



J-1 DEPARTURE FORM

This form allows the Warfel Center for International Programs and Services (IPS) to maintain or end your J-1 SEVIS record because you are leaving Millersville University (MU) temporarily or permanently.

Be aware that it may be necessary to cancel your international student health insurance. Please allow one week for processing.

First Name, Middle Initial		Last Name		MU Email	
Date of Birth	Gender <input type="checkbox"/> Female <input type="checkbox"/> Male	Nr. of J-2 dependents	Telephone		Student ID Number
Current Address					

IMPORTANT NOTES. PLEASE READ.

- Do not submit this form if you are leaving Millersville University and the U.S. for summer vacation (May – August) but will return and enroll in the Fall term.
- Attach a copy of your most recent DS-2019 and a copy of your most recent I-94.
- Before submitting this request, update your permanent (out of U.S.) and current (U.S.) address with a Warfel Center for International Programs and Services and on MAX.
- You may need to meet with a Warfel Center for International Programs and Services Advisor to submit this form.

CHECK THE BOX THAT APPLIES TO YOU

☐ I am leaving the U.S. for an academic term and will not be registered at the Millersville University. I intend to return to the Millersville University.

Departure date: _____ **Return date:** _____

- Schedule an appointment to meet with a Warfel Center for International Programs and Services Advisor to discuss your situation.
- Inform the Warfel Center for International Programs and Services if your plan changes.

☐ I am permanently withdrawing from the Millersville University

Withdrawal date: _____ **Departure date:** _____

- Schedule an appointment to meet with a Warfel Center for International Programs and Services Advisor to discuss your situation.
- Complete the withdrawal process with the Registrar's Office at Millersville University.
- Your DS-2019, SEVIS record, and J-1 status will be ended.
- You must depart the US within 30 days of your date of withdrawal.

☐ I have finished my studies at Millersville University, but my DS-2019 program completion date is in the future.

Last term of enrollment at the Millersville University: ☐ Fall ☐ Winter ☐ Spring ☐ Summer of _____ (year).

Departure date: _____

- Submit this form via email to International.services@Millersville.edu or at the Warfel Center for International Programs and Services.
- You must depart the U.S. within 30 days of the end of your final term of enrollment.

☐ I am on post-completion Academic Training (AT), but I have decided to leave the U.S. and abandon my AT.

Employment/AT end date: _____ **Departure date:** _____

- Submit this form via email to International.services@Millersville.edu or at the Warfel Center for International Programs and Services.
- Your DS-2019, SEVIS record, J-1 status, and AT authorization will be permanently ended.
- You may not reenter the US to resume your AT after your SEVIS record has been ended.
- You must depart the US within 30 days of the AT end date you listed above.

READ THE STATEMENT BELOW AND SIGN

- I certify that I have read the request form in full, and to the best of my knowledge, the information I have provided is accurate.
- I authorize the Warfel Center for International Programs and Services to take the SEVIS action I requested above.
- **I understand that this form must be completed in DocuSign or physically submit it myself with a wet signature.**

Signature _____

Date _____