
  - For routine illness related absences, students should correspond directly with the faculty as soon as possible regarding their situation, ideally before they miss a class, exam, or other evaluative activity.
  - Medical documentation may only be issued for significant, illnesses or injuries for their records and use.
  - It is the student's responsibility to notify professors and employers of absences and make-up any missed work.