Signing in to Office 365 to Submit Nominations, Votes, and Forms

**Step 1:** When prompted, enter your full Millersville email address (ex. david.ramsay@millersville.edu) and click “Next”

![Sign in to Office 365](image1)

**Step 2:** When redirected to a page with the Student Memorial Center (SMC) in the background, enter your MUAD password (the same password you use to sign on to Windows computers on campus or check your email from home) and click “Sign In”

![Enter password](image2)

You will be redirected to the form after you enter your password.