

List of Fees 24-25

Fee	Definition/Purpose of Fee	How it's expected to be Allocated/Used	How will fee be collected	Amount Collected	Academic Year or Term fee will be Charged
Degree Fee	A charge assessed to all students when they apply for graduation.	Covers the cost of conferring a degree, producing and mailing of a paper diploma and services relating to an electronic diploma provided by our vendor, Parchment	Student's Account	\$ 30.00	Semester which the student applies for graduation.
Orientation Fee - Fall	covers expenses related to new student orientation.	Cost covers software licenses for online pre-orientation and family orientation programs, office supplied and materials required to conduct the program including the purchase of new computer hardware when necessary, professional memberships in orientation-related organizations, student and graduate student staff stipends, recruitments, hiring and training costs for student staff, housing costs not covered by a student's housing agreement, meals for students when not covered by a dining agreement during orientations, programming costs for events on EPPIC weekend	Student's Account	\$ 200.00	First semester of enrollment at MU.
Orientation Fee - Spring	covers expenses related to new student orientation.	Cost covers software licenses for online pre-orientation and family orientation programs, office supplied and materials required to conduct the program including the purchase of new computer hardware when necessary, professional memberships in orientation-related organizations, student and graduate student staff stipends, recruitments, hiring and training costs for student staff, housing costs not covered by a student's housing agreement, meals for students when not covered by a dining agreement during orientations, programming costs for events on EPPIC weekend	Student's Account	\$ 50.00	First semester of enrollment at MU.
Certified Public Manager Fee	Registration fee for the 10-mo noncredit professional development certificate.	Covers the cost of completing the training program included, but not limited to, instructor cost, program administrative expenses, course materials, technology access, and additional training expenses.	Student's Account	\$ 3,250.00	Student enrolled in program.
Course Level Fee (list each)	see next tab	Covers cost of supplies for course.	Student's Account	Varies	Based on course registration.
Doctoral Fee	This is the fee incurred by applicants to apply all graduate programs.	Funds collected through the doctoral fee provide ongoing support for the unique needs of doctoral students and doctoral programs.	Student's Account	\$115.00 for DNP only.	Semester based.
Summer/Winter Institute Fee	Attendance fee for graduate-level institute for educators and other professionals.	Used to offset costs associated with paid guest speakers, field trip costs, membership/access costs, meals, or special materials.	Collected through use of a Detail Code which is applied on the CRN in Banner and applied to Student Account.	\$ 100.00	Fee is charged in the same term as the Registration.
Graduate Application Fee	This is the fee incurred by applicants to apply all graduate programs.	Covers the cost of operating graduate admissions which include personnel that process, software, etc.	Collected through Slate application	\$ 40.00	Charges before application can be submitted.
Health Services Fee	Fee for office visits and related costs for Health Services	Fee covers Health Service' entire operation from personnel, supplies, to facilities (electric/sewer/trash). Fee also covers other department costs such as CHEP and Counseling.	Student's Account	Varies	Semester for which visit occurred.
Education Support Coaching Fee	This program fee funds program administration and educational support services for students enrolled in Integrated Studies. Access to up to 195 hours per semester of coaching support. Additional hours are charged at an hourly rate. https://www.millersville.edu/integratedstudies/instr-tuition-and-fees.php	Funds program administration and educational support services for students enrolled in Integrated Studies.	Student's Account	\$ 5,460.00	Every semester the student is enrolled in program.
International Student Services Fee	Fee applies to all F and J visa active students enrolled at Millersville University.	The fee supports services for all international students, including covering the university's immigration software used to monitor immigration records and process visa paperwork for all active F-1 and J-1 visa scholars.	Student's Account	\$ 150.00	Every semester the student is enrolled.
International Orientation Fee	The one-time fee applied to all new incoming international F and J visa students.	Used to cover all expenses for new student orientation. This includes meals, transportation, and orientation excursions both on-campus and off-campus.	Student's Account	\$ 100.00	First semester
English Language Program Fee (ET)	This fee is applied to all full-time students in the English Language Program (ELI).	Covers instructor salaries, student learning materials, classroom technology, and other ELI related expenses.	Student's Account	\$ 4,091.46	Every semester the student is enrolled.
