November Mentorship Workshop: Note-Taking Tips, Study Skills, Time Management, and Organizational Skills

Partnered with Learning Services

Directions: You will select one online training video to watch and reflect on your own skills. There are four workshops (Study Skills, Time Management, Note-Taking, and Organization) to choose from. Please select the one that you will benefit from the most. Please complete the steps below for the topic of your choice. **Workshops are to be submitted by Friday, December 3.**

- 1) Please go to https://www.millersville.edu/learningservices/online-workshops.php and select one topic to watch the video.
- 2) After watching the video, please complete the Survey for Learning Services to give feedback on the workshop (Survey is on the online workshop page).
- 3) Complete the questions below in at least 3-5 sentences- to get credit for attending the workshop.
 - a. If you choose the Organization Skills video, you must also complete an organization personality quiz worksheet in addition to the questions below.
- 4) Once you complete the above steps, please email your answers and worksheets to mentorship.ga@millersville.edu
 - a. Please be aware you will only get credit and receive the training certificate if all the steps above are completed.

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Name:	Date:
Video Topic: _	Mentoring Program:
1)	What is one thing you were able to learn from watching this video? How can you apply your knowledge from this video to your academic or professional experience?
2)	Was there a specific strategy or skill you found interesting Was there a skill or strategy mentioned that you have tried before and either worked or did not work? Please explain.
3)	If your mentee is struggling with this skill what advice or strategies can you offer? Are there any resources you would give them? How can you as a mentor assist them with their skill development?