



This application is to be used by advisors to request CPT/AT for a student. <b>Please allow one week for processing.</b>			
First Name, Middle Initial	Last Name	M Number	MU Email
Current Address (U.S.)			
Name of Employer		Job Title	

<b>TO BE COMPLETED BY ACADEMIC ADVISOR/FACULTY/STUDENT SERVICES STAFF MEMBER</b> Please return to student, not the Office of International Programs and Services.	
School or College: _____	Degree: _____
Major: _____	
Has the student completed all course requirements for the degree? Check appropriate box: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Credits Remaining to Graduate: _____	Anticipated Academic Program Completion Date: _____
Course Number: _____	Number of Course Credit: _____
<b>CPT/AT is not allowed in the final term unless</b> a) It is required for a degree program; or b) The student is fulfilling other course requirements.	
<b>Please Check One:</b> <input type="checkbox"/> As the student's advisor, I certify that this CPT/AT is a <b>required</b> part of the program, i.e. the program requires practical work experience in the field of study. <input type="checkbox"/> As the student's advisor, I certify that this CPT/AT is a <b>non-required</b> part of the students program. It is directly related to the student's field of study.	

*As the advisor, I hereby certify that I have read the job offer letter and consider the above employment to be an integral part of the student's curriculum. I have read the [CPT/AT information](#) available at the Office of International Programs and Services website. I understand that CPT/AT must have a valid purpose in the student's program of study, it is not meant to be a convenient employment opportunity, and may not delay completion of the academic program.*

\_\_\_\_\_  
Signature of Advisor

\_\_\_\_\_  
Printed Name of Advisor

\_\_\_\_\_  
Email Address of Advisor

\_\_\_\_\_  
Campus Phone

\_\_\_\_\_  
Today's Date