Parking Fine	Parking is regulated to ensure its fair, safe and orderly usage by persons permitted to use MU parking areas. Parking regulations help to ensure that there is an orderly system in place for all who use vehicles when coming to campus. They also ensure the safe operation of all vehicles while at the University.	Parking fees and fines are used to offset the cost of maintaining the University's parking system, including parking lot maintenance, signage, and equipment	If a parking ticket has been issued, MUPO makes attempt to collect money via online or in office payment. Failure to make payment within the semester will result in fine being transferred to Student Accounts office to be added to students outstanding fees with the University	Varies	Parking fines are transferred to the student accounts office via Excel spreadsheet after each semester ends.
Returned Check Fee	A fee imposed when a check presented to the Office of Student Accounts is returned as for non-payment.	Intended to recoup the administrative costs the university incurs when handling the failed transaction.	Student's Account	\$ 25.00	The semester in which the payment was returned.
Technology Fee	The Technology Fee is a mandatory fee collected to acquire, install and maintain up-to-date and emerging technologies to enhance student learning outcomes.	To acquire, install and maintain technological enhancements.	Student's Account	varies yearly. Refer to OSA tuition website.	Every semester the student is enrolled.
General Fee	The General Fee is a mandatory fee used to support a variety of ongoing academic and student support services, student organizations, health services and wellness programs, Student Center debt service, expansion, capital replacement, and maintenance. The fee is charged to all students except those enrolled in a Doctoral or fully-online program (set by Board of Governors).	The General Fee is broken down into the following parts - Student Center Maintenance & Operations, Student Activity, Shuttle Bus, Health Services, Student Center Expansion, Academic Support and Student Success. Allocations are adjusted each year and between the Fall/Spring and Winter/Summer semesters. The Shuttle Bus fee is not charged in Winter/Summer.	Student's Account	varies yearly. Refer to OSA tuition website.	Every semester the student is enrolled.
Academic Support Fee	A portion of the General Fee - this fee is for the purpose of supporting academic activities that enhance and extend the instructional activities of the class, for course credit both on and off campus.	Also known as instructional fees, these funds are used to support general instructional operations and academic needs as well as support the education mission of the university. PASSHE BOG Policy 1989-05-A Student Fees defines this as a mandatory fee.	Student's Account	varies yearly. Refer to OSA tuition website.	Every semester the student is enrolled.
Payment Extension Fee	A fee applied when a payment deadline is extended beyond the original agreed upon date.	Funds collected through payment extension fees support the administrative work required to process extensions, ensure accurate billing, and allow students to remain enrolled and in good standing while payment arrangements are adjusted.	Student's Account	\$ 100.00	Each term in which the student's balance is unresolved by tuition due date.
Registration Extension Fee	A fee applied when a registration deadline is extended beyond the original agreed upon date.	Funds collected through registration extension fees support the extra work required to process late registrations, ensure accurate class rosters, and provide students continued access to academic resources and services while their enrollment is finalized.	Student's Account	\$ 50.00	Each term in which the student registered late.
Key Replacement Fee	Replacement of dorm room/suite key	Covers the cost of the campus locksmith to change key cores and issue new keys.	Student's Account	Bard Hall: \$61.00 Single Suit *Core lock change & key replacement Villages: \$61.00 (single suit); \$63.00 (double suite) *core lock change & key replacement Shenks Hall: \$50 core/lock change + \$5.00 per key made for the suite *core lock change & key replacements	The semester which the key is replaced.
Room Damage Fee	The fee helps the college cover the cost of repairing and/or replacing damaged items.	Used to pay for the parts and labor of any damages that occur (or missing items).	Student's Account	Varies based on VIII. Housing Policy/Procedures.	The semester for which damage was created.
Judicial Affairs Fine	A financial cost applied to the student or organization as a result of sanctions.	Money is used for educational programming, supplies for the department/student affairs, and for department conduct software which runs roughly \$7,000 yearly.	Student's Account	Varies	Semester the student violates student conduct and community standards.

ID Replacement	Replacement of student ID card	Supports the operations of our ID department, personnel, ID equipment	Student's Account	\$ 25.00	Semester in which the student requests a replacement ID.
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