



F-1 DEPARTURE FORM

This form allows the Warfel Center for International Programs and Services (IPS) to adjust or end your F-1 SEVIS record because you are leaving Millersville University and the U.S. temporarily or permanently. Reasons include leaving MU temporarily or withdrawing from MU, graduating before I-20 expiration, or termination of post-completion OPT and leaving the U.S.

Be aware that it may be necessary to cancel your international student health insurance. Please allow one week for processing.

First Name, Middle Initial		Last Name	MU Email	
Date of Birth (mm-dd-yyyy)	Gender <input type="checkbox"/> Female <input type="checkbox"/> Male	Telephone		Student ID Number
Current Address (Full Street Address, City, State, Zip Code)				

CHECK-LIST OF REQUIRED DOCUMENTS WHICH MUST ACCOMPANY FORM TO BE PROCESSED

- ☐ Copy of the most recent I-94 card (both sides)
- ☐ Copy of your current OPT I-20, pages 1 and 2
- ☐ A copy of your degree audit from MAX
- ☐ A copy of your departing plane ticket

CHECK THE BOX THAT APPLIES TO YOU

- ☐ I am leaving the U.S. for an academic term, but for less than 5 months. I will not be registered at Millersville University.
Departure Date: _____ **Return Date:** _____
 - Meet with an IPS advisor in order to discuss your situation and submit this form.
 - Your F-1 status and SEVIS record will be terminated while you are gone. Your I-20 will be invalid.
 - One month before your return contact IPS to initiate reactivation of your I-20 and SEVIS record.
 - You will not be able to re-enter the U.S. if you do not reactivate the I-20 and SEVIS record.
- ☐ I am leaving the U.S. temporarily and will be away for 5 months or more. I will not be registered at Millersville University.
Departure Date: _____ **Return Date:** _____
 - Meet with an IPS advisor in order to discuss your situation and submit this form.
 - Your F-1 status will be terminated and your I-20 will be invalid. You must request a new I-20 before returning to MU.
 - You must apply for a new F-1 visa to return even if your current F-1 visa appears valid.
- ☐ I am permanently withdrawing from Millersville University. Withdrawal Date: _____
 - Meet with an IPS advisor in order to discuss your situation and submit this form.
 - Your I-20, SEVIS record, and F-1 status will be terminated.
 - You may remain in the U.S. for 15 days from the date of withdrawal.
- ☐ I have finished my studies at Millersville University, but my I-20 program completion date is in the future.
Last term of enrollment was ☐ Fall ☐ Winter ☐ Spring ☐ Summer of _____ (year).
Departure Date: _____
 - You have a 60-day grace period after you complete your academic program.
 - Submit this form at the front desk of the Warfel Center for International Programs and Services.
- ☐ I am on post-completion Optional Practical Training, but I have decided to leave the U.S. and abandon my OPT.
Departure Date: _____ I mailed the form I-765 (application for OPT) to USCIS: ☐ Yes ☐ No
 - Your I-20, SEVIS record, F-1 status, and OPT authorization will be permanently terminated.
 - Attach a copy of your EAD card (Employment Authorization Document), if it has been issued.
 - Submit this form at the front desk of the Warfel Center for International Programs and Services.

This form must be completed in DocuSign or submitted physically with a wet signature.

Signature _____

Date _____