

**AHSS Grant program for student scholarly and creative activities**  
**2024-2025**

**Purpose:** To provide grand funding for scholarly and creative activities that contribute to the academic progress of AHSS undergraduate students in the 2024-25 academic year.

Eligible expenses can include, for example, travel to do research, present, or perform (such as registration fees, transportation costs including airfare, ground transportation, lodging etc.); materials (such as books for research if not available at MU, art supplies, costumes for performances, copying cost, production costs, screenplays, sheet music, equipment rental if not available at MU); incidentals (such as associated parking costs, tolls, shipping costs, etc.). Food is not an eligible expense.

**The total amount available in the fund** is \$5400, divided into two installments. Unspent money from the first period will roll over into the second travel period.

**Application:** The student applies by including 1) a 1-page, maximum 500-word description of the scholarly or creative activity, including the purpose, rationale, dates, and destination; 2) a detailed budget; 3) a 1-page support letter from the academic advisor or the faculty overseeing the scholarly or creative activity. Please send your application documents to [AHSS@millersville.edu](mailto:AHSS@millersville.edu)

**Deadlines:** For activities taking place between August 26, 2024, and January 31, 2025, applications are due by October 11, 2024. For activities taking place between February 1, 2025, and June 30, 2025, applications are due by March 1, 2025.

**Approval:** Grants will be allocated by the Dean based on the recommendation of the AHSS Fellowship Committee.

**Amounts:** Funding awards will not exceed \$300 per applicant.

**Reimbursement requirements:** To receive reimbursement the awardees will need to provide a signed W9 form and itemized receipts that include the vendor, the item paid for, and the amount that was paid to the vendor.