

Effective: October 1997

University Curriculum and Academic Policies UNIVERSITY HONORS COLLEGE COMMITTEE

Approved: Revised: March 2, 2010, Faculty Senate
April 2, 2013, Faculty Senate
December 2, 2014, Faculty Senate
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The University Honors College Committee (UHCC) is a standing committee of the University Curriculum and Academic Policies Committee (UCAPC).

Membership:

1. The University Honors College Committee (UHCC) is composed of a maximum of nine faculty members. One member shall be elected to a two-year term from each of the following clusters:
 - Arts: Art and Design, Music, and Communication and Theatre (College of Arts, Humanities, and Social Sciences)
 - Humanities: English and World Languages, and Philosophy (College of Arts, Humanities, and Social Sciences)
 - Social Sciences: Economics; Government and Political Affairs; History; and Criminology, Sociology, and Anthropology (College of Arts, Humanities, and Social Sciences)
 - Education: Educational Foundations; Early, Middle, and Elementary Education; and Special Education (College of Education and Human Services)
 - Human Services: Psychology, Social Work, and Wellness and Sport Sciences (College of Education and Human Services)
 - Data/Applied Sciences: Applied Engineering, Safety, and Technology; Computer Science; Geography; and Mathematics (College of Science and Technology)
 - Lab/Health Sciences: Biology, Chemistry, Earth Sciences, Nursing, and Physics (College of Science and Technology)
 - Business: Accounting and Finance, and Management and Marketing (Lombardo College of Business)
 - University College/Non-College: Exploratory Studies and Student Development, Counseling and Human Development, Intercollegiate Athletics, and Library

If there are no members elected within a cluster, nominations for that position will be opened to all Departments within the associated College. If there are no College-wide nominees for this position, nominations will be opened to all Faculty within the University.

In the event that fewer than nine faculty members are elected to the Committee, the Committee shall constitute itself with the number elected.

Two-year cycles are established by discipline as follows:

- Terms beginning in even years:
 - Arts
 - Business
 - Data/Applied Sciences
 - Education
 - Social Sciences
- Terms beginning in odd years:
 - Human Services
 - Humanities
 - Lab/Health Sciences
 - University College/Non-College

Committee members shall be elected by a vote of the full faculty.

Voting: Faculty Representatives are voting members.

2. Chairperson

- a) Nominations: Nominations shall be solicited, collected, and a slate shall be created by UCAPC.
- b) Election: The Committee chairperson shall be elected by a vote of the full faculty
- c) Term: Three-year term beginning at the start of the fall semester following the election.
- d) Responsibilities: Convenes and meets with the committee on a regular basis. Attends UCAPC meetings as a liaison regarding business pertaining to the committee. Submits an annual written report outlining the membership and work of the committee.
- e) Voting member of the committee: Chair will be a voting member of the committee only in the event of a tie vote.

3. Student Representatives

- a) Four student representatives.
- b) Election: Two members are elected by the Student Government Association (SGA) and two members elected by the Honors College Student Association. Both elections take place at the beginning of the fall semester. The Director of the Honors College or designee conducts the election in the Honors College Student Association.
- c) Term: One-year term.
- d) Limits: Student representatives must be members in good standing in the University Honors College program. No limit on terms served.
- e) Voting: Student Representatives are voting members.

4. Ex Officio Members

- a) Director of the Honors College and the Provost.
- b) Designees: One designee may serve in lieu of each Ex Officio member.
- c) Voting: Ex Officio members/designees are non-voting members.

5. Honorary Members

With the approval of the UHCC committee by a simple majority vote, the chair can invite Faculty member(s) to attend (a) meeting(s) as a non-voting member.

Functions (Program Operation and Evaluation):

- a) At the discretion of the Provost, the UHCC may solicit and receive nominations for the position of the Director of the University Honors College. They review the applications and recommend eligible candidates for the President's or designee's consideration. The President or designee appoints the director from the recommended candidates.
- b) At the discretion of the Director of the Honors College, the UHCC may recommend courses to be included in the program.
- c) At the discretion of the Director of the Honors College, the UHCC may provide feedback on the appropriateness of experimental honors courses offered on a one-time basis with departmental designation.
- d) All courses to be made a permanent part of the University Honors College shall be approved by the UHCC. New courses must also follow the regular university approval process.
- e) Recommendations for change in academic policy matters pertaining to the University Honors College must be approved by the UHCC and submitted to UCAPC for approval.
- f) The Chairperson of the UHCC regularly reports to UCAPC and, when deemed necessary, may request the Director of the Honors College to report to UCAPC.

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