



STEP 1:

Click and login to your max account. Then Click on Housing & Dining. After you click on My Housing.

Personal Information **Student Services** Financial Aid

Search RETURN TO MENU | SITE MAP | HELP | EXIT

STUDENT SERVICES

MAX Mobile

MAX Mobile notification system provides mobile phone text message notifications for various MAX systems.

MAX ID

View your MAX ID and Library Patron ID.

Advisement

View your advisers. Process and view a degree audit report.

Registration

Register (add or drop) class; Check your registration status; Display your class schedule.

Housing & Dining

Add or Change Meal Plan, Application, Request to Move Off Campus

Student Accounts

Billing, Balance Due, Online Payments

See your account charges, current balance, payments made, pay online, print a receipt, see if your account is "clear", get 1098T tax info, enable parent (third party) access to billing information.

Student Academic Records

View your holds; Display your grades and unofficial transcript; Review charges and payments.

National Student Clearinghouse Gateway

Enrollment Verifications, Deferments and other services.

Personal Information **Student Services** Financial Aid

Search RETURN TO MENU | SITE MAP | HELP | EXIT

HOUSING & DINING

My Housing

Online Housing Interface

Off Campus Housing Request

Submit an off campus housing request to the Housing office.

My Dining - Add/Change Meal Plan

Online Dining Application

Flex Dollars

Additional dining funds that can be purchased in increments of 50 dollars or more throughout the semester.

Marauder Gold

*** May not be used for tuition payments and must be added in increments of \$25.00 or more.

Make Marauder Gold (MAP) deposits by online payment. Please refer to MyVille for Flex and Marauder Gold (MAP) balance and transaction information.

Jane Doe

M00100101

jbdoe@millersville.edu

Messages

• There are no important messages.

Room Selection

Fall 2020 - Open Room Selection

This is the Fall 2020 - Spring 2021 Room Selection Process. Available rooms will be displayed to choose from.

Your Start Time: (open selection)

Selection Times:

Jan 14 9:00 AM to Jan 17 10:00 PM

Select a Room/Suite



STEP 2:

This page will appear. You want to click on Select a Room/Suite.

Online Room Selection

You are now eligible to select a room in the 'Fall 2020 - Open Room Selection' process. You have until 1/17/2020 at 10:00 PM.

Roommate Group (2)

You

Suzie Doe


Find Available Rooms



STEP 3:

Online Room Selection should pop up with the roommate(s) you selected.

Then you click on Find Available Rooms.

 Available Rooms

East Village A - Floor 0 - [View Floor Roster](#)

Room: T104A Spots: 2
2 BR Double Suite P2 /Fall

Suite: 2AT104 Spots: 4

Room: T104B Spots: 2
2 BR Double Suite P2 /Fall

Suite: 2AT104 Spots: 4

Room: T105A Spots: 1
2 BR Double Suite P2 /Fall



Suite: 2AT105 Spots: 3

South Village A - Floor 2 - [View Floor Roster](#)

Room: 221A Spots: 1
2 BR Single Suite P1 /Fall

Suite: A1221

Room: 221B Spots: 1
2 BR Single Suite P1 /Fall

Suite: A1221

South Village C - Floor 1 - [View Floor Roster](#)

Room: 103A Spots: 2
2 BR Double Suite P1 /Fall

Suite: C1103 Spots: 4

Room: 103B Spots: 2
2 BR Double Suite P1 /Fall

Suite: C1103 Spots: 4

STEP 4:

A list of all the rooms in each of the buildings will come up. Scroll until you find the building you want then look for the room you want.

After you find it click on the Select Room Button



Room Booking

You have selected the room:
in the suite:

East Village B 125A
2B125

East Village B

125A bed 1

125A bed 2

125B bed 1

125B bed 2

Jane Doe

Suzie Doe

(unoccupied)

(unoccupied)

Are you sure that this is correct (you will not be able to change this yourself)?

If so, you may submit room booking now...

I Agree - Submit My Room Selection

STEP 5:

Make sure everything looks okay and then click I Agree – Submit My Room Selection.

Then Save Room Assignment page will pop up and you will have to click on Back to Main Menu



Save Room Assignment

Congratulations! Your room selection process is complete!

Your room assignment has been saved.

You and your roommates will receive a confirmation e-mail shortly.

<< Back to Main Menu

Jane Doe

M00100101

jbdoe@millersville.edu

Messages

• There are no important messages.

Room Selection

No room selection processes to list.

Room Assignments

East Village B 125A
2 BR Double Suite P2 r/Fall

Fall 2020

Roommates/Suitemates: 1

Suzie Doe - Room: 125A

STEP 6:

Finally, you check to make sure that both you and your roommate are in the correct room on the main page.

