STEP 1:
Click and login to your max account. Then Click on Housing & Dinning. After you click on My Housing.
STEP 2:
This page will appear. You want to click on Select a Room/Suite.

STEP 3:
Online Room Selection will come up. Click on Find Available Rooms
STEP 4:
You see a long list that is similar to this. You will want to scroll until you find the building you want as well as the type of room (single/double).

Once you have chosen click on the Select Room button.
STEP 5:
After you select a building/room you will be brought to this page. IF YOU ARE SURE this is what you want then click on I Agree – Submit My Room Selection.

Congratulations! Your room selection process is complete! Just click on the back to Main Menu button.
STEP 6:
You will be brought back to the page you started on, only now it shows your room assignment. Make sure that it is correct.