

Informed Consent
Exploring Evidence of Student Learning Outcomes

You are invited to participate in an assessment initiative to explore student learning at Millersville University of Pennsylvania. Your voluntary participation involves sharing an electronic or hard copy of an assignment from this course to be used by a panel of faculty or staff to assess the quality of student learning at Millersville. The information gathered will be used by administrators and faculty to improve the learning experiences, both inside and outside of the classroom. Students from over a dozen courses will be asked to participate each semester to share their work submitted for a class. The analysis of your work submitted from a class or your participation in this assessment project will not affect the grade in your class or your academic records.

1. The submission of your work may take approximately five minutes and may require that you submit an extra hard copy of your work to your professor or instructor. Your work will remain in a secure, electronic format for approximately six years.
2. Dr. Lisa R. Shibley, Assistant Vice President for Institutional Assessment and Planning is the principle investigator. If you have questions at any time about this assessment initiative or the process, please contact Dr. Shibley at (717) 871-2390 or Lisa.Shibley@Millersville.edu .
3. If you have any questions regarding your rights as a participant in this study, please contact Dr. Jane Bray, Dean, School of Education at (717) 872-3379.
4. Your work will be maintained for six years in a confidential manner to the extent that technology permits. Your identity will be masked on your work. Faculty or staff reviewing your work as part of this study will not know your identity. A separate database containing the student identification numbers linked to the record number of the work you submit will be maintained and only accessible by staff in the Planning, Assessment and Analysis unit of the University. No information associated with your name will be made public; only summarized information will be published.
5. If video or digital recordings are used to assess sample work including oral presentations, student identities may be determined. The recordings as sample student work will be stored in the same manner as other work for the same period of time with actual identify masked as technology permits. Recordings will only be shared within the parameters of this study and will not be shared outside of this study.
6. The potential risks in this study are minimal.
7. Information from the University's student database may be used to inform the results of the study. Information may include grade in course, grade point average, major, class standing, graduation year, and other background or academic characteristics.
8. Participation is voluntary and refusal to participate or a subsequent decision to discontinue participation will not result in penalty or loss of benefits. Should you decide to withdraw from the study, please contact Dr. Lisa Shibley or Ms. Carol Kirsch at (717) 871-2390. Once you withdraw from the study, your existing work on file (hardcopy or electronic) will be disposed of through shredding (hardcopy) or deletion (electronic copy).
9. This informed consent will be kept for three years after the completion of the study.

If you have read this form and agree to participate in this assessment initiative, please sign your consent below and submit this form with your work. A copy is provided for you to keep with your records.

Print your name on the line above

Print your MU ID on the line above

Student Signature

Date

**THIS PROJECT HAS BEEN APPROVED BY THE
MILLERSVILLE UNIVERSITY INSTITUTIONAL REVIEW BOARD**