

Effective: January 2017

University Curriculum and Academic Policies Committee COLLEGE CURRICULUM COMMITTEES

Approved: Faculty Senate, February 7, 2017
Deans Council, December 12, 2018
Deans Council, November 13, 2024

Standing subcommittees of the University Curriculum and Academic Policies Committee (UCAPC). The five (5) College Curriculum Committees (CCCs) are: the Arts, Humanities, and Social Sciences; Education and Human Services; Lombardo College of Business; Science and Technology; and University College.

Membership

1. **Chairperson:**
 - a. **Election:** Elected by each committee from its membership before the end of the spring semester for the following academic year.
 - b. **Term:** One-year term beginning and ending at the start of the fall semester of the appropriate year.
 - c. **Limits:** No one department/school may have representatives chairing more than one CCC.
 - d. **Responsibilities:** Convenes and meets with the committee on a regular basis and oversees docket of curricular proposals from the appropriate academic area. Communicates with relevant curriculum committees (e.g., UCPRC, GERC, AOAC) regarding areas of concern and approval status of proposals. Communicates with proposers regarding approval of submitted proposals. Reports membership and leadership changes to UCAPC and administration.
2. **Faculty Representatives:** One member from each department/school within their designated college and one non-voting member from any additional department/school requesting representation on an annual basis (as announced at the first April UCAPC meeting).
 - a. **Selection:** Selected by department/school before the end of each spring semester.
 - b. **Term:** One-year term beginning and ending at the start of the fall semester of the appropriate year.
 - c. **Limits:** Representatives of any departments outside of the CCC's primary designated curriculum area agree to work on that CCC for the entire academic year.

- d. **Responsibilities:** Meets with the committee to discuss curricular proposals from the appropriate area. Receives notification of all curricular proposals entering the review process on campus. Reviews and votes on each proposal under consideration by the committee.

Functions

1. Review all proposed new curriculum and curricular changes within their academic area. Communicate with their department about proposals of potential interest. Provide proposers with related recommendations that enhance development of quality academic offerings. Request additional review by UCPRC for proposals with flagged concerns. Provide approval recommendations to the UCAPC.
2. Undertake interdepartmental communication and interaction among departments most likely to have overlapping curricular interests. Consider assignment of General Education designations related to the appropriate academic area.

Document History

Developed fall 2016