



Millersville University

OFFICE OF INTERNATIONAL PROGRAMS AND SERVICES

English Language Institute

CUSTOM SHORT-TERM PROGRAM FORM

This form is to be used to request a customized Short-Term program for Millersville University's English Language Institute. Please ensure all information provided is correct and complete before returning this form to the Office of International Programs and Services.

Group or Agency Name:	Contact Person Name:	Telephone:	Email:
Address:		City:	State/Province:
			Country:

PROGRAM INFORMATION

Estimated date of arrival:	Desired length of program: <input type="checkbox"/> 2 Weeks <input type="checkbox"/> 3 Weeks <input type="checkbox"/> 1 Month		
Approximate number of participants: <input type="checkbox"/> 6-9 <input type="checkbox"/> 10-14 <input type="checkbox"/> 15-19 <input type="checkbox"/> 20-24 <input type="checkbox"/> 25 or more	<input type="checkbox"/> 1 Semester <input type="checkbox"/> Other:		
Requested accommodation: <input type="checkbox"/> On-Campus <input type="checkbox"/> Off-Campus	Approximate number of chaperones:	Hours of class per week: <input type="checkbox"/> 10 hours <input type="checkbox"/> 12 hours <input type="checkbox"/> 15 hours <input type="checkbox"/> Other:	
Will chaperones participate in class? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not sure		Number of days with activities: <input type="checkbox"/> A few <input type="checkbox"/> Some <input type="checkbox"/> Most days	

ACTIVITIES/ EXCERSIONS

Pick trip options to be included in your program, the choices can affect program cost.

<input type="checkbox"/> Park City Shopping Mall	<input type="checkbox"/> Turkey Hill Experience	<input type="checkbox"/> Mt. Gretna Lake and Beach	<input type="checkbox"/> Philadelphia, PA
<input type="checkbox"/> Tanger Outlet Shopping	<input type="checkbox"/> Indian Echo Caverns	<input type="checkbox"/> Museum of Nature and Science	<input type="checkbox"/> New York City, NY
<input type="checkbox"/> Central Market	<input type="checkbox"/> Leisure Lanes Bowling	<input type="checkbox"/> Sight and Sound Millennium Theatre	<input type="checkbox"/> Baltimore, MD
<input type="checkbox"/> Roots Amish Market	<input type="checkbox"/> Hershey Amusement Park	<input type="checkbox"/> Lancaster Barnstormers Baseball Game	<input type="checkbox"/> Washington, DC
<input type="checkbox"/> Walmart/Target	<input type="checkbox"/> Longwood Gardens	<input type="checkbox"/> Gettysburg National Military Park	<input type="checkbox"/> University Visits

ITINERARY

This table is to be used in creating a general idea of the program itinerary you wish for. The Office of International Programs and Services will work with you to finalize your desired program itinerary.

Week	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
	Arrival Day	Orientation	Instructions Lunch Afternoon Evening	Instructions Lunch Afternoon Evening	Instructions Lunch Afternoon Evening	Instructions Lunch Afternoon Evening	Instructions Lunch Afternoon Evening
1							
2							
3							
4							
5							
6							

ADDITIONAL COMMENTS REGARDING PROPOSED PROGRAM ITINERARY

Please include desired course topics and elective options.

--

PARTICIPANT LIST					
Last Name	First Name	Gender	Birthday	Shirt Size (S, M, L, XL)	Area of Study or Job Title
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.					
22.					
23.					
24.					
25.					
26.					
27.					
28.					
29.					
30.					
31.					
32.					
33.					
34.					
35.					