

**Effective:** September 4, 2007

**Faculty Senate  
BYLAWS COMMITTEE**

**Approved:** September 4, 2007  
Faculty Senate

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**Membership**

1. One faculty representative from each of the four academic units (Education, Humanities, Social Sciences, Science & Mathematics) and one representative from non-school faculty elected by Faculty Senate from the Faculty Senate membership in the fall for two-year terms provided they retain Faculty Senate membership. Representatives from Education and Social Sciences are elected in odd-numbered years and representatives from Humanities, Science and Mathematics, and non-school faculty are elected in even-numbered years. These elected faculty members may not serve more than two consecutive terms.
2. Faculty Senate Secretary and Faculty Senate Parliamentarian will also serve as voting members.
3. The chairperson is elected by the committee from the committee membership each fall to serve a one-year term as chairperson.
4. The terms of the chair and faculty members begin in September and end in August of the appropriate year.

**Functions**

1. Review and approve proposals for amendments, including corrections, deletions, or additions, of the Faculty Senate Bylaws or other Faculty Senate portions of the Governance Manual. Present these proposals to Faculty Senate for action.
2. Annually review the Faculty Senate Bylaws and Faculty Senate portions of the Governance Manual and identify items in need of revision and refer them to the appropriate body i.e., Faculty Senate or Faculty Senate Committees.

3. Identify Faculty Senate actions or actions by other bodies that will impact the Faculty Senate Bylaws or Faculty Senate portions of the Governance Manual, and address amendments as needed.
4. Monitor and assure that the Faculty Senate Bylaws and Faculty Senate portions of the Governance Manual remain accurate and current.
5. Work with and advise Faculty Senate Committee Chairpersons or other persons who desire to amend the Faculty Senate Bylaws or Faculty Senate portions of the Governance Manual.

**Document History**

Original document approved September 4, 2007 by Faculty Senate